

Council Assembly

Budget and Council Tax Setting Meeting

Wednesday 21 February 2018

7.00 pm

Council Offices, 160 Tooley Street, London SE1 2QH

Councillors are summoned to attend a meeting of the Council to consider the business contained herein

Eleanor Kelly
Chief Executive

INFORMATION FOR MEMBERS OF THE PUBLIC

Access to information

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Date: 9 February 2018



Council Assembly

Budget and Council Tax Setting Meeting

Wednesday 21 February 2018
7.00 pm
Council Offices, 160 Tooley Street, London SE1 2QH

Order of Business

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	To receive any announcements from the Mayor, members of the cabinet or the chief executive.	
1.2.	NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE MAYOR DEEMS URGENT	
	In special circumstances an item of business may be added to an agenda within seven working days of the meeting.	
1.3.	DISCLOSURE OF INTERESTS AND DISPENSATIONS	
	Members to declare any interests and dispensations in respect of any item of business to be considered at this meeting.	
1.4.	APOLOGIES FOR ABSENCE	
	To receive any apologies for absence.	
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4. AMENDMENTS

Any member of the council may submit an amendment to a report or motion on the agenda. The amendments will be circulated to all members in a supplemental agenda.

ANY OPEN ITEMS IDENTIFIED AS URGENT AT THE START OF THE MEETING

EXCLUSION MOTION (IF NECESSARY)

The following motion should be moved, seconded and approved if the council wishes to exclude the press and public to deal with reports revealing exempt information:

“That under the access to information procedure rules of the Southwark constitution, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in section(s) 1 – 7 of paragraph 10.4 of the procedure rules.”

PART B – CLOSED BUSINESS

ANY CLOSED ITEMS IDENTIFIED AS URGENT AT THE START OF THE MEETING

Date: 9 February 2018



Council Assembly

MINUTES of the OPEN section of the Council Assembly held on Wednesday 29 November 2017 at 7.00 pm at Council Offices, 160 Tooley Street, London SE1 2QH

PRESENT:

- Councillor Kath Whittam (Chair)
- Councillor Anood Al-Samerai
- Councillor Jasmine Ali
- Councillor Maisie Anderson
- Councillor James Barber
- Councillor Radha Burgess
- Councillor Sunil Chopra
- Councillor James Coldwell
- Councillor Fiona Colley
- Councillor Stephanie Cryan
- Councillor Catherine Dale
- Councillor Helen Dennis
- Councillor Dora Dixon-Fyle MBE
- Councillor Nick Dolezal
- Councillor Karl Eastham
- Councillor Gavin Edwards
- Councillor Tom Flynn
- Councillor Renata Hamvas
- Councillor Barrie Hargrove
- Councillor Jon Hartley
- Councillor David Hubber
- Councillor Peter John OBE
- Councillor Ben Johnson
- Councillor Samantha Jury-Dada
- Councillor Eleanor Kerslake
- Councillor Sarah King
- Councillor Sunny Lambe
- Councillor Octavia Lamb
- Councillor Lorraine Lauder MBE
- Councillor Maria Linforth-Hall
- Councillor Richard Livingstone
- Councillor Rebecca Lury
- Councillor Jane Lyons
- Councillor Eliza Mann
- Councillor Hamish McCallum

Councillor Darren Merrill
 Councillor Victoria Mills
 Councillor Michael Mitchell
 Councillor Jamille Mohammed
 Councillor Adele Morris
 Councillor David Noakes
 Councillor Damian O'Brien
 Councillor Leo Pollak
 Councillor Sandra Rhule
 Councillor Catherine Rose
 Councillor Martin Seaton
 Councillor Rosie Shimell
 Councillor Andy Simmons
 Councillor Johnson Situ
 Councillor Michael Situ
 Councillor Charlie Smith
 Councillor Cleo Soanes
 Councillor Dan Whitehead
 Councillor Bill Williams
 Councillor Kieron Williams
 Councillor Mark Williams
 Councillor Ian Wingfield

1. PRELIMINARY BUSINESS

1.1 ANNOUNCEMENTS FROM THE MAYOR, MEMBERS OF THE CABINET OR CHIEF EXECUTIVE

The Mayor of Southwark, Councillor Charlie Smith, announced the outcome of a request for an extraordinary council assembly meeting relating to the Ledbury Estate.

Councillor Peter John, leader of the council, announced the appointment of Michael Scorer as the new strategic director of housing and modernisation, and offered his thanks to Gerri Scott, the outgoing strategic director of housing and modernisation, for her service and support.

1.2 NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE MAYOR DEEMS URGENT

At this juncture the meeting agreed the programme motion.

1.3 DISCLOSURE OF INTERESTS AND DISPENSATIONS

Councillor Gavin Edwards declared a pecuniary interest in motion 5.2.3: Local Government Pay Cap, as he is employed by a trade union.

Councillor Vikki Mills declared a pecuniary interest in motion 5.2.3: Local Government Pay Cap, as her partner is employed by a trade union.

Councillor David Noakes declared a pecuniary interest in motion 5.2.3: Local Government Pay Cap, as he is employed by the London Borough of Richmond upon Thames.

Councillor Leo Pollak declared a pecuniary interest in motion 5.2.3: Local Government Pay Cap, as he is employed by the London Borough of Hackney.

Councillor Bill Williams declared a pecuniary interest in motion 5.2.3: Local Government Pay Cap, as he is employed by an organisation on the NJC pay scale.

1.4 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Evelyn Akoto (on maternity leave), Paul Fleming, Lucas Green, Anne Kirby, Vijay Luthra, James Okosun and Cleo Soanes.

1.5 MINUTES

The minutes of the council assembly meeting held on 12 July 2017, amended to update the list of attendees and the chair of the meeting, were agreed as a correct record.

2. ISSUES RAISED BY THE PUBLIC

2.1 PETITION - SAVE UMANA YANA

A petition was received from local residents on the subject of "Save Umana Yana". Members (Councillors Michael Mitchell, Rosie Shimell, Mark Williams and Ian Wingfield) debated the petition.

RESOLVED:

It was agreed that the appropriate cabinet member would explore what can be done, including meeting with petitioners, raising the issues of an Article 4 direction with the planning department, writing to the relevant ministers and MPs directly, and raising this with the London Borough of Lambeth as the highways authority responsible for the area.

2.2 PUBLIC QUESTION TIME

(See page 3 of supplemental agenda 1 and additional papers circulated at the meeting)

There were three questions from the public, the answers to which had been circulated on white paper at the meeting. Two public questioners asked supplemental questions of the cabinet members.

3. THEMED DEBATE - CULTURE AND WELLBEING

3.1 COMMUNITY EVIDENCE

The meeting agreed to receive submissions from the following:

Vital OKR

The group's representatives spoke to the meeting for five minutes and thereafter asked a question of the cabinet member for regeneration and new homes.

Four members (Councillors Mark Williams, Damian O'Brien, Anood Al-Samerai and James Barber) asked questions of the group's representatives.

Belham Parents Air Quality Group

The group's representatives spoke to the meeting for five minutes and thereafter asked a question of the cabinet member for public health and social regeneration.

Three members (Sunil Chopra, Octavia Lamb, Martin Seaton) asked questions of the group's representatives.

3.2 MOTION ON THE THEME

The cabinet member for public health and social regeneration, Councillor Maisie Anderson, presented the motion on the themed debate.

Councillor Ben Johnson, the majority opposition group spokesperson, responded to the cabinet member's motion and proposed Amendment A.

Following debate (Councillors Catherine Dale, Jasmine Ali, Dan Whitehead, Kieron Williams, Peter John, Richard Livingstone, Damian O'Brien, Eleanor Kerslake, Johnson Situ, Anood Al-Samerai, Adele Morris), the cabinet member for public health and social regeneration, Councillor Maisie Anderson, responded to the debate.

Amendment A was put to the vote and declared to be Carried.

The motion was put to the vote and declared to be Carried.

RESOLVED:

1. Council assembly notes:
 - Air quality is a significant problem across London, including in Southwark
 - In 2013, 45% of the population of Southwark was exposed to levels of NO₂ above the annual average objective limit
 - That in Southwark, diesel accounts for 91% of the total NO_x emissions in the borough and 58% of the total PM₁₀
 - That poor air quality directly impacts on the health and wellbeing of Southwark residents, and affects children, older people, and those with conditions such as heart or lung disease, or asthma most severely
 - That across the UK, around 40,000 deaths are attributable to air pollution each year, incurring £20bn in health costs
 - That 30% of TfL's bus fleet are diesel-electric hybrids, which produce up to 40% less emissions than standard diesel buses.
2. Council assembly believes:
 - That Southwark Council is already taking proactive steps to tackle the problem of poor air quality by encouraging and facilitating a culture of active travel

- That promoting forms of active travel is an essential part of improving the wellbeing of our residents, both because it reduces the number of people travelling in pollutant emitting vehicles, and because physical activity improves wellness in itself
 - That facilitating a reduction in the number of diesel vehicles should be a priority for the government
 - That reducing the number of diesel buses should be a priority for Transport for London (TfL)
 - That small business, charities, schools and low income households might struggle to replace diesel vehicles due to financial constraints
 - The proposed National Diesel Scrappage Fund would provide support for small business, charities, schools and low income households to replace their diesel vehicles with lower emission vehicles
 - That poor air quality directly and negatively impacts on the wellbeing of residents in Southwark, and that this council should continue to work to tackle this problem.
3. Council assembly therefore resolves to call on cabinet:
- To lobby TfL to increase the number of diesel-electric hybrid buses on routes through Southwark.
 - To continue to press the government and the Secretary of State for Transport to reform the Vehicle Excise Duty and to create a National Diesel Scrappage Fund to encourage the removal of the most polluting vehicles on our roads.
 - To continue to promote active forms of travel, such as walking and cycling.
 - To extend the Cycle Hire scheme to Bermondsey and Rotherhithe by committing funding for the capital costs associated
 - To support the campaign for an extra station on the Bakerloo Line Extension at Bricklayer's Arms/New Kent Road.
 - To install air pollution monitors in the most polluted schools, including all schools near main roads; and pilot the use of public pollution monitors outside these schools.
 - To strengthen air quality measures in local planning policy, by guaranteeing that all section 106 levied for air quality on new developments is spent on air quality mitigation.

4. DEPUTATION REQUESTS

As part of the programme motion the meeting agreed to hear deputations from:

Chambers Wharf Local Residents

The group's representative spoke to the meeting for five minutes and thereafter asked a question of the leader of the council.

Councillors Anood Al-Samerai and Barrie Hargrove asked questions of the deputation.

Latin American Business Community in Elephant & Castle

The group's representatives spoke to the meeting for five minutes and thereafter asked a question of the cabinet member for regeneration and new homes.

Councillors Maria Linforth-Hall and Rebecca Lury asked questions of the deputation.

Dulwich Hamlet Football Club

The group's representatives spoke to the meeting for five minutes and thereafter asked a question of the leader of the council.

Councillors Johnson Situ, Sarah King and Stephanie Cryan asked questions of the deputation.

5. ISSUES RAISED BY MEMBERS

5.1 MEMBERS' QUESTION TIME

(See pages 20 - 26 of the main agenda and the additional papers circulated at the meeting)

There was one late question to the leader from Councillor Anood Al-Samerai, the written response to which was circulated on yellow paper at the meeting. There were two supplemental questions.

There were 41 members' questions, the written responses to which were circulated on yellow paper at the meeting. There were 16 supplemental questions.

5.2 MEMBERS' MOTIONS

A motion to extend the guillotine by 30 minutes was moved by Councillor Sarah King and seconded by Councillor David Hubber. This was put to the vote and declared to be carried.

MOTION 1: SOUTHWARK'S BID FOR LONDON BOROUGH OF CULTURE

(See page 28 of the main agenda)

Councillor Octavia Lamb, seconded by Councillor Damian O'Brien, moved the motion.

Councillor Anood Al-Samerai, seconded by Councillor Adele Morris, moved Amendment B.

Amendment B was put to the vote and declared to be carried.

The motion was put to the vote and declared to be carried.

Note: This motion will be referred as a recommendation to the cabinet for consideration.

1. Council assembly notes:

- In July 2017, the Mayor of London launched the London Borough of Culture - a new competition for the 32 London boroughs to apply for funding to lead a game changing cultural programme. Two winning boroughs will be named London Borough of Culture, one in 2019 and one in 2020, and up to six other

boroughs will receive support to deliver bespoke cultural projects.

- As well as being named the London Borough of Culture, the winning boroughs will be awarded £1.1 million each. The Heritage Lottery Fund and the Paul Hamlyn Foundation will also work with the winning boroughs to help them secure extra funding for bespoke cultural projects.
- The creative industry is one of Southwark's fastest growing industries, with internationally acclaimed institutions matched by grassroots vibrancy across the borough.
- A recent report produced by the Creative Industry Federation found that 'For every pound invested in arts and culture, an additional £1.06 is generated in the economy'.
- The great reputation Southwark has as the home of cultural expression dating back to the completion of the Globe in the 16th Century.
- The recently published 'Creative Southwark', Southwark's Cultural Strategy leading up to 2022.
- Communities right across the borough have fed into process of putting Southwark's bid together, with multiple workshops over a number of weeks.

2. Council assembly believes:

- The arts and culture plays a significant role in bringing communities together in the borough.
- Cultural organisations across the borough have played a key part in addressing wellbeing issues, such as isolation, obesity and improving residents' mental health.
- Southwark is a diverse and culturally rich borough and if successful, the borough's year of culture will amongst other things seek to promote this.
- Culture is not solely about a few large institutions, but also about multiple smaller-scale local projects. Moreover, cultural life does not emerge from nowhere but is produced by people and communities that have the opportunity, location and ability to create.
- Southwark's exceptional cultural richness primarily derives from its breadth of communities of differing heritage and financial wealth.
- The much-needed development plans in Southwark must keep these communities in mind and ensure they can continue to afford to live and thrive in Southwark, in the years and decade ahead. Cultural events and programmes, which may well be welcome in themselves, will be skin-deep if the people that provide our communities' hearts are in practice removed and the affordable homes and small businesses that provide their life-blood are effectively left to drain away.

3. Council assembly therefore resolves:

- To endorse Southwark's bid to be the London Borough of Culture.

MOTION 2: SOUTHWARK RESPONSE TO MOPED CRIME

(See pages 28 - 30 of the main agenda)

The guillotine haven fallen, Amendment C was put to the vote and declared to be carried.

The motion was put to the vote and declared to be carried.

Note: This motion will be referred as a recommendation to the cabinet for consideration.

1. Council assembly notes:

- The dramatic rise in 'moped-enabled' crime across London in the last year – from around 7,500 to 17,500 offences.
- That, in Southwark, the number of robberies on mopeds rose from 581 in 2015/16 to 777 in 2016/17.
- The numerous reports from residents who have witnessed or experienced these crimes in Southwark – and want to know how the council is going to respond.

2. Council assembly calls on Southwark Council to explore if it is feasible to:

- Introduce urgent preventative measures before moped crime culture becomes entrenched in the borough.
- Establish an early intervention scheme, focused on areas where young people are most exposed to moped gangs.
- Establish an outcomes-based re-offending scheme for prison leavers, tailored to those convicted of moped-enabled crime.
- Install 'moped hangars' across Southwark to reduce theft – especially in high-risk areas.
- Create incentives for moped dealerships in the borough (through a responsible retailers list and business rate reduction) to:
 - Bundle locking devices (disc locks, grip locks, chain locks), alarms, immobilisers and tracking technology with moped sales
 - Mark bike parts with the vehicle identification number (VIN) number
 - Check and record driving licences and CBT (Compulsory Basic Training) certificates
 - Require additional details from buyers (name, address, contacts)
 - Not to accept cash payments for mopeds, scooters or accessories
- Recognise the work of Southwark Police on both thefts of mopeds and moped-enabled robberies and assaults – and work with the police to identify high-risk

areas in Southwark.

- Fill gaps in CCTV coverage at moped-enabled crime hotspots and fund wider use of RDCs (Rapid Deployment Cameras).
 - Introduce a 'whistleblower' policy for moped crime, signposting the Crimestoppers hotline and guaranteeing anonymity for residents who report on moped gangs.
3. Council assembly calls on the Mayor of London to:
- Lobby for a change in the law to require mopeds and motorbikes to display both a front and rear number plate.
 - Create London-wide incentives for moped dealerships to:
 - Bundle locking devices (disc locks, grip locks, chain locks), alarms, immobilisers and tracking technology with moped sales
 - Mark bike parts with the vehicle identification number (VIN) number
 - Check and record driving licences and CBT (Compulsory Basic Training) certificates
 - Require additional details from buyers (name, address, contacts)
 - Not to accept cash payments for mopeds, scooters or accessories
 - Introduce warning signs for mopeds and motorbikes using cycle lanes.
 - Launch an awareness campaign at tourist spots, bus stops, tube stations and other target locations to warn the public about moped crime techniques, flag high-risk areas and discourage texting-and-walking.
 - Press the Home Office for a full review of police powers on moped-enabled crime.
4. Council assembly recognises that this Conservative Government has consistently underfunded the Metropolitan Police Service, and that the Met will have to make £400m of savings by 2021. Council assembly regrets that as a result of this underfunding front counters in police stations across London will have to close.
5. Council assembly welcomes that despite the cuts to their budget, the Mayor of London has made, and is fulfilling, a commitment to have at least two Dedicated Ward Officers (DWO) in every ward in London.

MOTION 3: LOCAL GOVERNMENT PAY CAP

Councillors Gavin Edwards, Vikki Mills, David Noakes, Leo Pollak and Bill Williams, having previously declared a pecuniary interest in this motion, did not vote on this item.

(See pages 30 - 31 of the main agenda)

The guillotine haven fallen, Amendment D was put to the vote and declared to be carried.

The motion was put to the vote and declared to be carried.

Note: This motion will be referred as a recommendation to the cabinet for consideration.

1. Council assembly notes that:

- For workers in local government and schools, pay and other terms and conditions are determined by a negotiating body; the National Joint Council (NJC) for local government services
- Local government basic pay has fallen by 21% since 2010 in real terms
- Local government workers had a three-year pay freeze from 2010-2012
- Local government pay is the lowest in the public sector
- The increased National Living Wage and the London Living Wage have led to pay scales being squeezed and distorted
- Local government has been hit hard by government cuts, with Southwark Council facing some of the harshest cuts losing £130m of funding since 2010 - a 44% cut.

2. Council assembly believes that:

- Local government workers provide essential public services and should be fairly remunerated for the work that they do
- Local government pay cannot be allowed to fall further behind other parts of the public sector
- The Government should provide additional funding to fund a decent pay rise for council and other NJC employees.
- Given the wide range in salaries at Southwark Council – with some as high as £197,000 a year – pay rises should be targeted towards those on low and medium incomes.

3. Council assembly therefore:

- Welcomes the joint review of the NJC pay spine
- Supports the 5% NJC pay claim for 2018, submitted by the employee side on behalf of council and school workers
- Supports the immediate end of the public sector pay cap.

4. Council assembly calls on cabinet:

- To call immediately on the Local Government Association to make urgent representations to Government to fund the NJC claim and the pay spine review and notify us of their action in this regard
- To write to the Prime Minister and Chancellor supporting the NJC pay claim and seeking additional funding to fund a decent pay rise and the pay spine review
- Meet with local NJC union representatives to convey support for the pay claim and the pay spine review.

MOTION 4: TIDEWAY

(See pages 31 - 32 of the main agenda)

Councillor Hamish McCallum, seconded by Councillor Eliza Mann, moved the motion.

Amendment E was formally moved and seconded, put to the vote and declared to be carried.

The motion was put to the vote and declared to be carried.

Note: This motion will be referred as a recommendation to the cabinet for consideration.

i. Council assembly notes that:

1. That the construction of the Thames Tideway Tunnel 'Super Sewer' is expected to last until 2023 and is the largest infrastructure project in London since Crossrail.
2. The Tideway Site at Chambers Wharf is one of the most compacted across London with approximately residential 500 properties within 75m of the site boundary.
3. That the planning inspectorate considered the impact on residents surrounding the Chambers Wharf site to be the most severe along the 25km route of the tunnel.
4. Local residents at Chambers Wharf have repeatedly voiced their concerns about the ways that Tideway are carrying out works.
5. Southwark Council opposed the Thames Tideway Tunnel on this site, but the Conservative Government granted a development consent order which allowed for three concrete pours per week which are allowed to last until 10pm. Southwark Council also had no legal alternative but to consent to additional digging works to continue until 10pm on a strictly limited basis.
6. On two occasions, works have overrun as late as 1.50am, and in response to these overruns Southwark Council warned contractors that this cannot happen regularly, and amended their s.61 consent to strengthen the community notification requirements.
7. Southwark Council has persuaded Tideway to fund a community liaison officer to act as a mediator between Tideway and residents, and has asked Tideway to review their decision to change the format of Community Liaison Working Group (CLWG) meetings to ensure that residents' concerns are being heard.
8. Residents remain concerned about the level of dust and noise. Southwark Council has installed 11 permanent noise meters that are independently operated to investigate all resident complaints within 24 hours. There are also two Environmental Health Officers monitoring the site and enforcing Environmental Protection Act 1990 and the Control of Pollution Act 1974 to minimise dust, noise and vibrations as far as possible.
9. Late working is exacerbating the issue of light pollution from floodlights.
10. Lorries delivering to site persistently breach the vehicle access agreements, either by parking on local streets or driving along prohibited roads.
11. The recent South London and Maudsley (SLAM) Mental Health and Wellbeing focus group report has highlighted the impact of this work on some residents. Although Southwark Council opposed the Thames Tideway scheme, Council Assembly notes that Southwark remains committed to working with Tideway to ensure the delivery of the scheme with minimal disturbance to the wellbeing of local residents.

ii. Council assembly asserts that Tideway must now:

1. Abide by the directives and limitations that have been agreed and set.
2. Take seriously the issues of noise, dust and light pollution, including following

- up on the mental health and wellbeing impact report.
3. Look again at their decision to change the format of CLWG meetings to drop-in sessions, and to continue to work with Southwark Council to minimise disruption and inconvenience to local residents.

MOTION 5: SUPPORT FOR DULWICH HAMLET FOOTBALL CLUB (DHFC)

(See pages 32 - 34 of the main agenda)

The guillotine having fallen, the late amendment to Amendment F was put to the vote and declared to be carried. Amendment F was put to the vote and declared to be carried.

The motion was put to the vote and declared to be carried.

Note: This motion will be referred as a recommendation to the cabinet for consideration.

1. Council assembly notes:

- The leader of the council, Councillor Peter John's support for DHFC and his statement that "We are never going to let the club fail" is welcome support for the club.
- That Dulwich Hamlet has continuously occupied a site on the Green Dale site since 1902, first Freemans Field and finally settling on the adjacent plot its current location in 1931. This followed moving from sites in the Dulwich area; Woodward Road, College farm and Sunray Avenue. The 1931 Stadium was in use until 1991 until it fell into poor repair and foul of legislation that required football clubs to adopt modern safety standards.
- That the use of the site as a football stadium with its sporting facilities is a long established use and is one of the few remaining venues of those used in the 1948 London Olympics. The site, or an adjacent site, has been in continual use by the club since it moved to Green Dale and provides facilities for the local community, schools, charities and other professional football events.
- The significant contribution Dulwich Hamlet Football Club has made to the national, London and Southwark's sporting, cultural and social history to modern football. Rooted in working class communities organising themselves at the end of the 19th century, as a means of enriching the lives of those that played for and supported these clubs. The club shares its late Victorian origins with the Herne Hill Velodrome that was recently granted planning permission to improve its stadium and make better use of its site. The DHFC hosted the amateur football games of the 1948 Summer Olympics on Green Dale in the identical way as the Veldrome hosted cycling events during the same Olympics. Dulwich Hamlet Football Club is meshed into the fabric of our borough and the hearts of fans since 1893, when founded by Pa Wilson. A club established on the key principles of "not just how we play the game... but how we improve the game".
- That in the 20th century, club players lived up to the ideals of the amateur tradition; working gentlemen that contributed to their local communities and inspired others through loyalty, leadership, noble actions and sporting success. Men such as Charles Tyson, Hussein Hegazi, Edgar Kail, Reg Meritt, Tommy Jover and the current club President Jack Payne. This year, as we bid to become London Borough of Culture, these are true Southwark Pioneers.
- DHFC's popularity with residents in the borough, with over 2,800 supporters

attending matches and recent league success.

- That Gavin Rose, DHFC's manager was recently awarded Isthmian League's Mitre Premier Division Manager of the month for October, and that award is recognition of not only recent league success, but of years of hard-work and effort that Gavin Rose, Junior Kadi, Kevin James and all the coaching and physio teams invest into both DHFC and Aspire Football Academy, week in week out. These men and women, together with the current squad are the latest generation of dedicated of DHFC stars, who are forever pink and blue.
- That next year will be the Club's 125th anniversary.
- That the Club's contribution to the Isthmian League was recognised in both 2015 and 2017 through the award of the Barry East Trophy at the League's Annual Awards Ceremony for the Club's outstanding community work off the pitch.
- That the club received the accolade of "Football Foundation Community Club of the Year" at the National Game Awards last year.

2. Council assembly recognises:

- That since the relocation to the current stadium in 1991, the club has undertaken a number of attempts to improve its facilities, to build a more efficient building to manage, maintain and to use for sporting and community events.
- That the club has sought to improve the playing pitch to allow for greater use for playing and the community by replacing the grass pitch with a modern artificial, league compliant, playing surface.
- That the recent attempt to improve clubs facilities combined with a residential development undertaken by Meadow Residential LLP has stalled and as a consequence has put the financial future of the club at serious risk.
- That full disclosure of financial information to all those involved in the future of the club should happen as a matter of urgency to allow all stakeholders (Meadow, club owner, team management, club supporters, the council and any other interests that may be involved) to better understand the financial management and financial future of the club.
- That as a consequence of Meadow Residential LLP's stalled proposals, that DHFC is now crowd funding for the management costs and players' wages.
- That the club is supportive of plans for an all-weather artificial pitch.
- That this would raise revenue on weekdays – estimated in the region of £4,000 per week – helping to stabilise the club's finances and allowing for future investment in the bar and other commercial activities.
- That on non-matchdays, an artificial pitch would provide much-needed community facilities for sports and local events.
- That local primary schools could also be given access to an artificial pitch.
- That management of commercial activities – including the bar, food and merchandise – by the club or Supporters' Trust is likely to dramatically increase profit margins.

3. Council assembly resolves to:

- Thank the DHST and DHFC 12th Man, for their hard work, dedication and effort in supporting the DHFC Football Committee, including recent actions to meet management costs and players wages and to maintain the financial viability of the club.

- Commends and congratulates Gavin Rose, DHFC's manager, on his recent award and the ongoing commitment given to young people in this community and beyond through the Aspire Academy.
- To call on the leader of the council to use best endeavours for the council to work with DHFC; to provide practical support for the remainder of this season if needed; allowing the club to plan for the longer term.
- To call on the leader of the council to use best endeavours for the Council to work with DHFC to ensure that the fans can be at the heart of determining its future.
- To call on the leader of the council to write to Meadow Residential LLP to discuss how they may continue to support the club with the payment of management costs and players wages until such time as the future of any current proposals become clear; that for all involved demand that a clear timetable with key milestones for any future proposals for the renewal of the club facilities, the residential development and any continued financial support be drafted.
- To stand with The Rabble. Forward the Hamlet.
- Call on the council to support a fan ownership model for Dulwich Hamlet Football Club.
- Calls on the council to acquire the pitch and stadium at its present location, and work with the club and Supporters' Trust to secure the long term future of Dulwich Hamlet FC – with the objective for a fan-owned club, under a co-operative or mutual structure.

MOTION 6: THE LATIN AMERICAN COMMUNITY AFTER BREXIT

(See pages 34 - 35 of the main agenda)

The guillotine having fallen, the motion was put to the vote and declared to be carried.

Note: This motion will be referred as a recommendation to the cabinet for consideration.

1. Council assembly reiterates its belief in the importance of Southwark's cultural, ethnic and religious diversity, and that this diversity helps to make our borough such an exciting and vibrant area to live in.
2. In particular, council assembly recognises the role played by Latin American residents in Southwark. Their presence has greatly enhanced the unique cultural character of our borough for many decades.
3. Council assembly notes its concern at reports from Latin Elephant, Teléfono de la Esperanza UK (TEUK), Latin American Disabled People's Project, Su Mano Amiga (SMA) and others, of an increase in mental health problems among Southwark's Latin American community following last year's Brexit vote. The widespread uncertainty brought about by the referendum result has led to higher anxiety and stress levels among many residents who have lived in Southwark all their lives. In addition to the higher costs everyone has faced because of a weaker pound, many of Southwark's Latin American community have for over a year been unsure as to their future status as citizens in this country. Hate crime has soared by 41% after the Brexit vote. This is a further factor facing the Latin community.
4. The psychological effects of Brexit are especially noticeable in the Latin community.

The levels of anxiety fear and uncertainty caused by the Referendum and the daily news of the negotiations and possibility of a hard Brexit has created a further insecurity.

5. There is recent growing research that highlights the consequences for patient's physical and mental health, of being unable to resolve difficulties with problems like housing, welfare benefits, relationship breakdown, and immigration employment.
6. TEUK have experienced a fourfold increase in crisis intervention since Brexit. SMA has seen a similar rise, with many cases related to Brexit anxiety.
7. Council assembly resolves to ensure that Latin American residents are fully informed about the full range of mental health services on offer in Southwark. It is more important than ever, during this time of uncertainty, that all our residents know how to access council services when they need them most.
8. People who receive welfare advice experience lower anxiety, better general health, better relations and housing stability. The right advice at the right time helps people to manage their own lives and promotes better physical and mental health.
9. Council assembly fully acknowledges, however, that mental health and general well-being are not purely matters of individuals having access to the Council's mental health services. Being included as part of a flourishing, closely-knit and strongly rooted community that provides mutual support, friendship and enjoyment is even more important. Southwark's Latin American community has taken generations to organically develop, as have the distinctive local traders and businesses that have emerged to serve and sustain it. They must be cherished and protected.
10. As plans to develop areas like the Elephant & Castle proceed, Council Assembly acknowledges the importance of ensuring that any temporary disruptions do not result in permanent dispersion of local communities, including the Latin American community, and welcomes the steps that the Council has already taken to ensure existing traders benefit from the investment in the area.
11. Council assembly again reaffirms its deeply-held and cross-party belief that the Latin American community is a cherished, embedded, and intrinsic part of Southwark. Furthermore, it wishes to reassure EU citizens and other ethnic and cultural minorities that despite Brexit, London remains open, London remains progressive, and London remains their home.

MOTION 7: ADOPTION OF THE INTERNATIONAL HOLOCAUST REMEMBRANCE ALLIANCE WORKING DEFINITION OF ANTISEMITISM

(See pages 35 - 36 of the main agenda)

The guillotine having fallen, the motion was put to the vote and declared to be carried.

Note: This motion will be referred as a recommendation to the cabinet for consideration.

1. Council assembly notes:
 - That the committee on Antisemitism and Holocaust Denial called on the

International Holocaust Remembrance Alliance (IHRA) Plenary in Budapest in 2015 to adopt a working definition of antisemitism

- That in December 2016, the UK Government formally adopted the IHRA working definition of antisemitism; and was the first EU country to do so
- That antisemitism is a significant and growing problem in the UK
- That the number of antisemitic incidents reported in the UK rose by more than a third in 2016 and reached the highest ever recorded levels

2. Council assembly believes:

- That examples of antisemitism include, but are not limited to:
 - Calling for, aiding, or justifying the killing or harming of Jews in the name of a radical ideology or an extremist view of religion.
 - Making mendacious, dehumanizing, demonizing, or stereotypical allegations about Jews as such or the power of Jews as collective — such as, especially but not exclusively, the myth about a world Jewish conspiracy or of Jews controlling the media, economy, government or other societal institutions.
 - Accusing Jews as a people of being responsible for real or imagined wrongdoing committed by a single Jewish person or group, or even for acts committed by non-Jews.
 - Denying the fact, scope, mechanisms (e.g. gas chambers) or intentionality of the genocide of the Jewish people at the hands of National Socialist Germany and its supporters and accomplices during World War II (the Holocaust).
 - Accusing the Jews as a people, or Israel as a state, of inventing or exaggerating the Holocaust.
 - Accusing Jewish citizens of being more loyal to Israel, or to the alleged priorities of Jews worldwide, than to the interests of their own nations.
 - Denying the Jewish people their right to self-determination, e.g., by claiming that the existence of a State of Israel is a racist endeavour.
 - Applying double standards by requiring of it behaviour not expected or demanded of any other democratic nation, taking criticism further than would be expected and using Nazi comparisons when criticising Israel.
 - Using the symbols and images associated with classic antisemitism (e.g., claims of Jews killing Jesus or blood libel) to characterize Israel or Israelis.
- That Southwark Council takes all incidents of antisemitism very seriously
- That adopting this definition would demonstrate the seriousness with which we take antisemitism

3. Council assembly resolves:

- To therefore adopt the IHRA's non legally binding working definition of antisemitism:

“Antisemitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities.”

MOTION 8: UPHOLDING A WOMAN'S RIGHT TO A LEGAL ABORTION

(See pages 36 - 37 of the main agenda)

Motion – Carried

Note: This motion will be referred as a recommendation to the cabinet for consideration.

Council assembly notes:

1. That 50 years ago the Abortion Act 1967, was introduced by Liberal MP David Steel as a Private Members Bill, and passed in a free vote, making abortion legal in Great Britain, although not Northern Ireland.
2. That this motion is not about the arguments for or against abortion but rather about a woman's legal right to go to a clinic without intimidation or harassment.
3. That members will have their own personal views about abortion and that these should be respected.
4. That anti-abortion protesters have been protesting outside Blackfriars Medical Centre in Colombo Street, SE1, which is an NHS GP practice, for at least 3 years where a British Pregnancy Advisory Service (BPAS) clinic is based.
5. That the anti-abortion protestors have emotional and distressing images and have body cameras, that they claim to have for their own protection, which can also capture those coming and going from the clinic.
6. The cross party campaign by a number of members of parliament, including Labour MPs Diane Abbott and Rupa Huq, to introduce "buffer zones" and notes a recent YouGov survey that showed that over half the MPs who responded supported a change in the law.
7. The motion passed by Ealing Council which "commits to fully explore every possible option" and "to take all necessary actions within its powers, utilising all necessary resources, to prevent anti-abortion protesters from intimidating and harassing women outside the Marie Stopes Clinic on Mattock Lane".

Council assembly resolves:

8. That while the right to protest is an important right in a free society, the right to advice and a legal safe abortion without intimidation and harassment for women should not be compromised by these protests.
9. To engage with other interested parties including BPAS, Blackfriars Medical Centre, Southwark Police, Neil Coyle MP, Cathedrals ward councillors, Southwark CCG (Clinical Commissioning Group) and local residents to consider whether similar action should be pursued outside the Blackfriars Medical Centre/BPAS clinic in Colombo Street and if necessary any other clinics in Southwark.
10. To investigate whether Southwark Council should work with Ealing Council, and other interested local councils such as Lambeth Council in regards to identifying the appropriate legislation to use to install a "buffer zone" outside our clinics and defend any potential legal challenge, recognising that Southwark residents may travel

outside the borough to access abortions.

11. To support the campaign for new legislation to be introduced by the Government to legalise “buffer zones” outside abortion clinics.

6. REPORTS FOR DECISION FROM THE CABINET

6.1 NEW SOUTHWARK PLAN PROPOSED SUBMISSION VERSION: PUBLICATION VERSION

(See pages 39 - 47 of the main agenda.)

Councillors Mark Williams and Adele Morris spoke to the report.

RESOLVED:

1. That council assembly:
 - a. Agreed the New Southwark Plan Proposed Submission Version: Publication Version (Appendix A of the report) for consultation; and
 - b. Noted the Consultation Plan (Appendix B of the report), Consultation Report (Appendix C of the report), Integrated Impact Assessment (Appendix D of the report) and Habitats Regulations Assessment (Appendix E of the report); and
 - c. Delegated the approval of any minor non-substantive amendments resulting from consultation on the New Southwark Plan Proposed Submission Version to the director of planning in consultation with the cabinet member for regeneration and new homes to create the New Southwark Plan Submission Version prior to its submission to the Secretary of State; and
 - d. Agreed the New Southwark Plan Submission Version, as per recommendation C, for submission to the Secretary of State, provided no substantive changes are necessary following consultation.

6.2 COMMUNITY INFRASTRUCTURE LEVY

(See pages 48 - 66 of the main agenda.)

Councillor Mark Williams spoke to the report.

RESOLVED:

1. That council assembly:
 - a. Considered the Examiner’s Report on the revisions to the Southwark Community Infrastructure Levy (CIL) (Appendix A of the report).
 - b. Approved the Revised Southwark CIL Charging Schedule (Appendix B of the report) and brings it into effect on 1 December 2017.

- c. Approved the revisions to Southwark's "Regulation 123 List" (Appendix C of the report).
- d. Noted the Revised Southwark CIL Infrastructure Plan (Appendix D of the report), the Equalities Analysis (Appendix E of the report) and Consultation Report (Appendix F of the report).
- e. Noted that the January 2017 Addendum to the Section 106 Planning Obligations and Community Infrastructure Levy Supplementary Planning Document (2015) (Appendix G of the report) will be rescinded on 1 December 2017, subject to approval of the Revised Southwark CIL.

7. OTHER REPORTS

7.1 CONSTITUTIONAL CHANGES: OVERVIEW AND SCRUTINY PROCEDURE RULES

(See pages 67 - 69 of the main agenda.)

RESOLVED:

1. That council assembly agreed the proposed change to the constitution as outlined in Appendix 1 of the report.

7.2 PROPOSED AMENDMENT TO THE TERMS OF REFERENCE FOR THE LOCAL PENSION BOARD AND PENSIONS ADVISORY PANEL

(See pages 70 - 76 of the main agenda.)

RESOLVED:

1. That council assembly agreed the amendment to the terms of reference, as Appendix 1 of the report, for the Southwark Local Pension Board, as part of the council constitution, to extend the Board membership from four members plus an independent chair to six members plus an independent chair.
2. That council assembly agreed the amendment to the terms of reference, as Appendix 2 of the report, for the Southwark Pensions Advisory Panel, as part of the council constitution, for the removal of voting rights for the strategic director of finance and governance.

7.3 TREASURY MANAGEMENT - MID YEAR UPDATE 2017-18

(See pages 77 - 86 of the main agenda.)

Councillor Fiona Colley spoke to the report.

RESOLVED:

1. That council assembly noted the 2017-18 mid-year treasury management update report and that:
 - i. all treasury management activity in the period was undertaken in compliance with the approved treasury management strategy and with the council's prudential indicators as shown in appendix one to the report.
 - ii. in the six months to 30 September 2017 the sum invested averaged £137m and the balance of investments at 30 September 2017 stood at £116m.
 - iii. the balance on all loans at 30 September 2017 was £455m. Loans totalling £2.5m matured and were repaid as scheduled during the year, with a further £2.5m due to mature in the second half of 2017-18. No new borrowing or debt rescheduling was undertaken during the period.
 - iv. as indicated as part of the capital monitoring report taken to cabinet on 19 September 2017, it is likely that external borrowing will be required in 2017-18 to finance the capital programme. Options to identify the most appropriate source of financing will be appraised by the strategic director of finance and governance in conjunction with the cabinet member for finance, modernisation and performance.
 - v. The Treasury Strategy 2018-19 will be presented to council assembly in February 2018.

8. AMENDMENTS

Amendments are set out in supplemental agenda no. 2.

Meeting ended at 10.45 pm

CHAIR:

DATED:

Item No. 2.1	Classification: Open	Date: 21 February 2018	Meeting Name: Council Assembly
Report title:		Policy and Resources Strategy 2018-19 – revenue budget	
Wards or groups affected:		All	
From:		Strategic Director of Finance and Governance	

RECOMMENDATION

That council assembly:

1. Agrees to increase the Southwark element of the council tax for 2018-19 by 2.99%.
2. Agrees to use the flexibility offered by the government to support Adult Social Care through a precept equivalent to 3% of council tax on the basis that these additional funds will be used exclusively for adult social care.
3. Agrees the recommendations of the 6 February 2018 cabinet for a general fund budget requirement (after specific grants and use of reserves) for 2018-19 of £294.270m.
4. To note that the additional Adult Social Care (ASC) Support Grant of £982k for 2018-19 is earmarked for the ASC Transformation Fund.

BACKGROUND INFORMATION

Revenue Budget

5. The final 2018-19 finance settlement figures are now expected to be announced by government after 21 February 2018. On 6 February 2018 cabinet considered a report on the council's policy and resources strategy 2018-19 revenue budget proposals.
6. No amendments were made during cabinet to the recommendations included in the report, which were agreed by cabinet.
7. In total and in the context of resources available, the recommendation of the cabinet was agreed to set a general fund revenue budget requirement for 2018-19 of £294.270m.

KEY ISSUES FOR CONSIDERATION

Revenue Budget 2018-19

8. Table 1 below shows a high level summary of the proposed budget following consideration by cabinet on 6 February 2018. The report and relevant appendices to the cabinet are now attached to this report as appendix 1.

Table 1: High level summary budget for 2018-19

	2018/19 Budget Proposals £m
Resources	
Retained Business Rates	(164.617)
Business rates (top-up)/tariff	6.177
Revenue Support grant	-
Total Settlement Funding Assessment (MHCLG)	(158.440)
Public Health Grant	(27.469)
Section 31 Grant	(2.320)
ESG	
Adult Social Care Support Grant (2017-18 only)	
New Homes Bonus	(11.398)
Specific grants	(41.187)
Improved Better Care Fund	(8.088)
Supplementary IBCF	(4.497)
Improved Better Care Fund	(12.584)
Total Government Funding	(212.213)
Business Rate Retention growth	(21.750)
Business Rate Retention collection fund surplus	(3.970)
Council Tax baseline (2017-18 includes ASC precept 3%; LBS 1.99%)	(98.543)
Council tax change - 2018-19 2.99%	(2.947)
ASC Council Tax precept - 2018-19 3%	(2.956)
Council Tax Surplus / deficit	(5.663)
Total revenue from council tax	(135.829)
Total funding before contribution from balances	(348.041)
Current contribution (from)/to balances	-
A . Total Resources	(348.041)
	(294.270)
Previous Years Budget (2017-18 total budget) {excl public Health}	325.492
Inflation	
Employees - 2%	4.200
Contractual inflation	3.947
Commitments & Contingency:	
Growth and Commitments	32.625
B . Budget before savings and efficiencies	366.250
Net Shortfall before Savings and efficiencies (Current year A+B)	18.209
Efficiencies, Income and Savings	
Effective use of resources and efficiencies	(10.928)
Income Fees and Charges	(7.281)
Other Savings	-
C. Total Savings	(18.209)
D. Total budget (Current Year B + C)	348.041
E. Funding Shortfall / (Surplus)	0

9. The report considered by cabinet was based on the provisional local government finance settlement. The table above presents the final local government finance settlement presented to parliament on 6 February 2018. There is no change to the bottom line (net effect), but there were technical adjustments to the split between retained business rates and the tariff for 2018-19, due to an error by the VOA.
10. On 6 February 2018 the government announced a one-off one year only Adult Social Care Support Grant to Southwark Council of £982k. The terms and requirements of this grant are not yet clear, although the government have indicated councils should use it "to build on their progress so far in supporting sustainable local care markets". For the purposes of the 2018-19 general fund budget, this will be placed into a transformation fund, to be used for one off projects for longer term transformation. It is therefore net neutral in these budget proposals.

Southwark Council Tax

11. For the purpose of setting council tax, the council calculates the total budget, less specific grants, less contribution from reserves. For 2018-19 this would be:

	2018-19 £m
Total budget (table above)	348.041
Specific grants (included in table above)	(53.771)
Planned contribution from reserves	0
Total budget requirement	294.270

12. All local authorities are required to set their council tax by 11 March 2018. This council will set its own tax on 21 February 2017. As in previous years, any delay to this date will mean the council may have to move its council tax instalment date beyond 1 April 2017. This would result in a loss of income to the council from cash flow and could also put at risk the ability of the council to meet its collection targets.
13. Cabinet have recommended accepting the government's offer to raise a 3% adult social care precept in 2018-19, and to set a 2.99% increase in council tax for 2018-19.
14. The effect on the Southwark element of council tax is shown in the following table:

	Band D		
	2017-18	2018-19	Change
Southwark Council Tax	976.80	1,035.31	5.99%
<i>of which;</i>			
<i>ASC Precept</i>	<i>46.15</i>	<i>75.45</i>	
<i>Local Increase</i>	<i>18.51</i>	<i>29.21</i>	

Greater London Assembly (GLA) Precept

15. After consideration and agreement of this report with any amendments, it is usual for council assembly to move to the formal council tax resolution.

16. After the council's municipal calendar had been agreed, the council was made aware that the GLA precept date was after the council assembly meeting. It is expected that the GLA will establish the GLA budget and GLA precept on 22 February 2018.
17. When this last happened in 2011, council assembly agreed to the establishment of a council tax setting committee to take the formal resolution on council tax, and it is anticipated the same process will be followed this year. A report to that effect is elsewhere on the council assembly agenda.

Consultation

18. The Policy and Resources Strategy 2016-17 to 2018-19 reported to cabinet on 27 January and 9 February 2016 contained a detailed report giving results and analysis from the spending challenge consultation held during 2015.
19. In addition, recommendations from overview and scrutiny committee on 29 January 2018 were considered and accepted by cabinet at their meeting on 6 February 2018.

A strong and stable resource base

20. In setting out the budget proposals for 2018-19 the Strategic Director of Finance and Governance, as the statutory section 151 officer, is assured that the range of spending commitments and proposed savings are being set within the resources available that meet local priorities. The draft budget proposed for 2018-19 is therefore robust.
21. In addition to ensuring that sufficient funds are available to finance the ongoing management of the council services, the Strategic Director of Finance and Governance needs to be assured that there is an appropriate level of reserves and balances available. The Local Government Act 2003 requires the chief finance officer to report on the adequacy of reserves held, and requires members to have regard to that report in setting the budget. The Act also gives powers to the Secretary of State to specify a minimum of reserves to be held, but those powers have not yet been applied.
22. The cabinet report included as Appendix 1 provides information about the use of reserves and balances (paragraphs 102 to 106).
23. Maintaining an adequate level of reserves and balances are therefore key factors in the Strategic Director of Finance and Governance's assessment of the robustness of the budget. The relatively low levels of balances and reserves when compared to similar councils in London have been reported to cabinet and more recently it has been reported that the level of earmarked reserves have reduced. This position has been planned to help sustain services and transform the council through the austerity period, but cannot be seen as a permanent source of funding.
24. The position remains under close review and the s151 officer will continue to make recommendations as appropriate within the Policy and Resources Strategy. He considers the current plans for use of balances to be acceptable and recognises that the budget continues to allow for a contingency that mitigates the risk of shortfalls in savings and income targets or higher levels of commitments arising from unforeseen budget pressures.

25. In setting the budget the council needs to be mindful of the continued uncertainty with regards future funding, although the four year finance settlement may limit this risk subject to the revised funding arrangements based upon a new system of retained business rates. The impact of this reform cannot be assessed at this time. The use of the Financial Risk Reserve in respect of Business Rates risks forms part of the mitigation strategy. The risks identified strengthen the importance of maintaining a robust MTFS within which to plan council business and sustain delivery of essential frontline services.

Community impact statement

26. The community impact statement is set out in the cabinet report of 6 February 2018 attached at Appendix 1.
27. The council works in accordance with the single public sector equality duty contained within section 149 of the Equality Act 2010. This means the council must have due regard to the need to eliminate unlawful discrimination, harassment and victimisation, and advance equality of opportunity and foster good relations between different groups.
28. Transparency and fairness form part of the seven budget principles and are an underlying principle in the Council Plan. As with the budget for 2018-19 and for previous years, each department has undertaken equality analysis/screening on its budget proposals ahead of the final decisions being taken. Where screenings identify potential impacts more detailed analysis is being carried out and will be developed as proposals are confirmed.
29. Undertaking equality analysis helps the council to understand the potential effects that the budget proposals may have on different groups. The analysis also considers if there may be any unintended consequences and how any of these issues can be mitigated. Analysis is also undertaken to consider any cross-cutting and organisation-wide impacts.
30. For many services the budget proposals will include efficiencies which have staffing implications. As specific proposals are brought forward, and at each stage of implementation thereafter, the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
31. Equality analysis will continue through the cycle of planning and implementation of these budget proposals. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way so as to not impact disproportionately on any specific section or group in our community. Where necessary, consultation will be undertaken alongside mitigating actions where necessary. In line with the process across the council, information on the equality analysis will be shared with the relevant cabinet members so it can be considered when decisions are taken. The equality analyses will be collated across the council to look for any cumulative impacts.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Democracy

32. The report asks council assembly to agree the recommendations of the 6 February 2018 cabinet for a general fund budget requirement (after use of reserves) for 2018-19 of £294.270m including the impact of a 3% ASC precept and 2.99% council tax increase for 2018-19. In accordance with part 3a of the Constitution Council Assembly are required to agree the budget.
33. In respect of all recommendations, council assembly is reminded of the requirement to consider the public sector equality duty as set out in Section 149 of the Equality Act 2010 before reaching a decision.

Legislative Framework

34. Section 31A of the Local Government and Finance Act 1992 ("the 1992 Act") provides that the Council has an obligation to calculate and agree an annual budget

Restrictions on Voting Under Section 106 of the Local Government Finance Act 1992

35. Section 106 of the 1992 Act applies at any time to a member of an authority, if at that time the member is due to pay council tax payments which have remained unpaid for at least two months.
36. The payments to which the section applies are any type of either sole or joint and several liability for council tax, and any failure to pay any agreed sum of council tax. Therefore members are advised that this section is likely to apply to them if they are currently two months in arrears of any amounts of council tax, even if they have made any special contractual arrangement with the council to pay off the arrears.
37. If this section applies to any member, he/she at the relevant meeting and as soon as practicable after its commencement, must disclose the fact that the section applies and not vote on any question with respect to this matter.
38. The relevant meetings are those at which any of the following are the subject of consideration, namely:
 - (a) Any calculation required by chapter III, IV, V of Part 1 of the 1992 Act

The only calculations likely to be made by this authority are those under Chapter III of Part 1 of the 1992 Act, (Chapter IV relates to precepting and Chapter V limitations on council tax (i.e. capping)

The Chapter III calculations include the calculation of the budget requirement, basic amount of tax, the additional requirements because of the special trust funds, the calculation of the tax for the different valuation bands and the basic amount of council tax to be set under Section 30.
 - (b) Any recommendation, resolution or other decision which might affect the making of any such calculation

This is an extremely wide wording and would extend well beyond merely setting the budget. It applies to virtually any matter where the financial implications directly or indirectly might affect the calculations concerning the council tax. It would therefore apply to decisions concerning the level or extent of services as well as the expenditure, receipt or forgoing of any money.

- (c) The exercise of any function under Schedules 2-4 of the Local Government Finance Act 1988 ("the 1988 Act") and 1992 Act

The functions under either the 1988 or 1992 Acts concern the administration and the enforcement of community charge and council tax respectively.

39. Section 106 of the 1992 Act makes it a criminal offence for a member to vote when prohibited from doing so or to fail to make the necessary disclosure. There is a statutory defence, with the onus of proof on the member, to prove that he did not know that the section applied to him or her at the time of the meeting or that the matter in question was the subject of consideration at the meeting. Prosecutions shall not be instituted except by or on behalf of the Director of Public Prosecutions.

BACKGROUND INFORMATION

Background Papers	Held At	Contact
None		

APPENDICES

No.	Title
Appendix 1	Cabinet Report 6 February 2018 Policy and Resources 2018-19 Revenue Budget with appendices A to G

AUDIT TRAIL

Lead Officer	Duncan Whitfield, Strategic Director of Finance and Governance		
Report Author	Jennifer Seeley, Director of Finance		
Version	Final		
Key Decision?	Yes		
Date	9 February 2018		
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER			
Officer Title	Comments Sought	Comments included	
Director of Law and Governance	Yes	Yes	
Strategic Director of Finance and Governance	Yes	Yes	
Cabinet Member	Yes	Yes	
Date final report sent to Constitutional Team		9 February 2018	

APPENDIX 1

Item No. 14.	Classification: Open	Date: 6 February 2018	Meeting Name: Cabinet
Report title:		Policy and Resources Strategy 2018-19	
Ward(s) or groups affected:		All	
Cabinet Member:		Councillor Fiona Colley, Finance, Modernisation and Performance	

FOREWORD - COUNCILLOR FIONA COLLEY, CABINET MEMBER FOR FINANCE, MODERNISATION AND PERFORMANCE

Yet again Southwark Council faces enormous funding cuts in 2018-19 with a loss of £12m of government funding and specific grants. These funding cuts come at a time of continuing demands and pressures on our services, particularly social care, children's services, education, homelessness and welfare support.

Whilst we are seeing a welcome growth in the Improved Better Care Fund of £10.9m, this only partially funds the growing demands for adult social care and as previously announced we will need to raise a further Adult Social Care precept of 3% to raise a further £2.9m to support the care needs of older and disabled people. Even this combined £13.8m is insufficient to cover the growing needs of vulnerable adults and the council will need to find an additional £400k from our general budgets, collect a further £800k from client contributions and crucially save a further £4.6m by being more efficient in the way we deliver services. It is thanks to the focus and hard work of our officers and the Budget Recovery Board that we are able to set out these savings with confidence and go into 2018-19 proposing a sustainable budget for Adult Social Care that is £14m larger than last year.

We also face significant challenges in Children's Services and Education. Children's Services provide vital support for vulnerable children in our borough and we face great pressures in terms of the cost of placements, particularly residential care for looked after children. Thanks again to the work of our Budget Recovery Board we are able to propose £1.6m of efficiency savings in this area, but to make the budget sustainable we will also inject a further £3.4m for a net growth in the Children's Services budget of £1.7m.

In Education we are being hit on all sides, with the complete withdrawal by government of the Education Support Grant, cuts and restrictions to schools funding via the Dedicated Schools Grant, cuts to pupil premium for looked after children and growing numbers of children with special educational needs. The services the council provides to schools are vital components of the success we have seen in Southwark schools we are determined to continue to offer these services. To do that we are proposing to increase our general fund contribution to education services by £1.4m.

To fund this additional £3m of spending on for Children's Services and Education we are proposing that we raise council tax by the maximum permitted 2.99%, raising £2.9m.

It is never an easy choice to increase council tax, but it is a necessary step to protect services for our most vulnerable residents. I am comforted that Southwark's council tax will remain the 8th lowest in London and lower in real terms than in 2010. Most residents will see an increase of less than £1 a week, residents on low incomes will continue to benefit from our Council Tax Reduction Scheme, foster carers remain exempt from council tax and from April that exemption will be extended to our young care leavers.

Local government pay is now the lowest in the public sector with the average local government worker having experienced a 21% real terms pay cut since 2010. Whilst the government has indicated that the 1% pay cap is no longer in force, they have not provided any resources to local authorities to help us give our staff the pay rise that they deserve. The budget presented today reflects the 2% 2018-19 pay award recently offered by the LGA Employers Side – this results in a £4.2m budget pressure in Southwark. As negotiations continue and the full impact on the London pay scales are worked through this amount may not be sufficient and we may need to call on contingencies to cover the full cost.

All these pressures, alongside other growing costs such as inflation and IT, mean that as well as having to cope with £12m of cuts, we also need to fund £40.7m of additional budget pressures.

Yet again this year the good news for Southwark is that our continuing growth in homes and in our local economy, driven by our regeneration of the borough, is providing us with amazing growth in income. We are currently estimating an additional £21m of resources available thanks to this growth and the success of our Exchequer Services team in collecting more income than we had previously anticipated. Without this regeneration we would be facing far tougher choices and much larger cuts to vital public services.

To balance the budget shortfall of £18.2m we have set out in the appendices £10.9m of efficiency savings, £7.3m of additional income from fees and charges.

I would like to thank Overview & Scrutiny Committee Members for the excellent Budget Scrutiny session - as ever they are excellent "critical friends" both supporting and challenging us to provide top quality value for money services. We have incorporated into this report their recommendation on Customer Services and will take the other recommendations forward over the coming months.

RECOMMENDATIONS

That cabinet:

1. Note the recommendations considered at cabinet on 23 January 2018, and that this report has been amended accordingly.
2. Note that the 23 January report was considered by Overview and Scrutiny committee on 29 January 2018 and agree a response to the recommendations arising (paragraphs 110 to 112).
3. Note that as at 31 January 2018, the final local government finance settlement has not been received, and that the revised 2018-19 budget presented at Appendix A reflects the provisional finance settlement, and that any changes will be reported to council assembly.

4. Note that this report presents the final balanced general fund budget proposals for 2018-19 including:
 - Efficiencies and improved use of resources of £10.928m (appendix C)
 - Income generation proposals of £7.281m (appendix D)
 - Commitments of £32.625m (appendix F)
 - Pay Awards, assumed at 2% of £4.2m
 - Contractual inflation of £3.9m
5. Agree to submit this balanced one year 2018-19 budget to council assembly for approval.
6. Under Part 3C of the constitution full cabinet is responsible for the approval of new fees and charges and agreement of charging levels in line with the medium term resources strategy, and therefore agree the fees and charges and note the level of those fees which cabinet is not permitted to set (Appendix G, paragraphs 99-101).
7. Note that in the summer of 2018, cabinet will receive a refreshed outlook of the financial position for the council and especially with regard to local government financing for 2019-20 and beyond.
8. Note that due to timing of Council Assembly and the GLA precept setting meeting, council assembly will be asked to establish a council tax setting committee to make the formal resolution for council tax (paragraphs 113 to 116).

BACKGROUND AND PURPOSE

9. In September 2016, the cabinet approved the Fairer Future Medium Term Financial Strategy (FFMTFS) and Integrated Efficiency Plan noting the relationship to the Council Plan and the new theme to be fit for the future. The council accepted the four year finance settlement in line with the final Local Government finance settlement (February 2016). 2018-19 is the third of these four years. The offer covered the revenue support grant and indicated that tariffs and top-ups in 2018-19 and 2019-20 will not be altered for reasons related to the relative needs of local authorities.
10. In 2018-19, London Councils will be entering into a two year pilot arrangement for the retention of business rate growth through pooling. Although this has led to a re-presentation of the finance settlement by DCLG, the total variation from the original four year agreement for 2018-19 is a small reduction of £230k.
11. Subject to the final agreement to the pilot scheme for London, any financial benefits arising to the council will start to accrue in 2019-20, once the London Congress of Leaders has agreed distribution of available funds. This is discussed in more detail in paragraphs 58-64.
12. Despite the consistency of funding given by the four year finance settlement (albeit at a reducing level of government support), there remains continued uncertainty with regard to a number of key components of government funding to Southwark. These include the New Homes Bonus, Public Health grant and most importantly Better Care and Improved Better Care funding. In addition, price,

inflation and demand pressures need continual review to ensure that budgets set each year are sustainable.

13. The government has expressed a continued commitment to give local authorities greater control over the money they raise locally. Since 2013-14, when the new funding arrangement commenced, the council's reliance on local taxation as an income source has increased. Therefore, a key part of the budget process is for officers to more accurately assess estimated income from council tax (driven in the main by the number of new homes, council tax banding of these homes, the council tax relief scheme and collection rates) and Business Rates (driven by the rateable value, appeals and businesses coming into and out of the rating lists).
14. At cabinet on 18 July 2017, the financial remit was considered which included known estimated resources available at that time, and assumptions regarding the costs of pay awards and inflation. This report concluded with a budget gap of between £16.440m and £19.894m, dependent on the ability of the council to access, in full, the supplementary Improved Better Care Fund (announced spring 2017). Officers were asked to prepare indicative savings and commitments for 2018-19 in order to balance the budget. Subsequently, at cabinet on 12 December 2017 a further report was considered setting out a budget gap of £5.597m. This report provides an update on the work undertaken to both reflect the latest information on available resources, updated estimates on council tax and business rates and to consider budget savings and commitments proposed for 2018-19.
15. As set out in July and December 2017, the budget has been prepared on a one year basis for 2018-19, recognising a range of significant uncertainties relating to the council's financial position. A one year budget is considered by the section 151 officer to be the most appropriate strategy at this time given these uncertainties. These still include adult social care and children's services cost and demand pressures and government funding sources, and any conditions attached to these. This includes the ring fencing of the ASC precept.
16. The agreement of our CCG partners to the utilisation of the Improved Better Care Fund in full has gone some way to mitigate these budget pressures in adult social care and the month 8 revenue monitoring report elsewhere on this agenda provides an update. Management action is ongoing to control these pressures and progress continues to be monitored via the Budget Recovery Board. Indications at this time are that measures have been effective in containing the overspend at the level anticipated in month 4 although this position is sensitive and requires continual review.
17. From April 2018, the Homelessness Reduction Act comes into force, which places a series of new responsibilities on local authorities to prevent homelessness. The government will provide £72.7m to local authorities to meet the costs of the new burdens associated with the additional duties contained within the Act over the course of the Spending Review. The adequacy of this funding will need to be carefully assessed, as it is unlikely to be sufficient to carry out the new responsibilities in full.

Updated Financial Remit

18. In accordance with instructions from the December 2017 and January 2018 cabinet meetings, this report provides updated budget proposals for 2018-19.

These proposals present a balanced budget, although this position must continue to be considered in the context of the savings that the council has already made throughout the austerity period since 2010 and the increased ring fencing of a large element of resources available, particularly for adult social care. A summary of the 2018-19 proposed budget can be found at Appendix A.

19. The indicative budgets were set at an assumed level of government funding as set out in the February 2016 four year finance settlement. The council accepted the government's offer of a four year finance settlement for 2016-17 to 2019-20 and received confirmation of this from the government on 16 November 2016. On 19 December 2017, the provisional finance settlement was received, including adjustments in respect of the London business rate pool pilot. The proposed budget has subsequently been updated for the latest funding information provided by the DCLG. The final finance settlement has not yet been received.
20. This report outlines all major variations from the 2017-18 budgets. It itemises changes in resources available (e.g. government grant and Council Tax income) and provides a high level summary of efficiencies and improved use of resources, income generation and savings that impact on service levels. It also itemises new and emerging growth and commitments that may arise from issues such as price, demand pressures and costs arising from the delivery of council plan priorities.
21. Separate schedules are provided that give details of each element of these variations. Responsibility for each element is retained by the cabinet member responsible for the portfolio and operationally managed by the strategic director for that service (Appendices C, D, E and F).
22. The Policy and Resources Strategy 2018-19 underpins the work of all council departments, ensuring financial sustainability and the best possible level of service for residents. The council remains committed to promoting efficiency as the key driver to reducing costs and minimising the impact of budget decisions on front line services. The Fairer Future promises commit to *spending every penny as if it were our own*. This promise is reinforced with the Fairer Future Budget Principles. Inevitably, as total resources available continue to reduce, demands increase for services and planned efficiency improvements are delivered, protection of these valued front line services becomes increasingly difficult.
23. With the London Business Rate pilot confirmed for April 2018, the budget presented to cabinet has become wholly reliant on local taxation – either business rates or council tax. For the first time, no government funding in the form of the Revenue Support Grant (RSG) will be received in 2018-19. Although government has not yet made projections for 2019-20, this position is likely to be sustained into the future in line with government's expressed policy to make local government self sufficient.
24. In 2018-19, through the pilot arrangements, protection is in place as part of the arrangements to ensure that the funding level for Southwark will not be detrimentally impacted. However, over time and as the government continues to move towards self sufficiency for local government, this approach brings potential for opportunities and risks. The opportunities will depend on the level to which Southwark will be able to benefit from the additional council tax and

business rates generated through the ongoing regeneration in the borough. The risk is the uncertainty of this income, the potential for increasing complexity from the pooling arrangements and implications of grants such as Public Health transferring to the business rate baseline. The level of Southwark reserves will be needed to be carefully monitored in the context of these uncertainties.

25. This report proposes that a further update be presented to cabinet in the early summer of 2018 to refresh the financial outlook for 2019-20 and beyond, not least in the context of the changes to local government funding.

December 2017 Budget Statement

26. The Secretary of State for Communities and Local Government, announced the Local Government finance settlement on 19 December 2017. The finance settlement outlines provisional Settlement Funding Assessment (SFA) and Core Spending Power (CSP) allocations for local authorities for 2018-19 and illustrative allocations for 2019-20 (which will be the final year of the current “four year offer” period).
27. Significantly, the Government has decided to make changes to the council tax referendum principles in 2018-19. The government will increase the council tax referendum threshold in 2018-19 and 2019-20 from 2% to 3%. This is in recognition of “higher than expected inflation and the pressures on services such as social care and policing”. There are no changes to the adult social care precept arrangements, which remain at a total of 6% increase in the three years 2016-20, with a maximum of 3% in the two years 2017-18 and 2018-19.
28. The main headlines are set out below:

Funding 2018-19

- Settlement Funding Assessment (SFA) will fall by 5.4% nationally in 2018-19, and fall by 5.8% for London Boroughs.
- Provisional funding for 2018-19 has been represented to reflect business rate pooling for London, but indicates a small reduction of £230k from the amount set aside in the original four year finance settlement.
- Business Rate Revaluation 2017 – within the business rates retention system, the NNDR baseline and top up/tariff amounts have been amended to reflect the revaluation in April 2017. The adjusted amounts are intended to make changes in rateable value revenue neutral for individual authorities. For Southwark, this means that we are one of six London authorities that have moved from being a top up to a tariff authority for 2018-19, and reverting back to a top up authority in 2019-20.
- Business Rate pilots – these were confirmed for 2018-19 (including the London pilot pool) as well as the 5 existing pilots continuing – with a commitment to further pilots in 2019-20.
- New Homes Bonus (NHB) – the previously planned changes to the New Homes Bonus methodology (consulted on in September) will not be going ahead, therefore, Southwark’s grant allocation is broadly in line with the estimate set out in the December cabinet report.
- Public Health Grant (PH) – the confirmed allocations for 2018-19 are 2.6% less than 2017-18.
- £19 million grant funding was announced for Unaccompanied Asylum Seeker Children (UASC), although council allocations have not been published.

Funding 2019-20 and beyond:

- The Secretary of State confirmed that there will be a business rates baseline reset in 2020-21 and, from 2020-21, business rates retention will be at 75%.
- In addition, it was confirmed that the Public Health Grant be incorporated into business rates retention in 2020-21, subject to appropriate assurances being in place.
- A further consultation has been published on the Fair Funding Review (deadline 12 March), and government confirmed its intention to implement new funding baselines in 2020-21. The government will consult on “fair and affordable options” for authorities expecting negative RSG (currently £153m) in 2019-20 in the Spring of 2018.

Settlement Funding Assessment (SFA)

29. The Settlement Funding Assessment (SFA) comprises the core funding sources for authorities defined as the Revenue Support Grant (RSG), retained business rates and business rate top up. For 2018-19, the council will no longer receive Revenue Support Grant. This is because the introduction of the London Business Rate pool from April 2018 means that RSG is substituted with baseline business rate funding (see paragraph 55). Therefore, the council’s SFA consists entirely of the business rate baseline.
30. The SFA is 4.6% lower than in 2017-18, amounting to £158.440m (£0.23m less than reported at December cabinet). By 2019-20 it is projected the SFA will have reduced to £149.792m.

Improved Better Care Fund (IBCF)

31. The Better Care Fund was established in 2014-15, with the aim of supporting closer working between Local Authorities and the CCG. The council invoices the CCG for its share of the pooled fund which is offset against appropriate expenditure.
32. The Improved Better Care Fund totals £12.584m for 2018-19. This is made up of two parts.
 - The Improved Better Care Fund (IBCF) that was included as part of the 2016-17 finance settlement of £8.088m for 2018-19. This was for the utilisation of local authorities for adult social care.
 - Following national pressure on adult funding care crisis, supplementary Improved Better Care Fund was announced in spring 2017. This equates to funding for Southwark of £4.497m in 2018-19. This grant is allocated on the basis of 10% of the Relative Needs Formula used for the 2017-18 Adult Social Care Support Grant and the remainder using the existing IBCF allocation. The utilisation of this grant was agreed with the Health and Well-Being board for adult social care funding pressures.

New Homes Bonus (NHB)

33. New Homes Bonus (NHB) was introduced in 2011 to provide a clear incentive for local authorities to encourage housing growth in their areas. It rewards local councils for each additional home added to the council tax base, including newly

built properties and conversions as well as long term empty properties brought back into use, after deducting demolitions. Following a review of the funding “sharpening the incentive” the grant reduced in 2017-18. In 2018-19, the grant will reduce further, as the payment will be based on four years’ growth from 2018-19 onwards. A 0.4% baseline was also introduced in 2017-18 so that local authorities would need to achieve tax base growth of greater than 0.4% before they receive any NHB funding. Southwark’s tax base growth is expected to be in excess of this baseline by 2%, generating much-needed additional NHB funding.

34. The total provisional finance settlement allocation for 2018-19 is £11.398m NHB, which is a 12.6% reduction (£1.65m) from the 2017-18 allocation.

DCLG Core Spending Power (CSP)

35. In accordance with the DCLG final provisional local government finance settlement 2017-18, Southwark’s core spending power between 2017-18 and 2018-19 is calculated as a 1.2% increase. This assumes that the council will set council tax at the 3% referendum threshold. By comparing the components of this spending powers change calculation (see table below), it is clear that there is an increasing reliance on locally raised council tax to fund local authorities’ budgets. The grant increase refers to the improved better care fund grant, required to be allocated to adult social care and subject to the CCG agreement.

	Change in SFA¹	Change in council tax	Change in relevant grants (iBCF, NHB and adult social care grant)²	Change in spending power
Southwark	-4.6%	10.4%	4.6%	1.2%

¹ In 2017-18 the SFA included Revenue Support Grant and baseline business rates. For 2018-19 the SFA consists of baseline business rates only.

² DCLG spending power calculations exclude Public Health and Education Support Grant.

36. The core spending power calculation does not include any inflationary cost pressures, demand pressures, reductions in grants such as Public Health. This means that the reduction in core spending power is understated, with inflation and pay award pressures amounting to £8.147m for Southwark. If inflation and specific grants are taken into consideration, the councils spending power decreases by 1.67% in 2018-19.

Public Health Grant

37. Alongside the finance settlement, the government published the Public Health Grant allocations. Southwark’s allocation decrease by 2.6%, in line with previous years reductions, to £27.469m for 2018-19. From 2013-14, when Public Health responsibilities transferred to local authorities, to 2018-19, grant funding is anticipated to reduce by an equivalent of 12% with no inflationary increases from 2015-16 onwards. Southwark has the fourth lowest per head public grant allocation of the inner London boroughs.
38. For 2019-20 the Public Health grant will be subsumed into the business rate baseline subject to appropriate assurances, however, until this time, the Public Health grant remains ring-fenced.

Adult Social Care Grant (2017-18 only)

39. The changes to the New Homes Bonus Scheme in 2017-18 allowed the government to remove £241m from the scheme and divert this funding to the Adult Social Care Support Grant, of which Southwark received £1.6m. This grant was for 2017-18 only and no such grant exists for 2018-19.

Education Support Grant (ESG)

40. The education services transitional grant will cease in 2018-19, leading to a loss of funding of £0.7m from 2017-18. To mitigate this loss, the council has built in a budget commitment to support education department functions for an equivalent amount.

Local Taxation

Council Tax

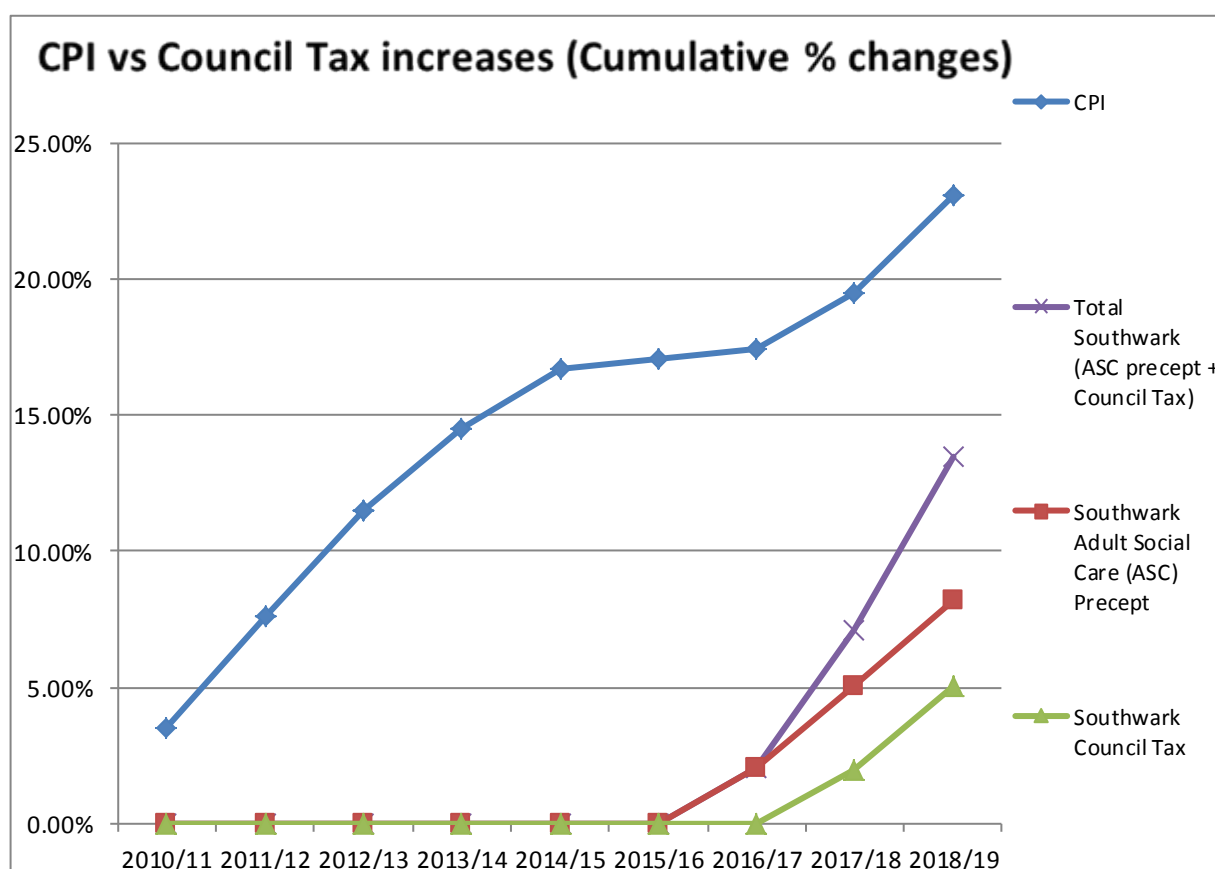
41. The council is committed to the fairer future promise to “keep council tax low”. The Southwark element of council tax was frozen from 2008-09 until last year when financial pressures and the cumulative impact of reduced government funding meant that it was considered no longer sustainable to hold this position.
42. The authority has been able to maintain the eight lowest level of council tax in London in 2017-18, despite having incurred the largest reduction in government grants. Throughout this period, the government applied a cap on any council tax increase of 2% per annum and required a local referendum for any increases at or above this level. The purpose of this cap was to ensure that “excessive” council tax increases occur only where councils have a clear mandate from local people. This level has not been exceeded by Southwark to date and the cap remains in place for 2018-19, albeit increased to 6% to reflect the increase in the general council tax threshold to 3% and the adult social care precept of 3%.
43. The council tax has remained below the charge it would have been if CPI had been applied each year since 2010-11. The Council Tax Relief Scheme continues to provide support for our financially vulnerable residents.

ASC precept

44. In 2016-17, and in line with government guidance, the council applied a 2% precept to help fund adult social care. Of the 33 London boroughs, 28 took advantage of this precept. For 2017-18, government extended the adult social care precept to allow for 6% over 2017-20, with no more than 3% in each of the first two years. This precept was applied in 2017-18 providing a contribution towards the significant financial pressures within the Adult Social Care budget.
45. Within this report, it is recommended that a 3% precept again be applied for 2018-19, in light of the substantial pressures on adult social care service (see paragraphs 65 to 72). The approach for the council tax base to be a driver to fund Adult Social Care costs unfairly impacts on local authorities with high adult social care needs and a low tax base.

Southwark Element of the Council Tax

46. Ten of the thirteen inner London Boroughs increased their council tax in 2017-18, 25 out of 33 across London, including Southwark. This is indicative of the cumulative impact the financial stress across local authorities in London.
47. In the context of pressures on council finances, the reducing levels of reserves and the continued year on year reductions in spending power, council tax remains a key source of income for the council.
48. Given the pressures on council finances, the reducing levels of reserves and the continued year on year reductions in spending power as assessed by DCLG, the section 151 officer is recommending a 2.99% increase in the Southwark element of council tax for 2018-19. This is in addition to the adult social care precept of 3%.
49. As demonstrated in the chart below, the proposed increase in the council element of council tax remains below the charge it would have been if CPI (inflation) had been applied each year from 2010-11.



50. The impact of the increase in Council Tax of 5.99% will mean that:
 - Residents in Band C properties and below will see a Southwark council tax bill rise of less than £1 a week (over 60% of residents in the borough live in Bands A-C)
 - 12,000 of the residents continuing to receive support through the local council tax relief scheme (CTRS) will pay no more than 20p extra per week.

- The council tax reduction scheme will continue to ensure that 6,900 eligible pensioners will continue to receive 100% relief and will see no rise in their council tax bills.

Council Tax Collection

51. As reported in December 2017, the council tax base is growing in the borough as a direct reflection of the regeneration and investment in new homes.
52. The council tax base setting report recommended that the collection rate is maintained at 97.2%, reflecting current performance and in consideration of the increased collection risk as universal credit is rolled out.
53. The collection fund forecast outturn position is a surplus of £5.663m and this has been accounted for in the council tax calculations for 2018-19.

Business Rates Baseline

54. The government agenda is for local authorities to move towards self-sufficiency and away from dependence on central government. As a step towards this reform, in 2013-14, government changed the funding system to increase reliance on local taxation. Revenue support grant (RSG) allocations reduce over the period 2013-20, whilst the level of retained business rates increases.
55. The recent finance settlement brought about two key changes to the business rates funding for the council:
 - The business rate revaluation in April 2017 means that Southwark is now a tariff authority. 16 out of the 33 London Boroughs are now tariff authorities, an increase of six over the previous years. This has a neutral financial impact on the council's overall funding and the council will revert to a top up authority in 2019-20.
 - The council will be joining the London Business Rate pool from April 2018, which means that Revenue Support Grant will be substituted with a baseline business rate funding level. For 2018-19, as set out in Appendix A, the council will be funded via business rate baseline of £158.440m (£164.200m less the tariff deduction of £5.760m). The London business rate pool arrangements include a funding "safety net". This is a "no detriment" clause that means that no council can be worse off than if they had not joined the pool.
56. The 2018-19 budget includes a forecast assumption that the council's Business Rate Retention income will exceed the baseline funding level by £21.750m (i.e. in total the retained business rates total of £180.190m consisting of the baseline of £158.440m and £21.750m in excess of this baseline). This is after appropriate provisions have been made for appeals. It is estimated that £3.970m of Business Rate collection fund surplus will be available to support the budget. This is an increase in our retained business rates attributable to estimated increase in buildings coming into the rating list, most significantly London Bridge station.
57. This ongoing move to self-sufficient local government demonstrates the importance of Southwark's capital investment programme within the borough,

either as the lead authority or with partners. Regeneration is the key to ensuring sustainable budget sources as we move closer to reliance wholly on local taxation, either through business rates or council tax as well as increasing opportunities across the borough for quality of life, jobs and environmental improvements.

Business Rates London Wide Pool

58. As reported in some detail within the December 2017 cabinet report, the council is part of the London wide business rate pool for 2018-19. For completeness, the key points impacting on the 2018-19 budget are described below.
59. This agreement involves London authorities retaining all business rate growth above the baseline target set by central government. This is over and above the amount retained by each local authority. The arrangement is for a two year pilot, starting from 2018-19.
60. A founding principle of the London business rates pilot pool is that no local authority participating in the pool will be worse off than they would otherwise have been under the current scheme. This is underpinned in the government's "no detriment" guarantee which ensures the pool *as a whole* cannot be worse off than participating authorities would have been if they had not entered the pool.
61. The London Councils' final Business Rate Pooling Prospectus explains that the reconciliation of available funds to distribute will occur in September 2019. As set out in the Prospectus, the first call on any additional resources generated would be used to ensure that each borough and the GLA receives at least the same amount as it would have without entering the pool.
62. Although the first year of the pilot relates to business rates generated during 2018-19, as stated above, the available distribution will not be known until September 2019. The relevant extract from the Final Prospectus explains: *"However, it would not be until the outturn position is known (the NNDR3 form) that actual reconciliation would be made and the final growth/decline for the pool as a whole, and individual pool members, would be known. This will be in September 2019 after accounts have been audited for the financial year 2018-19"*. Therefore any additional pooled business rate retention distributed to Southwark will not form part of the 2018-19 budget setting process and benefits will accrue in 2019-20. The section 151 officer considers this to be the most appropriate and prudent strategy.
63. The detail of the pilot arrangements will need to be kept under close scrutiny, not least with regard to the government's "no detriment" guarantee. For example, while the public health grant and improved better care fund would not be considered as part of the pooling arrangement in 2018-19, the letter from the Chair of London Councils indicates that these could be rolled into the arrangements in 2019-20. One year earlier than the national plans to transfer the Public Health Grant into the business rate baseline.
64. London Councils requires each local authority to give approval to enter into the pilot arrangement. The decision-making powers were appropriately delegated in the December report to enable the pooling arrangements to proceed. A draft memorandum of understanding setting out the arrangements was included in the December report.

Children's and Adults' Services

65. At the end of 2016-17, pressures on Children's and Adults' social care led to an overall adverse variance of £14.887m after the utilisation of £11.450m of reserves, inclusive of the application of the 2016-17 Adult Social Care 2% precept. This was preceded by a cost pressure in 2015-16 of £18.7m which had been met through the use of reserves.
66. The government's autumn 2017 budget recognised the continuing nationwide budgetary pressures in adult social care by introducing the powers for councils to apply a 3% council tax adult social care precept, and provided a one-off adults' social care grant in 2017-18 (although this grant was funded through a reduction in New Homes Bonus). In 2017-18 the council agreed to increase the Children's and Adults' Services budgets by £5.345m, funded in part by the application of the adult social care precept of 3%. This increase was in the context of a grant reduction of £15m.
67. The service pressures due to the level of demand and complexity of need continued to be reflected in the cost pressures being experienced across London and the country. In the spring of 2017, the government responded to the crisis in Adult Social Care funding through announcing the supplementary Improved Better Care Fund (IBCF). Southwark's allocations totalled £7.417m in 2017-18, reducing to £4.497m in 2018-19. As set out in the 19 September cabinet revenue monitoring report, the health and wellbeing board agreed to the application of the supplementary IBCF in full to support the continuing adults' social care budget pressures in 2017-18. Subsequently, the application of 2018-19 supplementary IBCF to the council's adults' social care services was agreed by the CCG's Integrated Governance and Performance Committee on 28 September for 2018-19.
68. In 2018-19, the council is proposing to utilise powers for the third year in applying the Adult Social Care precept of 3% in 2018-19, generating £2.9m of resources to be allocated to contribute to those services supporting our more vulnerable adult residents. Also reflected in the budget is the 2018-19 Improved Better Care Fund of £12.584m. This growth is being used to quality care to meet increasing demand for homecare, nursing care and supported living.
69. In total this ensures that Adult Social Care budgets are on a more sustainable footing moving into 2018-19 with an increased budget of £14.305m.
70. The allocation of IBCF and the Adult Social Care precept has alleviated budget pressures for Adult Social Care somewhat, bringing into focus the Children's and Education Services pressures. This was recently recognised by London Councils where data gathered from all 33 London Boroughs indicated 25 of them overspending on Children's Social Care (with an average overspend level of 9.6% across these authorities) and budget pressures in areas across London for children with high needs and transport costs. These pressures, alongside changes to the Dedicated Schools Grant framework, place Southwark budgets under significant pressure in 2018-19. These budget proposals provide for an increase in Children's and Education budgets totalling £3.177m. This is intended to address cost pressures within the Children's and Education Services and place these services on a more sustainable financial footing.

71. These proposals increase the Children's and Adults' Social Care budgets by £17.542m in total in 2018-19. The section 151 officer's view is that this strategy is necessary to ensure that these demand-led services supporting our most vulnerable residents are placed on a secure financial footing as the environment of reducing government grants and reduced level of reserves continues.
72. An executive board (budget recovery board) headed by the chief executive has been established to provide oversight over the significant budget reductions and demand pressures experienced by the Children's and Adults' department. The board continues to meet and an update on progress will continue to be reported to cabinet through the budget monitoring reports.

Updated budget proposals

73. Through the council's budget cycle, savings and income generation options are presented for consideration to close the budget gap which, should these proposals be agreed, presents a balanced budget for 2018-19.
74. The 2018-19 proposals for each Directorate are summarised in the table below and detailed in Appendices C, D, E and F.

	Commitments £000	Efficiencies £000	Income £000	Savings £000	Net Impact £000
Adults' Social Care	19,682	(4,577)	(800)	-	14,305
Children's Services	3,426	(1,590)	-	-	1,836
Education	2,467	(660)	(406)	-	1,401
Children and Adults' Services Total	25,575	(6,827)	(1,206)	-	17,542
Environment and Social Regeneration and Public Health	250	(2,330)	(3,130)	-	(5,210)
Housing and Modernisation	3,800	(361)	-	-	3,439
Chief Executive's	50	(330)	(545)	-	(825)
Finance and Governance	175	(1,080)	(330)	-	(1,235)
Corporate	2,775	-	(2,070)	-	705
Total	32,625	(10,928)	(7,281)	-	14,416

*Commitments within Adult Social Care total £19.682m, of which £15.540m is funded from Improved Better Care Fund and Adult Social Care Precept monies.

Pay Award

75. The current budget plans for 2018-19 are based on a projected 2% pay rise for all staff. This is within the existing public sector pay cap. The chancellor's budget on 22 November 2017 did not reference any change to this cap. Significant work is currently underway both nationally and within London to reach agreement on pay awards moving forwards. In part, negotiations will be considering the arguments that local authority pay has been disproportionately suppressed as a consequence of the pay cap and that this situation needs rebalancing. Further there are concerns to ensure that the lower graded staff are adequately paid and that pay differentials remain appropriate.
76. Should an increase in excess of 2% be agreed as part of the national local government pay negotiations, this will be the first call on the £4m contingency held within corporate budgets.

Inflation

77. Consumer Price Index (CPI) 12 month rate for November is 3.1%, increased from October 2017 by 0.1%, with expected continued increases. This compares to 1.2% for the same period last year. This budgetary pressure is recognised in the budget with a £3.9m allocation for contractual inflationary pressures in 2018-19. Should inflation be over provided for the council will transfer the funds to the financial risk reserve.

Efficiencies and improved use of resources

78. The fairer future promises contain a commitment to keep council tax low by delivering value for money across all of our services. In part, this is met through ensuring that the council is focussed on meeting the budget gap with proposed efficiency savings. The fact that efficiency savings of £10.928m represent a significant proportion of the total budget savings proposals is evidence of this commitment to residents (detailed in Appendix C).
79. The major efficiencies within Adults' Social Care relate to modernisation of integrated pathways and review of care packages for people with disabilities to align to the Care Act national eligibility level and through reorganisation of Adult Social Care teams to support the modernisation of the service.
80. Notable efficiencies across Children's Services relate to the part year effect of restructuring children's social care service delivery including delayering of management and the effect of the completed restructuring of business support functions for children's social care.
81. Efficiencies through the pan-London e-service, integrated sexual health tariff and more efficient methods of service delivery will deliver efficiencies within Public Health totalling £0.665m.

Income generation

82. As the council looks for ways to protect front line services, consideration is given to maximising the council's income generation by seeking income streams in line with council policies and priorities. The council will seek to generate additional income by reviewing fees, charges and contributions and seeking further opportunities to provide commercial services. This may include introducing

charges for some discretionary services and ensuring that we maximise the recovery of our costs. The schedules at Appendix D set out a number of proposals totalling £7.281m generating additional income.

83. This income falls into the following:
 - increase in fees and charges £2.2m
 - increase in contributions for care £0.8m
 - commercial rents of £2.0m and £0.4m
 - increasing income arising from the leisure contract, totalling £1.35m
 - a small amount of recharging of costs as appropriate
84. The proposed Fees and Charges for 2018-19 are included in Appendix G, and set out in paragraphs 99 to 101 below.
85. Income receivable from the council's commercial property portfolio is a vital source of income to support council services. In this period of decreasing government funding for council services, the council has purchased commercial properties to generate much needed additional income into the general fund revenue budget and help support the delivery of our highly valued public services.

Savings impacting on service delivery

86. Wherever possible, the aim is to continue to protect front line services from saving reductions.
87. At its meeting on 23 January 2018, Cabinet agreed the following recommendation:

That officers be instructed to:

 - *Delete saving reference 301 "Review & realignment of community budgets" £260,000 from Appendix E of the report*
 - *Insert new saving "Realignment of community budget in line with savings already achieved" £151,000 in Appendix C of the report*
 - *Bring forward alternative proposals to compensate for £109,000 reduction of savings.*
88. At its meeting on 29 January 2018, OSC made the following recommendation:

That the cabinet defers budget saving proposal contained in line 302 (online only services), until such time as sufficient improvements are made to the Council website and there is greater confidence that digital exclusion will not prevent access to services. The Cabinet should also carry out appropriate consultation prior to implementation.
89. Following discussion with the cabinet member for finance, modernisation and performance, the effect of this recommendation has been included in the budget proposals.
90. The combined effect of these actions is that there are no proposals for savings impacting on service delivery in this budget report.

Commitments

91. The commitments within Children's and Adults' services are funded in part from the Improved Better Care Fund allocations of £12.584m and Adults' Social Care's additional funds raised through the application of the adult social care precept of £2.9m. The latter has been committed and ring-fenced for adult social care to ensure that services support our most vulnerable residents to lead and enjoy independent lives.
92. The specific commitments within Children's Services and Education total £5.893m. The majority of the commitments relate to structural finance for staffing and placements. Other notable commitments relate to additional SEN home to school transport costs due to increases in number of children with special educational needs and to mitigate losses of government Education Support Grant (ESG) transitional grant funding that previously supported Education department functions.
93. For some, these commitments include unavoidable service related costs including IT and facilities management that enable improved and basic management of the council estate allowing for modernisation and service improvement to ensure the council is "fit for the future".
94. No Recourse to Public Funds (£215k commitment) and Temporary Accommodation pressures (total commitment of £750k) continue to be areas of financial pressure. The month 8 revenue monitoring report elsewhere on this agenda indicates that these risks remain. Budget pressures arising in 2018-19, over and above the commitment proposed in this budget, will be mitigated by the use of the £4m contingency.
95. As identified in the month 4 capital reports, the council has a projected financing gap of £183.585m in 2017-18 and £171.839m in 2018-19 across both the General Fund and Housing Revenue Account. It is envisaged the council will need to additionally borrow to finance the capital programme moving forwards. To cover the associated costs of borrowing a commitment of £1.400m and £0.2m minimum revenue provision (MRP) has been built into the 2018-19 budget.
96. A commitment is proposed to support the council plan promise to ensure that young people have the best start in life through ensuring a top quality playground in every local area, and in support of the fairer future promise for an age friendly borough through the ongoing implementation of the Southwark ethical care charter.
97. The commitments include council-wide cost pressures relating to national legislative or regulatory changes such as the apprenticeship levy and the business rate revaluation.
98. A detailed list of all commitments can be found in Appendix F. The overarching theme of these commitments is to ensure that services budgets are sustainable, particularly in the context of the reduced availability of reserves to support budget pressures.

Fees and Charges

99. The council's Fairer Future Medium Term Financial Strategy and integrated efficiency plan 2017-18 to 2019-20, agreed by cabinet on 20 September 2016, sets out the policy to review discretionary fees and charges annually. In reviewing fees and charges the policy is to increase them to a level that is at least equal to the most appropriate London average except where this either conflicts with council policy, or would lead to adverse revenue implications or would impact adversely on vulnerable clients. These proposals have been prepared in the context of this policy.
100. Detailed fees and charges schedules across all services are set out in Appendix G, which has been updated since 23 January 2018.
101. For some services, a review of the London average against Southwark fees has resulted increases in charges above inflation.

Use of Reserves and Balances

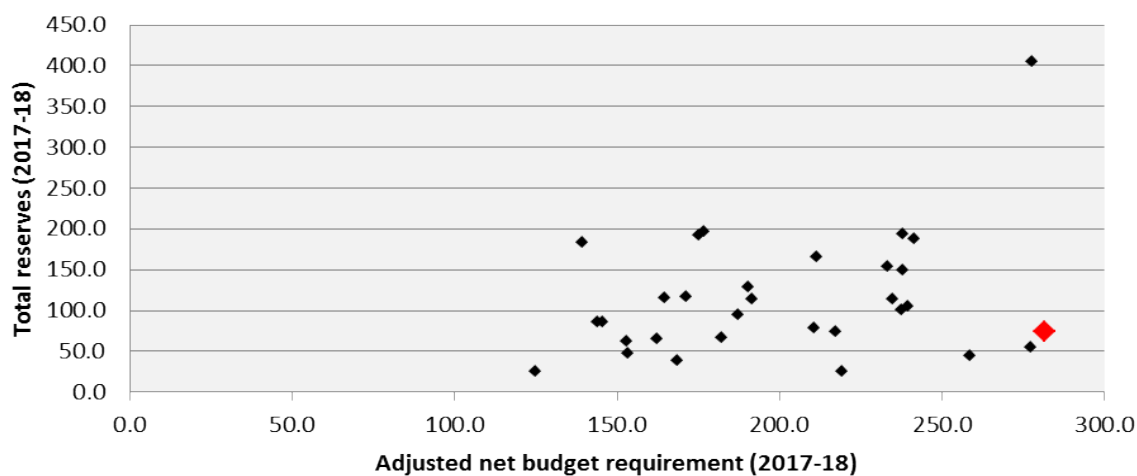
102. The council retains a level of earmarked reserves and these are reported each year within the annual statement of accounts. These reserves are maintained to fund:
 - invest to save opportunities, which form part of the modernisation agenda and are expected to deliver future ongoing revenue savings
 - investment in regeneration and development where spend may be subject to unpredictable market and other factors
 - exceptional items or pressures which are difficult to predict and which are not included in revenue budgets or within the capital programme.
103. For a number of years previously, the council had planned for the use of reserves to help smooth the impact of government funding reductions and other budget pressures especially during the period of austerity. Not only did this help to protect council services but it has also allowed time to transition towards new ways of working, productivity improvements and efficiencies.
104. The level of balances remains subject to the scrutiny of the section 151 officer who must ensure that any one-off contributions to the budget are appropriate and affordable. In previous years, this judgment has been facilitated by the availability of unused contingency funds as budgets have met their targets. The budget proposals for 2018-19 do not include a planned release of reserve. The position will be kept under review, and at this time it is thought that the lack of availability of similar resources will present a challenge in 2018-19.
105. The forecast reserves for the end of 2017-18, were set out at month four revenue budget monitor to cabinet, and have been refreshed for the month 8 budget monitoring position, as shown in the table below.

	2017-18 Opening Balance £000	Total Actual and Planned Reserve Movements £000	Forecast Budget Variance £000	Total Movement in Reserves £000	Forecast Closing Balance £000
Corporate Projects and Priorities	4,956	-109	0	-109	4,847
Service Reviews and Improvements	4,801	-79	0	-79	4,722
Strategic Financing, Technical Liabilities and Future Financial Risk	24,127	-4,046	565	-3,481	20,646
Total	33,884	-4,234	565	-3,669	30,215
Public Health Grant	-1,907	0	-600	-600	-2,507
Dedicated Schools Grant	1,249	-4,749	0	-4,749	-3,500
Total	33,226	-8,983	-35	-9,018	24,208

Note: this excludes the capital programme reserves.

106. London Councils conducted a financial stress survey across London which included reviewing the levels of reserves. As demonstrated by this graph, the council levels of reserves as low relative to the councils budget requirements and other councils. This remains a concern in the context of Southwark ambitious programme for regeneration and revenue cost pressures across services.

Adjusted net budget requirement (2017-18) v Total reserves (2017-18)



Planned Corporate Contingency

107. It is proposed that the planned corporate contingency of £4m is maintained to support emerging budget pressures during the year. The first call on the 2018-19 contingency will be any pay award agreed which is in excess of the current 2% that has been already been allocated within this budget. In the current and previous years, this contingency has been essential to manage in-year demand and cost pressures. For 2018-19, budget pressures within temporary accommodation, no recourse to public funds remain a particular area of risk.

Consultation

108. High level consultation was conducted on the three year budget proposals for 2016-17 to 2018-19. The consultation responses received were consistent with prior years' consultations, and were used to inform the budget proposals. A substantial majority of those who responded to this consultation agreed that the council should continue to focus on being more efficient, protecting frontline services and directing resources to those most in need and this is reflected in the budget proposals.
109. Since then consultation on the Voluntary and Community strategy was conducted to ensure that all sections of the voluntary and community sector could contribute to the development of the strategy, and a series of four open invitation listening events was held which attracted over 200 people. The listening events took place in an atmosphere of goodwill. There was also recognition of the need to find new ways of making the most of diminishing budgetary resources. There has also been consultation on the development of the policy and policy drafts through the Health and Wellbeing Board, Children's and Adults' Board, the Forum for Equalities and Human Rights, the council's departmental commissioning network and the council/VCS Liaison Group.

Overview and Scrutiny

110. Cabinet has responsibility for drafting the budget and policy framework for approval by council assembly. This includes publishing proposals and taking into account any response from overview and scrutiny committee in drawing up firm proposals for submission to the council.
111. The Overview and Scrutiny committee (OSC) met on 29 January 2018 to consider the 2018-19 general fund budget proposals as presented to cabinet on 23 January 2018. OSC received presentations from cabinet members and were able to ask questions and seek clarification as necessary.
112. The OSC made 12 recommendations which are reported below and the cabinet is asked to consider these recommendations.

Ref	Recommendation
1	That the cabinet defers budget saving proposal contained in line 302 (online only services), until such time as sufficient improvements are made to the Council website and there is greater confidence that digital exclusion will not prevent access to services. The Cabinet should also carry out appropriate consultation prior to implementation.

Ref	Recommendation
	<i>Note, as discussed in paragraphs 88 and 89 these proposals have been amended in accordance with this recommendation.</i>
2	That the cabinet investigates the possibility and financial viability of purchasing the Queens Road 1 site in the light of recent substantial rent increases.
3	That overview & scrutiny committee receives a draft timetable for the opening of welfare secure places in Southwark provided by the local authority, including regular milestones for an appropriate committee to review. That overview & scrutiny committee makes comment and recommendation to the cabinet on the merits of the timetable in order to ensure that we transparently meet this aspiration.
4	That the cabinet provides a report for the education and children's scrutiny sub-committee setting out a strategic overview of the successes of a traded for standards service, including input from schools.
5	That in future budget scrutiny documents, the cabinet seeks to quantify the benefits of public health investment for departments across the council, seeking to make savings where possible, whilst achieving positive public health outcomes.
6	That the cabinet review how the financial risks associated with new traded services are understood and accounted for across the council to identify how these risks can best be considered as a whole, recognising that the nature of these ventures is that not all will succeed and that for innovation to take place there needs to be a clear framework for risks to be shared.
7	That the cabinet member for public health report back to the appropriate scrutiny committee on the success of the introduction of London wide sexual health testing, including improvements to availability of e-testing online above the current Southwark/Lambeth cap on testing packs.
8	That the relevant cabinet member reports back to overview and scrutiny committee on the results of on going comparative reviews of the council's performance against other local authorities within 12 months.
9	That the cabinet assess the feasibility of extending the private-sector licensing scheme borough-wide.
10	that the Cabinet member for the Environment and Public Realm should identify a nominated contact to be responsible for road safety and highways management.
11	That the cabinet consider using the opportunity of the extension of the licensing scheme for private sector landlords to ask those being licensed to consider removing any restrictions they place on renting to those in receipt of housing benefit/universal credit.
12	That the cabinet ensure that the overall pot of money spent by the council on children and adolescent mental health is not reduced and that any efficiencies identified by the joint Council/CCG/SLAM review of CAMHS are reinvested according to the priorities set out in the Mental Health and Wellbeing Strategy.

Next Steps

113. The cabinet is required to recommend a budget to council assembly. Usually council assembly can agree the P&R budget, with amendments if agreed, and move to the formal council tax resolution.
114. After the council's municipal calendar had been agreed, the council was made aware that the GLA precept date was after the council assembly meeting.

115. When this last happened in 2011, council assembly agreed to the establishment of a council tax setting committee to take the formal resolution on council tax, and it is anticipated the same process will be followed this year.
116. The next main governance steps to establishing the 2018-19 general fund revenue budget are therefore outlined in the table below:

Date	Meeting	Report	Purpose
21/02/2018	Council Assembly	P&R strategy	Council Tax setting and approve a balanced budget for 2018-19
22/01/2018	GLA	GLA budget	GLA meeting to establish the GLA budget and GLA precepts
23/01/2018	Council Tax Setting	Council Tax	To note the Southwark council tax and GLA precept and agree the formal resolution for council taxes.

Community impact statement

117. The council works in accordance with the single public sector equality duty contained within section 149 of the Equality Act 2010. This means the council must have due regard to the need to eliminate unlawful discrimination, harassment and victimisation, and advance equality of opportunity and foster good relations between different groups.
118. Transparency and fairness form part of the seven budget principles and are an underlying principle in the Council Plan. As with the budget for 2018-19 and for previous years, each department will undertake equality analysis/screening on its budget proposals ahead of the final decisions being taken. Where screenings identify potential impacts more detailed analysis is being carried out.
119. Undertaking equality analysis helps the council to understand the potential effects that the budget proposals may have on different groups. The analysis also considers if there may be any unintended consequences and how any of these issues can be mitigated. Analysis is also undertaken to consider any cross-cutting and organisation-wide impacts.
120. For many services the budget proposals will include efficiencies which have staffing implications. As specific proposals are brought forward, and at each stage of implementation thereafter, the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
121. Equality analysis will continue through the cycle of planning and implementation of these budget proposals. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way so as to not impact disproportionately on any specific section or group in our community. Where necessary, consultation will be undertaken alongside mitigating actions where necessary. In line with the process across the council, information on the equality analysis will be shared with the relevant cabinet members so it can be considered when decisions are taken. The equality analyses will be collated across the council to look for any cumulative impacts.

122. To date no cumulative impacts have been identified through the analysis. However, this process will be completed in time to be reported on in the final budget report in January 2018.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Democracy

123. The constitution determines that cabinet consider decisions regarding the strategic aspects of the regulation and control of the council's finances. The council has a legal obligation to set a balanced budget on an annual basis as prescribed in the Local Government and Finance Act 1992 and associated Regulations. The issues contained in this report will assist in the future discharge of that obligation.
124. The council is required under section 149 of the Equality Act 2010 to have due regard to the need to:
- Eliminate unlawful discrimination harassment and victimisation
 - Advance equality of opportunity between people who share protected characteristics and those who do not
 - Foster good relations between people who share protected characteristics and those who do not.
125. Decision makers must understand the effect of policies, practices and decisions on people with protected characteristics.
126. Equality analysis is the mechanism by which the council considers these effects. The report sets out how it is proposed equality analysis will be undertaken in relation to the budget proposals.
127. It is essential that cabinet give due regard to the council's duty under the Equality Act 2010 and the implications for protected groups in the context of that duty in relation to this decision and future decisions on the budget proposals.

REASONS FOR URGENCY

128. The cabinet is required to prepare a budget proposal for submission to council assembly. This is the last cabinet meeting before Council Assembly on 21 February 2018. The council is required to set a lawful budget by 11 March 2017.

REASONS FOR LATENESS

129. Under the council's constitution there is a requirement for the overview and scrutiny committee to review and challenge budget proposals and this took place on 29 January 2018. Their recommendations affected the budget proposals in deferring a proposed efficiency. It was anticipated that the final local government finance settlement would be released before 31 January, and that the report could be updated to reflect this. Unfortunately as at 31 January the finance settlement has not been issued. The cabinet meeting of 23 January agreed to amend the budget proposals and additional time has been required to formulate budget options to present a balanced budget to minimise the impact on Southwark residents.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Policy and Resources Strategy 2018-19	160 Tooley Street PO Box 64529 London SE1P 5LX	Jennifer Seeley 020 7525 0695
Link: http://moderngov.southwark.gov.uk/ieListDocuments.aspx?CId=302&MId=5753&Ver=4		
Policy and Resources Strategy: 2017-18 and 2018-19 Updated Financial Remit	160 Tooley Street PO Box 64529 London SE1P 5LX	Jennifer Seeley 020 7525 0695
Link: (Copy and paste into browser) http://moderngov.southwark.gov.uk/documents/s69811/Report%20Policy%20and%20Resources%20Strategy%202017-18%20and%202018-19%20Updated%20Financial%20Remit.pdf		
Council's Fairer Future Budget Principles approved by cabinet (September 2015).	160 Tooley Street PO Box 64529 London SE1P 5LX	Jennifer Seeley 020 7525 0695
Link: (Copy and paste into browser) http://moderngov.southwark.gov.uk/documents/s56454/Report%20and%20appendices%202016-17%20PR%20Scene%20setting.pdf		

APPENDICES

No:	Title
Appendix A	Indicative Budget Proposals 2018-19
Appendix B	Departmental Narratives 2018-19
Appendix C	Proposed Efficiencies and Improved Use of Resources 2018-19
Appendix D	Proposed Income Generation 2018-19
Appendix E	Proposed Savings Impacting on Service Delivery 2018-19
Appendix F	Proposed Commitments 2018-19
Appendix G	Proposed Fees and Charges 2018-19

AUDIT TRAIL

Cabinet member	Councillor Fiona Colley, Cabinet Member for Finance, Modernisation and Performance		
Lead officer	Duncan Whitfield – Strategic Director of Finance and Governance		
Report author	Jennifer Seeley – Director of Finance		
Version	Final		
Dated	2 February 2018		
Key Decision?	Yes		
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER			
Officer Title		Comments Sought	Comments Included
Director of Law and Democracy		Yes	Yes
Strategic Director of Finance and Governance		n/a	n/a
Cabinet Member		Yes	Yes
Date final report sent to constitutional team			2 February 2018

Appendix A - Indicative Budget Proposal 2018-19 (post settlement)

	2017/18 Budget Agreed Feb 17 £m	2018/19 Budget Proposals £m
Resources		
Retained Business Rates	(74.306)	(164.200)
Business rates (top-up)/tariff	(33.890)	5.760
Revenue Support grant	(57.780)	
Total Settlement Funding Assessment (DCLG)	(165.976)	(158.440)
Public Health Grant	(28.194)	(27.469)
Section 31 Grant	(2.320)	(2.320)
ESG	(0.700)	
NEW - Adult Social Care Support Grant (one year only)	(1.577)	
New Homes Bonus	(13.053)	(11.398)
Specific grants	(45.844)	(41.187)
Improved Better Care Fund (note 1)	(1.658)	(8.088)
NEW - Supplementary IBCF (March 2017)		(4.497)
Improved Better Care Fund	(1.658)	(12.584)
Total Government Funding	(213.478)	(212.212)
Business Rate Retention growth	(8.700)	(21.750)
Business Rate Retention collection fund surplus	(3.900)	(3.970)
Council Tax baseline (2017-18 includes ASC precept 3%; LBS 1.99%)	(93.700)	(98.543)
Council tax change - 2018-19 2.99%		(2.947)
ASC Council Tax precept - 2018-19 3%		(2.956)
Council Tax Surplus / deficit	(2.000)	(5.663)
Total revenue from council tax	(108.300)	(135.829)
Total funding before contribution from balances	(321.778)	(348.041)
Current contribution (from)/to balances	(3.700)	
A . Total Resources	(325.478)	(348.041)
	(274.276)	(294.270)
Previous Years Budget (Previous year D) {excl public Health}	325.700	325.492
Inflation		
Employees - 2%; 2%	1.650	4.200
Contractual inflation	2.000	3.947
Commitments & Contingency:		
Growth and Commitments	22.600	32.625
B . Budget before savings and efficiencies	351.950	366.250
Net Shortfall before Savings and efficiencies (Current year A+B)	26.472	18.209
Savings		
Effective use of resources and efficiencies	(18.897)	(10.928)
Income Fees and Charges	(2.480)	(7.281)
Other Savings	(5.081)	
C. Total Savings	(26.458)	(18.209)
D. Total budget (Current Year B + C)	325.492	348.041
E. Funding Shortfall / (Surplus)	(0.000)	(0.000)

Note 1: The 2017-18 supplementary IBCF of £7.5m was announced after the council approval of the 2017-18 budget in February 2017. Subsequently a commitment was built into Adult Social Care to match this grant.

APPENDIX B**DEPARTMENTAL NARRATIVES****CHIEF EXECUTIVE****Overview**

- B.1. The Chief Executive's department comprises the Regeneration, Planning and External Affairs divisions along with the Chief Executive's Office.
- B.2. The department leads on the council's delivery of regeneration and building a strong local economy, which is bringing about thousands of new homes, jobs and opportunities across the borough, making our neighbourhoods places in which people are proud to live and work. The department also includes the council's emergency planning and resilience section that is responsible for ensuring the Council meets its civil protection duties and legal obligations under the Civil Contingencies Act.
- B.3. Over the period from 2014-15 to 2017-18 the Chief Executive's department has delivered savings at the maximum end of savings targets year on year, equating to approximately £5.5m, and continually reducing costs, posts and streamlining operations through reorganisation and redesign of services in order to achieve more with less.
- B.4. The total general fund net revenue budget for the department for 2017-18 is £5.164m. Savings proposed for 2018-19 financial year are £0.775m, or the maximum 15% of departmental budgets. These will again be achieved through more efficient and smarter ways of working including realignment of staff resources, management reconfiguration, better use of resources and by raising income.
- B.5. Some £0.330m savings will be delivered through realignment of staffing resources, removing vacant posts from the structure and continuing to ensure that organisational capacity is best targeted to priority delivery. By reviewing commercial rents to renew and replace leases and to reduce running costs, £0.395m will be achieved in raised income. A further £0.050m income will be raised through additional Community Infrastructure Levy (CIL) service charge income.
- B.6. Changes in national and regional policy are impacting on Southwark residents. A commitment of £0.050m is proposed to deliver engagement work in a range of areas such as Universal Credit and Full Fibre Broadband. In line with previous years, the whole department will continue to review its financial strategy so that it supports activities that take best account of future expectations and ongoing delivery of Council Plan targets.

Equalities Assessment

- B.7. In line with our Public Sector Equality Duty, equality analysis is undertaken on budget proposals as relevant ahead of final decisions being taken. This helps to understand the potential effects that budget proposals may have on different groups and whether there may be unintended consequences and how such issues can be mitigated. At this stage, the proposals for the department relate to income generation and realignment of structure affecting posts that are vacant. As specific proposals are developed, and at each stage of implementation thereafter, the different impacts will be assessed as appropriate in accordance with the council's reorganisation, redeployment and redundancy procedures.

CHILDREN'S AND ADULTS' SERVICES

Overview

- B.8. As reported to Cabinet in September 2017, Children's and Adults' services are experiencing significant pressures on their revenue budgets. These pressures are created by a combination of demand and cost pressures and severe reductions in government grant for these statutory responsibilities as well as to the council as a whole. Nationally, pressures on social care linked to pressures in the NHS are recognised, but these pressures far exceed the resources announced in the government settlement. In total, the pressures in 2017-18 represent £11.7m. Southwark's Health and Wellbeing Board approved the application of the Improved Better Care Fund to community and social care services, and in 2017-18 this is £7.471m.
- B.9. It should be noted that significant management action has been taken and controls are in place. A budget recovery board is overseeing the management actions.
- B.10. The indicative budget to be agreed at Council Assembly in February 2018 proposes Adult Social Care efficiencies and income generation for 2018-19 at £5.4m and commitments of £19.7m resulting in a proposed net impact of a budget increase of £14.3m for 2018-19. This demonstrates the investment of the increased Improved Better Care Fund (£10.9m) to homecare pressures, nursing care home pressures, and transformation work to improve the health, wellbeing and resilience of vulnerable residents. It also reflects the allocation of new resources for Adult Social Care, including the Adult Social Care Precept (£2.9m), investment in the development of an all age disabilities pathway (£3.8m) and funding the full-year cost of the implementation of the Southwark Ethical Care Charter (SECC) in Care At Home contracts (£2.0m).
- B.11. There are considerable pressures in Children's Services and this is despite protection for Children's Services budgets in 2017-18. Rising demand including protecting children from sexual exploitation, a sharp reduction in secure care places provided by government and pressures such as unaccompanied asylum seeking children have all contributed to the forecast overspend. In 2018-19, it is proposed that Children's Services have savings and efficiencies totalling £1.6m and commitments of £3.4m resulting in a proposed net impact of a budget increase of £1.8m.
- B.12. In Education, reduced grant and funding continue to impact upon the budget, as well as the increasing demand for statutory SEN education and home to school transport. In 2018-19 for Education there are savings and efficiencies of £0.660m and further income generation and grants of £0.406m. There are commitments totalling £2.467m meaning a net increase in budget of £1.4m, including an investment of £0.6m in the School Improvement Service to enable a gradual move to a traded service with schools over three years.
- B.13. With regard to the Dedicated Schools Grant (DSG), which funds schools, special needs education, early years and some central education functions, the final grant for 2018-19 for the Schools Block is expected in December 2017. There have been modest increases to both schools and high needs funding which was slightly improved from the previous position under the National Funding Formula indicative budgets which identified reductions, although inflation and demand pressures are greater than these increases. There continues to be pressures on the Schools Block as the government requires that growing free schools are advance rather than lag funded which is a significant cost to the DSG and schools.

- B.14. There are significant pressures on the high needs block in 2017-18 due to demand and cost pressures across settings and there is insufficient funding from government to recognise this. Whilst the Schools Forum has agreed to a 0.5% transfer from the schools block to the high needs block, given the anticipated deficit position at the 2017-18 year end it is likely that significant savings will need to be made on the high needs block and that there will also be a further impact upon schools budgets in 2018-19, although flexibilities for additional block transfers are being limited and centrally controlled by the government.
- B.15. With regard to the early years block the government is reducing the central expenditure limit, thereby limiting local flexibility. In 2018-19 there will be a further move towards equalising rates between settings under the Early Years Single Funding Formula. Whilst additional funding for the extension of the offer is being received the increase in funding rates is insufficient to meet higher costs.

Equalities Analysis

- B.16. Initial equalities analysis has been undertaken for each proposal. Consultations have been and will be undertaken for proposals relating to service changes where appropriate. Impact is mitigated by alternative offers of services, support or personal budgets as per service user choice in line with Care Act eligibility and national legislative thresholds and government guidance; other services are discretionary and universal.
- B.17. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way so as to not impact disproportionately on any specific section or group in our community. The equality analysis is under way and will be collated to look for any cumulative impacts. In line with the process across the council, information on equality analysis will be shared with decision-makers for consideration before any decisions are taken.
- B.18. Southwark Council's Fairer Future Promises are reflected in the proposals set forth as is a shift upstream to prevention and early help, recognising the evidence base and the outcomes that can be achieved by offering our residents good universal services.

ENVIRONMENT AND SOCIAL REGENERATION

Overview

- B.19. The Environment and Social Regeneration department delivers services that make a real difference to the everyday lives of all residents and visitors. The majority of our operations are frontline services: they physically improve the environment; they provide opportunities for health and enjoyment, support knowledge and learning or help improve safety and confidence. The department comprises three directorates, Environment, Leisure and Public Health.
- B.20. The department aims to make Southwark's neighbourhoods great places to live, places that are clean, safe and vibrant and where activities and opportunities are accessible to all. We work with our partners to improve health and wellbeing for all our residents. The department's approach to achieving savings aims to develop income opportunities and protect frontline services, and are aligned to the budget principles and the fairer future promises.
- B.21. The net budget for environment and Social Regeneration in 2017-18 is £66m. The department over the last six years has achieved savings of £25.6m. The savings options would be delivered alongside the considerable capital spend across the department.
- B.22. For the forthcoming year, 2018-19, the department has identified a number of savings options amounting to £5.460m made up:
- Efficiencies and Improved Use of Resources £2.330m
 - Income Generation £3.130m

Efficiencies and Improved Use of Resources

- B.23. The department has sought efficiency savings through intelligent procurement decisions, further streamlining of back office and senior staff and further modernisation of services. Additional savings of £0.700m are expected in the re-procurement of services in sexual health and substance misuse in the public health grant. Reviews of management structures in parks and leisure and sustainability will generate £0.200m, and the library service will be reviewed to deliver £0.300m of general fund savings and reduce its call on the public health grant by £0.100m. These savings will be achieved while keeping all our libraries open. The department will also ensure that predicted surpluses on the parking account are invested in maintaining high quality transport infrastructure, reducing the call on the general fund for these services by £0.450m.

Income Generation

- B.24. The council, like a number of other councils, is adopting a more commercial approach to its activities and is proposing to generate additional income of £3.130m in 2018-19.
- B.25. The department will seek to expand its income streams in a variety of ways. For example, a successful re-procurement of the park café and ice cream concessions will bring in £0.200m. The full effect of the re-procurement of the leisure contract in 2016 is beginning to be realised with an estimated increase in income of £1.350m for 2018-19 being proposed. As the department progresses in licensing private rented sector landlords through its selective licencing schemes, that is predicted to generate a further £0.450m, while protecting private rented sector tenants in the borough and

tackling anti-social behaviour. Meeting the predicted resident demand for controlled parking zones will generate £0.500m. We will ensure that fees for our services are comparable with other boroughs in a number of areas such as burials and we are increasing the services we sell such as commercial waste and the expertise of our traded services teams (£0.160m).

Commitment

- B.26. The department is proposing a commitment of £0.250m to support the expansion of playground provision arising from the Top Quality Play commitment.

Equalities Analysis

- B.27. All the savings proposals have been closely examined both in terms of community impact and the general duties of the Equality Act. We have sought to do all we can to protect and offer continuity for front line operational services, especially where they have an impact on vulnerable residents. An equality screening process has been completed on all the proposals to ensure that we have properly considered any impact there may be on specific groups and those with protected characteristics.

FINANCE AND GOVERNANCE

Overview

- B.28. The Finance and Governance Department includes the Director's office which provides strategic leadership for the department and s151 responsibilities; Exchequer Services which encompasses revenues and benefits and housing rent collection, as well as the financial transaction processing teams; the Law and Democracy division responsible for electoral, constitutional and legal services; Professional Financial Services (finance, audit and procurement teams); and the Financial and Information Governance Team.
- B.29. In supporting the Fairer Future promises of the council, the department's vision is to "make a positive difference everywhere we engage" and to be "efficient and effective in all that we do". Specifically, Finance and Governance endeavours to help the council to "manage every penny as carefully as local families look after their own household budgets". This budget proposes efficiency savings and income generation of £1.710m (11.6% reduction on budget adjusted for recharges) and commitments of £0.150m for a total budget of £18.779m. This follows savings proposals achieved in 2016-17 of £1.950m.

Efficiencies and Improved Use of Resources

- B.30. The efficiency savings across the department are mainly made up of staffing-related savings totalling £1.080m which reflects the fact that over 70% of the overall expenditure budget is staffing costs. Savings from staffing costs will be achieved through increased efficiency, changing what we do and how we work, to become an organisation that is fit for the future.
- B.31. In addition to the staffing related savings, £0.030m of the savings proposed is related to efficiencies from modernising council and committee meetings.
- B.32. A further proposal is the alignment of the hardship and emergency support budget to reflect overall service demand. Resources will remain available to fund the current scheme until March 2019; this equates to a budget saving of £0.180m. The total expenditure on SESS and Hardship over the last four years (2013-14 to current year inclusive) is £2.930m.

Income Generation

- B.33. The income generation proposals for the department comprise £0.300m for Exchequer Services relating to the recovery of housing benefits overpayments and debt recovery charges and £0.030m for Law and Democracy relating to legal income and recharges.

Commitment

- B.34. Law and Democracy is proposing a commitment of £0.175m to create a specific reserve to fund the cost of administering local elections every four years.

Equality Analysis

- B.35. As specific proposals are brought forward, and at each stage of implementation thereafter, the impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.

B.36. Equality analysis has been an integral part of the setup arrangements of the Enforcement Agency Service prior to being introduced.

HOUSING AND MODERNISATION

Overview

- B.37. Housing and Modernisation (H&M) delivers a diverse range of services funded from both the general fund and the ring-fenced housing revenue account (HRA) for landlord services. In delivering the council's vision, as outlined in the Fairer Future Promises, the department aims to maximise investment in its housing stock, build new council homes at council rents and improve performance in all core service areas. We aspire to work closely with residents to deliver consistently high quality services, achieve better value for money and continue to support the most vulnerable residents, particularly those in temporary housing need.
- B.38. In developing budget proposals the department is committed to protecting frontline service provision as far as possible. The drive towards greater operational efficiency through joint working and service integration/rationalisation is integral to this and will deliver savings of £0.361m for 2018-19. General volume/activity/cost driven commitments total £2.128m plus a further £1.672m for the new IT Shared Service.

Asset Management

- B.39. Services comprise aids and adaptations, handypersons and private sector housing renewal and empty homes. Rationalisation of management across these functions will deliver savings of £0.030m without impacting service delivery.

Communities

- B.40. The division is responsible for consultation and community engagement with council tenants, homeowners and residents, the civic office, the voluntary and community sector (VCS), community safety, Prevent and child sexual exploitation and No Recourse to Public Funds (NRPF).
- B.41. NRPF represents a significant and persistent pressure on council resources. Substantial progress has been made in stabilising new acceptance rates and reducing long term caseload. Costs are also reducing compared to previous years but not at a rate sufficient to remain within the approved budget.
- B.42. The ability to discharge our duty relies on the Home Office determining a client's status as to whether they have leave to remain, recourse to public funds or no barrier to return. Whilst cases are proactively escalated for more rapid decision making, the process is protracted and not directly within the council's control. Volatility of demand and cost/availability of temporary accommodation remains a risk and notwithstanding the improvements achieved to date, projections indicate a further commitment of £0.215m is required in 2018-19 to ensure the budget is at a more sustainable level going forward.
- B.43. Voluntary sector budgets have to some extent been protected from the same level of funding cuts as council services. Savings have focussed on achieving efficiencies and better value for money from commissioning services and through the restructuring of the communities division and this will deliver savings of £0.151m for 2018-19. Joint working continues across the council to consolidate the commissioning of services, including the Clinical Commissioning Group (CCG), which provides a real opportunity to streamline service provision, ensure consistency across the piece and deliver significant economies going forward.

Resident Services

- B.44. Services comprise travellers' sites and supported housing management, which has shared funding arrangements with the HRA. Realignment of the budgets across the division will deliver savings of £0.024m without impacting service delivery.

Modernisation

- B.45. The Modernisation division incorporates Information Technology and Digital Services (IT&DS), Human Resources (HR), Corporate Facilities Management (CFM) and Organisation Transformation (OT). These services are of a corporate nature and underpin the modernise agenda.
- B.46. On 1 November 2017 the council formalised a three-way shared ICT service with the London Boroughs of Brent (host authority) and Lewisham. The provision of a modern, secure and resilient IT platform is critical to transforming where and how staff work in order to better serve our customers through the implementation of the workforce, IT and workplace strategies agreed by cabinet in November 2016. However, in order to realise material service benefits and even greater efficiency savings over the medium term, sustained capital investment and a revenue commitment of £1.672m is required to align the base budget for 2018-19.
- B.47. CFM is subject to a number of budget pressures particularly in relation to procurement, contract management and development of the council accommodation strategy, requiring on-going external professional support. The 2016 rationalisation of multiple service providers to just two overarching contracts for the running of the council's key operational buildings has provided a more streamlined, efficient and critically compliant FM service. A recent strategic service review has identified proposals for a future operating model, clear vision and strategy for the CFM service of 2020 and identified opportunities to address current and future budget pressures, and it is proposed to re-examine the procurement programme to see whether it would be feasible to accelerate the process.
- B.48. Aligned with this is the development of the corporate accommodation strategy, which seeks to rationalise the wider operational estate, maximise the utilisation of buildings in conjunction with targeted capital investment to reduce future running costs and identify surplus assets for disposal to support the capital programme. For 2018-19 it is essential that the service is financially stable and the budget is able to support the business plan, requiring a net commitment of £0.530m. A commitment of £0.3m is included to for the increased rent for Queens Road 1.
- B.49. Reorganisation and rationalisation of the HR and OT services during 2018-19 will deliver savings of £0.156m without impacting service delivery. Conversely, a commitment of £0.220m is required to establish the base budget for former Corporate Programme Unit staff that transferred to CFM and have now moved across to OT during the current year. CPU staff costs were previously funded from corporate reserves.

Customer Experience

- B.50. The division is responsible for a diverse range of functions including the customer service centre (CSC), customer resolution, concessionary travel, registrars and citizenship, coroners and mortuary services and housing solutions/temporary accommodation.

- B.51. Significant savings have been achieved since the customer service centre (CSC) was brought in-house in 2013 and the continued move away from face to face and telephone contact to digital provision is essential to mitigate the impact in more acute areas of the council's budget. Further savings are possible over the medium-term but require technical development to achieve it. Following a detailed review, the level of HRA activity versus GF activity in the CSC and MSSP has reached a critical tipping point that warrants switching primary accountability to the HRA. This has no budgetary impact on either fund for 2018-19.
- B.52. The merger of the housing solutions and temporary accommodation services and move to a unified council-wide temporary accommodation procurement approach has delivered operational cost reductions, albeit not necessarily against budget. Notwithstanding Southwark's continuing success in homeless prevention, the council faces significant budgetary pressure through increasing demand, restricted housing supply, legislative obligations and new burdens arising from the Homelessness Reduction Act 2017. Whilst grant funding is available in the short term, there is no certainty about resources beyond 2019-20. In addition, the impact of universal credit is having a detrimental effect on income collection to the point that a budget commitment (£1m profiled over two years) is required to mitigate the impact. *(Note. In November the Chancellor announced changes in relation to Universal Credit from April 2018, which may impact on this position).*

Equalities Assessment Summary

- B.53. The department undertakes equality analysis/screening on its budget proposals ahead of final decisions being taken. This helps to understand the potential effects that the budget proposals may have on different groups and whether there may be unintended consequences and how such issues can be mitigated. Analysis is also undertaken to consider any cross-cutting and organisation-wide impacts and continues through the cycle of planning and implementation of these proposals
- B.54. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way so as to not impact disproportionately on any specific section or group in our community. Where necessary, consultation will be undertaken alongside mitigating actions where necessary. In line with the process across the council, information on the equality analysis will be shared with the relevant cabinet members so it can be considered when decisions are taken. To date no cumulative impacts have been identified through the analysis.

CORPORATE

Overview

- B.55. The Corporate budgets include technical accounting budgets such as Minimum Revenue Provision (MRP), treasury income and costs, pension related costs and budgets which impact across the wider council such as the apprenticeship levy and contributions towards the Regeneration and Modernisation reserves. The £4m contingency budget also sits within corporate to support the wider budget risks.
- B.56. For 2018-19, income generation of £2.070m have been identified and commitments of £2.775m.

Income Generation

- B.57. During 2017-18 cabinet agreed to the purchase of strategic commercial properties which are expected to increase the commercial rental income by £2.000m to support the council budget.

Commitments

- B.58. Corporate commitments in the main arise as a result of government legislation such as apprenticeship levy, the second year impact of the revaluation of business rates on council owned buildings and the increasing cost of concessionary fares.
- B.59. As indicated in the capital monitoring report (Cabinet September), the council is expecting to need to start to borrow in order to fund the council ongoing capital investment programme. A commitment is included to reflect the potential interest and minimum revenue costs of this for 2018-19 totalling £1.6m.

Equality Analysis

- B.60. There are no equality analysis implications for these proposals.

Appendix C: Proposed Efficiencies and Improved Use of Resources 2018-19

	2018-19
	£000
Children's and Adults' Services	(6,827)
Environment and Social Regeneration	(2,330)
Housing and Modernisation	(361)
Chief Executive's	(330)
Finance and Governance	(1,080)
Corporate	-
	(10,928)
Adults' Social Care	(4,577)
Children's Services	(1,590)
Education	(660)
Business, Culture and Regeneration	-
Total Children's and Adults' Services	(6,827)
Public Health	(800)

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Chief Executive's	Planning	101	Cllr Mark Williams	Continued rationalisation of the planning organisational structure in line with natural turnover of staff and changing demands for the service	(50)	No/minimal impact on staff or service users
Chief Executive's	Regeneration	102	Cllr Fiona Colley	Realignment of staffing resources to organisational structure and related budgets (Property Services)	(44)	Deletion of vacant post(s) – no impact
Chief Executive's	Regeneration	103	Cllr Mark Williams	Realignment of staffing resources to organisational structure and related budgets (Regeneration North, Regeneration South, Southwark Schools for the Future/Capital)	(236)	Deletion of vacant post(s) – no impact

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Children's and Adults' Services	Adults' Social Care	104	Cllr Richard Livingstone	End of Adult Social Care Support Grant which was one-off funding in 2017-18	(1,577)	No impact; grant funding one-off planned use
Children's and Adults' Services	Adults' Social Care	105	Cllr Richard Livingstone	Modernisation of integrated pathways and review of care packages for people with disabilities to align to Care Act national eligibility criteria	(1,000)	Impact will be mitigated through individual assessments of eligible needs
Children's and Adults' Services	Adults' Social Care	106	Cllr Richard Livingstone	Reorganisation of Adult Social Care teams to support modernisation of the service (undertaken in 2017-18)	(2,000)	No further impact. Restructures have already been completed
Children's and Adults' Services	Children's Services	107	Cllr Victoria Mills	Part year effect (net of costs) of restructuring children's social care service management	(500)	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
Children's and Adults' Services	Children's Services	108	Cllr Victoria Mills	Restructuring of business support functions for children's social care (undertaken 2017-18)	(500)	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
Children's and Adults' Services	Children's Services	109	Cllr Victoria Mills	Reduction in external legal costs	(50)	No/minimal impact on staff or service users
Children's and Adults' Services	Children's Services	110	Cllr Victoria Mills	Termination of lease at Sunshine House – Children with Disabilities (CWD) team and service moved to council building in 2017-18	(140)	No/minimal impact on staff or service users

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Children's and Adults' Services	Children's Services	111	Cllr Victoria Mills	Loss of government CAMHS grant to LA. Contribution of £287K from the ASC Transformation Fund and £113K from CAMHS Transformation Grant to ensure no loss in service for young people or parents	(400)	Impact on service users mitigated by transferring funding from specific grants and MH funding streams
Children's and Adults' Services	Education	112	Cllr Victoria Mills	Uncommitted commissioning budgets released as fixed term Southwark Information, Advice and Support roles come to an end as planned	(172)	No/minimal impact on staff or service users
Children's and Adults' Services	Education	113	Cllr Victoria Mills	Dedicated Schools Grant contribution to school improvement, subject to Schools Forum agreement	(100)	No/minimal impact on staff or service users
Children's and Adults' Services	Education	114	Cllr Victoria Mills	Structural review of department to take account of changes in government funding and increased academy numbers, net of specific funding and buyback arrangements	(150)	No/minimal impact on staff or service users
Children's and Adults' Services	Education	115	Cllr Victoria Mills	Capitalisation of management costs for Schools capital programme, SEN capital programme and Further Education and Apprenticeships capital programme (Passmore)	(75)	No/minimal impact on staff or service users
Children's and Adults' Services	Education	116	Cllr Victoria Mills	Realignment of day nursery funding from core in line with Dedicated Schools Grant and re-shape of services	(43)	No/minimal impact on staff or service users
Children's and Adults' Services	Education	117	Cllr Victoria Mills	Realignment of Children's Centres budgets in recognition of actual spend	(120)	No/minimal impact on staff or service users
Environment and Social Regeneration	Culture	118	Cllr Johnson Situ	Complete a total review of the library service to streamline and modernise service provision without closing libraries	(300)	No/minimal impact on staff or service users

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Environment and Social Regeneration	Energy and Sustainability	119	Cllr Ian Wingfield	Review divisional management and staffing structure	(50)	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
Environment and Social Regeneration	Parks and Leisure	120	Cllr Barrie Hargrove	Review use of existing capital budget contribution in line with new contractual arrangements for leisure facilities maintenance	(100)	Savings built into reprocurement of contract mitigate any potential impact.
Environment and Social Regeneration	Parks and Leisure	121	Cllr Barrie Hargrove	Consolidate sports centre management across the borough to improve outcomes and professional development	(80)	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
Environment and Social Regeneration	Parks and Leisure	122	Cllr Barrie Hargrove	Review new parks and leisure management structure	(150)	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
Environment and Social Regeneration	Parks and Leisure	123	Cllr Barrie Hargrove	Review of Grounds Maintenance contract across parks to introduce new work practices and reduce specification in some areas	(200)	No impact on specific categories

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Environment and Social Regeneration	Public Health	124	Cllr Maisie Anderson	Substance Misuse – Reduction in spend through re-procurement of services	(35)	Savings built into reprocurement of contract mitigate any potential impact.
Environment and Social Regeneration	Public Health	125	Cllr Maisie Anderson	Sexual Health – Reduction in spend through more efficient methods of service delivery	(665)	Savings built into reprocurement of contract mitigate any potential impact.
Environment and Social Regeneration	Public Health	126	Cllr Maisie Anderson	Realign the Public Health budget contribution to library services	(100)	Equalities impact will be covered in the libraries review.
Environment and Social Regeneration	Regulatory Services	127	Cllr Ian Wingfield	Reinvest parking surplus in legislatively prescribed transport-related activities (Bridge Structures, Traffic Management, Asset Management etc.)	(450)	No impact on service users.
Environment and Social Regeneration	Waste and Cleansing	128	Cllr Ian Wingfield	Reduced costs arising from changes to opening hours and introduction of van booking and restricted use at the Household Waste Reuse and Recycling Centre	(200)	Impact on service users will not affect any one specific category
Finance and Governance	Director's Office	129	Cllr Fiona Colley	Alignment of hardship and emergency support budget to reflect overall service demand; resources remain available to fund the current scheme until March 2019	(180)	No/minimal impact on staff or service users
Finance and Governance	Exchequer Services	130	Cllr Fiona Colley	Housing Benefits processing – implementation of Universal Credit reduces the volume of staff required for processing Housing Benefit	(80)	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Finance and Governance	Exchequer Services	131	Cllr Fiona Colley	Debt reduction and income collection efficiencies following realignment of services with housing functions (including shared processes)	(400)	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
Finance and Governance	Exchequer Services	132	Cllr Fiona Colley	Continued digitisation of customer services leading to a reduction in calls into Exchequer Services call centre	(50)	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
Finance and Governance	Finance and Information Governance	133	Cllr Fiona Colley	Reduction of one post within Risk and Insurance which is currently held vacant	(30)	Deletion of vacant post(s) - no impact
Finance and Governance	Law and Democracy	134	Cllr Peter John	Rationalisation of staffing resources across Law and Democracy Division	(30)	No/minimal impact on staff or service users
Finance and Governance	Law and Democracy	135	Cllr Peter John	Modernisation of council meetings, increase use of digital approaches for constitution and elections teams – reducing paper and equipment costs	(30)	No/minimal impact on staff or service users
Finance and Governance	Professional Finance Services	136	Cllr Fiona Colley	Deletion of vacant grade 15 and vacant grade 9 posts in the anti-fraud team. Statutory role of the Chief Audit Executive role to be carried out by BDO (our internal auditor contractors)	(130)	Deletion of vacant post(s) - no impact

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Finance and Governance	Professional Finance Services/ Finance and Information Governance	137	Cllr Fiona Colley	Review of all Professional Finance Service (PFS) functions across the Procurement and Finance Teams as the final stage of the PFS transformation	(130)	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
Finance and Governance	Professional Finance Services	138	Cllr Fiona Colley	Remaining saving from prior year for deletion of anti fraud grade 10 post (from 1 October 2017)	(20)	Deletion of vacant post(s) – no impact
Housing and Modernisation	Asset Management	139	Cllr Stephanie Cryan	Rationalisation of the newly combined Specialist Housing Service comprising Adaptations, Handypersons, Private Sector Renewal and Empty Homes	(30)	No/minimal impact on staff or service users
Housing and Modernisation	Modernise HR	140	Cllr Fiona Colley	Further efficiencies in Human Resources services	(19)	No/minimal impact on staff or service users
Housing and Modernisation	Modernise OT	141	Cllr Fiona Colley	Residual savings arising from prior year rationalisation	(137)	No/minimal impact on staff or service users
Housing and Modernisation	Resident Services	142	Cllr Stephanie Cryan	Sustain – realignment of budget following restructure	(24)	No/minimal impact on staff or service users
Housing and Modernisation	Communities	143	Cllr Barrie Hargrove	Realignment of community budget in line with savings already achieved	(151)	This has been inserted on the recommendation of Cabinet on 23 January 2018
Total					(10,928)	

Appendix D: Proposed Income Generation 2018-19

	2018-19
	£000
Children's and Adults' Services	(1,206)
Environment and Social Regeneration	(3,130)
Housing and Modernisation	-
Chief Executive's	(545)
Finance and Governance	(330)
Corporate	(2,070)
	(7,281)
Adults' Social Care	(800)
Children's Services	-
Education	(406)
Business, Culture and Regeneration	-
Total Children's and Adults' Services	(1,206)
Public Health	-

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Chief Executive's	Planning	201	Cllr Mark Williams	Additional Community Infrastructure Levy (CIL) service charge income arising from continuing stream of developments	(50)	No/minimal impact on staff or service users
Chief Executive's	Planning	202	Cllr Mark Williams	Increase in planning fees set by government	(100)	No/minimal impact on staff or service users
Chief Executive's	Regeneration	203	Cllr Fiona Colley	Ongoing review of commercial rents to renew and replace leases and to reduce running costs	(395)	No/minimal impact on staff or service users

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Children's and Adults' Services	Adults' Social Care	204	Cllr Richard Livingstone	Increased client contribution income following the continuation of the Fairer Contributions Policy in line with the Care Act	(800)	Potential impact on service users, equalities analysis undertaken as part of the Fairer Contributions Policy
Children's and Adults' Services	Education	205	Cllr Victoria Mills	Additional buy back income for Educational Psychology non-statutory services for schools to help offset loss of SEND grant funding	(34)	Impact to mitigate loss of grant funding
Children's and Adults' Services	Education	206	Cllr Victoria Mills	A general uplift in rates charged to schools for buy back services	(60)	No/minimal impact on staff or service users
Children's and Adults' Services	Education	207	Cllr Victoria Mills	Full cost recovery of academy conversion	(30)	No/minimal impact on staff or service users
Children's and Adults' Services	Education	208	Cllr Victoria Mills	Further development of traded services income subject to final negotiation with school	(180)	No/minimal impact on staff or service users
Children's and Adults' Services	Education	209	Cllr Victoria Mills	Additional school improvement grant for 2018-19	(102)	Positive impact
Corporate	Strategic Finance	210	Cllr Fiona Colley	Commercial rents arising from acquisition of Shand Street and Holyrood Street properties	(2,000)	No/minimal impact on staff or service users
Corporate	Strategic Finance	211	Cllr Fiona Colley	Increase in fees and charges across the departments	(70)	Any impact on service users will not affect any one specific category

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Environment and Social Regeneration	Culture	212	Cllr Johnson Situ	Increased income from libraries	(50)	No/minimal impact on staff or service users
Environment and Social Regeneration	Parks and Leisure	213	Cllr Barrie Hargrove	Extra income from café and ice cream concessions procurement	(200)	No/minimal impact on staff or service users
Environment and Social Regeneration	Parks and Leisure	214	Cllr Barrie Hargrove	Income from better use of parks buildings	(60)	No impact on specific categories
Environment and Social Regeneration	Parks and Leisure	215	Cllr Ian Wingfield	Marina fees reviewed and increased except for the berthing fees for current resident berth holders where the agreed reducing discount is applied	(60)	No impact on specific categories
Environment and Social Regeneration	Parks and Leisure	216	Cllr Barrie Hargrove	Income forecast for year two, resulting from the re-procurement of the Leisure Management contract	(1,350)	No/minimal impact on staff or service users
Environment and Social Regeneration	Parks and Leisure	217	Cllr Ian Wingfield	Cemeteries – review of fees, including move to inner London average for burial fees including exclusive right of burial and interment fees	(150)	Any impact on service users will not affect any one specific category

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Environment and Social Regeneration	Regulatory Services	218	Cllr Barrie Hargrove	Extend selective licensing scheme to include approximately 20,000 more dwellings	(450)	No/minimal impact on staff or service users
Environment and Social Regeneration	Regulatory Services	219	Cllr Ian Wingfield	Additional income from highway licensing and management fees arising from major regeneration projects	(50)	No/minimal impact on staff or service users
Environment and Social Regeneration	Regulatory Services	220	Cllr Ian Wingfield	Introduction of Controlled Parking Zones (CPZs) in response to predicted demand	(500)	Potentially positive impact on local residents
Environment and Social Regeneration	Regulatory Services	221	Cllr Ian Wingfield	Bring car club permit costs to Inner London Average	(100)	No/minimal impact on staff or service users
Environment and Social Regeneration	Traded Services	222	Cllr Fiona Colley	Sell services to other council departments and the external market	(100)	Positive impact
Environment and Social Regeneration	Waste and Cleansing	223	Cllr Ian Wingfield	Increase income from expansion of commercial waste service in response to demand	(60)	Impact on service users will not affect any one specific category
Finance and Governance	Exchequer Services	224	Cllr Fiona Colley	An increase to the original income generation proposal – Create internal enforcement agents for debt recovery	(200)	Consideration of equality analysis formed an integral part of the set-up arrangements for the Enforcement Agency Service. Council processes are designed to prevent enforcement action from being required. Further, where enforcement action proceeds, practices are in place to ensure residents avoid escalating fees and Agents receive training to recognise vulnerable residents and direct these to appropriate financial support where applicable.

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Finance and Governance	Exchequer Services	225	Cllr Fiona Colley	An increase to the original income generation proposal – housing benefit overpayment recovery – increase income on debt recovery (subject to future government welfare benefit changes including universal credit)	(100)	No/minimal impact on staff or service users
Finance and Governance	Law and Democracy	226	Cllr Peter John	Review of external fees and charges including from litigation and income from major projects	(20)	No/minimal impact on staff or service users
Finance and Governance	Law and Democracy	227	Cllr Peter John	Provision of improved governance and support arrangements for appropriate committees	(10)	No/minimal impact on staff or service users
Total					(7,281)	

Appendix E: Proposed Savings Impacting on Service Delivery 2018-19

	2018-19
	£000
Children's and Adults' Services	-
Environment and Social Regeneration	-
Housing and Modernisation	-
Chief Executive's	-
Finance and Governance	-
Corporate	-
	-
	-
	-
Adults' Social Care	-
Children's Services	-
Education	-
Business, Culture and Regeneration	-
Total Children's and Adults' Services	-
	-
Public Health	-

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Housing and Modernisation	Communities	301	Cllr Barrie Hargrove	Review and realignment of community budgets		This has been deleted on the recommendation of Cabinet on 23 January 2018
Housing and Modernisation	Customer Experience	302	Cllr Fiona Colley	Move to online only provision for some appropriate non-emergency services – Customer Services		proposed for deletion following the recommendation of OSC on 29 January 2018
Total					-	

Appendix F: Proposed Commitments 2018-19

	2018-19
	£000
Children's and Adults' Services	25,575
Environment and Social Regeneration	250
Housing and Modernisation	3,800
Chief Executive's	50
Finance and Governance	175
Corporate	2,775
	<u>32,625</u>
Adults' Social Care	19,682
Children's Services	3,426
Education	2,467
Business, Culture and Regeneration	-
Total Children's and Adults' Services	<u>25,575</u>
Public Health	<u>-</u>

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Chief Executive's	External Affairs	401	Cllr Peter John	Implementation of engagement strategy	50	Positive impact
Children's and Adults' Services	Adults' Social Care	402	Cllr Richard Livingstone	Support the total commitment of homecare for our most vulnerable residents, including the Southwark Ethical Care Charter, funded partly through additional resources made available through the Improved Better Care Fund	10,302	Positive impact for quality experienced by service users and for provider workforce.
Children's and Adults' Services	Adults' Social Care	403	Cllr Richard Livingstone	Support the total commitment of nursing care placements funded through additional resources made available through the Improved Better Care Fund	2,374	Positive impact for quality experienced by service users.

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Children's and Adults' Services	Adults' Social Care	404	Cllr Richard Livingstone	Support the total commitment of supported living placements funded through additional resources made available through the Adult Social Care precept	2,700	Positive impact
Children's and Adults' Services	Adults' Social Care	405	Cllr Richard Livingstone	Development of all age disability pathway to modernise services for children with disabilities	3,800	Positive impact
Children's and Adults' Services	Adults' Social Care	406	Cllr Richard Livingstone	Transformation fund to improve the health, wellbeing and resilience of vulnerable service users funded through additional resources made available through the Improved Better Care Fund	250	Positive impact
Children's and Adults' Services	Adults' Social Care	407	Cllr Richard Livingstone	Further contribution to Adult Social Care Transformation Fund arising from the value of the precept from increased Council Tax base (total contribution of £2.956m in 2018-19)	256	Positive impact
Children's and Adults' Services	Children's Services	408	Cllr Victoria Mills	Ensuring that the Children's Services staffing budgets are on a sustainable financial footing	2,000	Positive impact
Children's and Adults' Services	Children's Services	409	Cllr Victoria Mills	Ensuring that the Children's Services placements budgets are on a sustainable financial footing	1,200	Positive impact

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Children's and Adults' Services	Children's Services	410	Cllr Victoria Mills	Additional resources required to sustain early help service at current levels. This follows the loss of Dedicated Schools Grant (DSG) for early help/early years as government regulations have reduced the central retention limit on early years block. This assumes that Schools Forum will continue to make DSG contributions to the current costs of the service, subject to agreement by Schools Forum in December 2017	226	Positive impact
Children's and Adults' Services	Education	411	Cllr Victoria Mills	Special Educational Needs (SEN) Home to School Transport additional costs due to increase in number of children with special educational needs (net)	714	positive impact
Children's and Adults' Services	Education	412	Cllr Victoria Mills	Loss of government Education Services Grant (ESG) that previously supported Education department functions	711	positive impact
Children's and Adults' Services	Education	413	Cllr Victoria Mills	School improvement service – loss of available Dedicated Schools Grant and Education Services Grant	588	positive impact
Children's and Adults' Services	Education	414	Cllr Victoria Mills	Net reduction in pupil premium funding available to provide the virtual school for looked after children	180	positive impact
Children's and Adults' Services	Education	415	Cllr Victoria Mills	Loss of government Special Educational Needs and Disability (SEND) grant funding that previously supported SEND reform implementation	274	Positive impact
Corporate	Corporate	416	Cllr Fiona Colley	Continued cost of NNDR revaluation (April 2017) on council-owned business properties	250	No/minimal impact on staff or service users
Corporate	Corporate	417	Cllr Fiona Colley	Council tax scheme to support care leavers	75	Positive impact on care leavers

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Corporate	Strategic Finance	418	Cllr Fiona Colley	Further requirement to pay apprenticeship levy tax to government in line with council salary costs. This increase is net of refunds provided by HMRC for apprentice costs.	100	No/minimal impact on staff or service users
Corporate	Strategic Finance	419	Cllr Fiona Colley	Costs required to fund the GLA concessionary fares system	100	No impact on service users.
Corporate	Strategic Finance	420	Cllr Fiona Colley	Costs associated with borrowing required to fund the current capital programme for the general fund	1,400	No impact on service users.
Corporate	Strategic Finance	421	Cllr Fiona Colley	Minimum Revenue Provision (MRP) associated with commercial purchases	200	No/minimal impact on staff or service users
Corporate	Strategic Finance	422	Cllr Fiona Colley	Costs associated with mitigating the losses in housing benefit and council tax benefit administration grants from government	600	No impact on service users.
Corporate	Strategic Finance	423	Cllr Fiona Colley	National insurance (April 2016 1% increase) and apprenticeship levy costs associated with the 2% pay award	50	No/minimal impact on staff or service users
Environment and Social Regeneration	Parks and Leisure	424	Cllr Barrie Hargrove	Revenue to support expansion of playground provision arising from Parks and Top Quality Play commitment	250	Positive impact for quality experienced by service users
Finance and Governance	Law and Democracy	425	Cllr Peter John	Annual contribution to finance costs of elections not recovered from Electoral Commission or from Government	175	No/minimal impact on staff or service users
Housing and Modernisation	CFM (Modernise)	426	Cllr Fiona Colley	Budget commitment necessary to realign and stabilise the Corporate Facilities Management service	530	No/minimal impact on staff or service users
Housing and Modernisation	CFM (Modernise)	427	Cllr Fiona Colley	Additional costs arising from annual rent review on the QR1 property	297	No/minimal impact on staff or service users

Department	Division	Reference	Cabinet Member	Description	2018-19 £000	Equalities Analysis Information
Housing and Modernisation	Communities	428	Cllr Fiona Colley	No recourse to public funds – demand-led cost pressure	215	No/minimal impact on staff or service users
Housing and Modernisation	Customer Experience	429	Cllr Stephanie Cryan	Temporary Accommodation – underlying cost pressures arising from increasing demand, statutory obligations to accommodate households in self-contained rather than shared bed and breakfast and detrimental impact of Universal Credit on income collection/arrears	750	No/minimal impact on staff or service users
Housing and Modernisation	ICT (Modernise)	430	Cllr Fiona Colley	Establish business as usual (BAU) budget for shared service arrangement with Brent and Lewisham	1,672	No/minimal impact on staff or service users
Housing and Modernisation	OT (Modernise)	431	Cllr Fiona Colley	Budget commitment to support incorporation of former Corporate Programmes Unit into CFM that was previously funded from reserves	220	No impact on service users.
Housing and Modernisation	Resident Services	432	Cllr Stephanie Cryan	Ilderton Road embankment reinstatement and cost of temporary travellers site at Devonshire Grove	116	Positive impact
Total					32,625	

APPENDIX G - PROPOSED FEES AND CHARGES for 2018-19

	Department	Service	Schedule Heading	Member	Page
G1	Chief Executives	Planning	Building Control	Cllr Williams	2
			Pre-application fees	Cllr Williams	6
			Local Land Charges Fees - for Local Authority Searches	Cllr Colley	9
			Property Services	Cllr Colley	9
G2	Children's and Adults'	Adults' Services	Adult Social Care	Cllr Livingstone	11
		Adult Education	Adult Community Learning	Cllr Situ	11
		Children's Services	Early Years Centres	Cllr Mills	12
G3	Environment and Social Regeneration	Waste and Cleansing Services	Waste and Cleansing Services	Cllr Wingfield	13
		Parking Services	Parking Services	Cllr Wingfield	15
		Regulatory Services	Road Network Management	Cllr Hargrove	17
		Regulatory Services	Street Markets	Cllr Hargrove	19
		Traded Services	Pest Control	Cllr Colley	22
		Regulatory Services	Housing Enforcement Residential	Cllr Hargrove	22
		Regulatory Services	Trading Standards	Cllr Hargrove	23
		Regulatory Services	Licensing	Cllr Hargrove	24
		Regulatory Services	CCTV	Cllr Hargrove	30
		Regulatory Services	Highways Enforcement	Cllr Hargrove	30
G4	Environment and Social Regeneration	Parks and Leisure	Public Parks and BMX fees and Charges	Cllr Hargrove	33
		Parks and Leisure	South Dock Marina	Cllr Wingfield	38
		Parks and Leisure	Cemeteries & Crematorium	Cllr Wingfield	40
		Parks and Leisure	Leisure Centres	Cllr Hargrove	42
		Culture	Library Service Fees	Cllr Situ	54
		Culture	Events and Arts Service	Cllr Situ	57
		Culture	Film Service	Cllr Situ	60
		Culture	Youth and Play Service Fees and Charges	Cllr Hargrove	61
G5	Housing and Modernisation	Housing and Modernisation	Resident Services	Cllr Cryan	63
			Homeowner Services	Cllr Cryan	65
			Other Services	Cllr Cryan	68
			Part 1 – Summary payable fees payable by registration officers	Cllr Colley	72

Chief Executives Department

Fees and Charges 2018-19

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2017-18 Fee £	Proposed 2018-19 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments
Building Control							
Fees items (exempt or outside scope of VAT)							
	Special and temporary structures licence	Discretionary	capped	£180.00	£185.00	2.78%	Benchmarked inner London boroughs Nov 2017
	Demolition notices	Discretionary	capped	£260.00	£268.00	3.08%	Benchmarked inner London boroughs Nov 2017
Fees items - VATABLE							
(Note: All building regulation fees shown in the table below are Ex-VAT. Appropriate VAT will be added at the time of invoicing/charging.)							
	Extension less than 6sqm (B Reg)	mandatory	capped	500.00	515.00	3.00%	Benchmarked inner London boroughs Nov 2017
	Extension less than 40sqm (B Reg)	mandatory	capped	625.00	643.00	2.88%	Benchmarked inner London boroughs Nov 2017
	Extension between 40-60sqm (B Reg)	mandatory	capped	708.33	730.00	3.06%	Benchmarked inner London boroughs Nov 2017
	for each additional 20sqm (B Reg)	mandatory	capped	100.00	103.00	3.00%	Benchmarked inner London boroughs Nov 2017
	Basement as extension above plus (B Reg)	mandatory	capped	266.66	274.00	2.75%	Benchmarked inner London boroughs Nov 2017
	Attached garage (B Reg)	mandatory	capped	350.00	361.00	3.14%	Benchmarked inner London boroughs Nov 2017
	Through lounge (B Reg)	mandatory	capped	200.00	206.00	3.00%	Benchmarked inner London boroughs Nov 2017
	Removal chimney Breast (B Reg)	mandatory	capped	200.00	206.00	3.00%	Benchmarked inner London boroughs Nov 2017
	Installation of new Wc/Shower/Utility (B Reg)	mandatory	capped	200.00	206.00	3.00%	Benchmarked inner London boroughs Nov 2017
	Garage Conversion (B Reg)	mandatory	capped	350.00	361.00	3.14%	Benchmarked inner London boroughs Nov 2017

Chief Executives Department

Fees and Charges 2018-19

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2017-18 Fee £	Proposed 2018-19 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments
	Replacement windows up to 5 No in a single dwell	mandatory	capped	166.66	172.00	3.20%	Benchmarked inner London boroughs Nov 2017
	per extra window (B Reg)	mandatory	capped	8.33	8.58	3.00%	Benchmarked inner London boroughs Nov 2017
	re roofing (B Reg)	mandatory	capped	250.00	258.00	3.20%	Benchmarked inner London boroughs Nov 2017
	new electrical wiring non competent persons) (B Reg)	mandatory	capped	300.00	309.00	3.00%	Benchmarked inner London boroughs Nov 2017
	request for conveyancing information with reference number provided	Discretionary	capped	10.00	11.00	10.00%	Benchmarked inner London boroughs Nov 2017
	request for conveyancing information with no reference number provided	Discretionary	capped	47.00	48.00	2.13%	Benchmarked inner London boroughs Nov 2017
	other work less than £5000 (B Reg)	Mandatory	capped	291.67	300.00	2.86%	Benchmarked inner London boroughs Nov 2017
	Other work value £5000-£10000 (B Reg)	Mandatory	capped	354.17	365.00	3.06%	Benchmarked inner London boroughs Nov 2017
	Other work value £10000-£20000 (B Reg)	Mandatory	capped	437.50	451.00	3.09%	Benchmarked inner London boroughs Nov 2017
	Other work value £20000-£30000 (B Reg)	Mandatory	capped	550.00	567.00	3.09%	Benchmarked inner London boroughs Nov 2017
	Other work value £30000-£40000 (B Reg)	Mandatory	capped	666.67	687.00	3.05%	Benchmarked inner London boroughs Nov 2017
	Other work value £ 40000-£50000 (B Reg)	Mandatory	capped	770.83	794.00	3.01%	Benchmarked inner London boroughs Nov 2017
	other work value £50000-£60000 (B Reg)	Mandatory	capped	883.33	909.00	2.91%	Benchmarked inner London boroughs Nov 2017
	other work value £60000-£70000 (B Reg)	Mandatory	capped	1,000.00	1,030.00	3.00%	Benchmarked inner London boroughs Nov 2017
	Other work value £70000-£80000 (B Reg)	Mandatory	capped	1,104.17	1,137.00	2.97%	Benchmarked inner London boroughs Nov 2017

Chief Executives Department

Fees and Charges 2018-19

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2017-18 Fee £	Proposed 2018-19 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments
	Other work value £80000-£90000 (B Reg)	Mandatory	capped	1,208.33	1,245.00	3.03%	Benchmarked inner London boroughs Nov 2017
	Other work value £90000-£100000 (B Reg)	Mandatory	capped	1,333.33	1,373.00	2.98%	Benchmarked inner London boroughs Nov 2017
	Other work value £100 000-£120000 (B Reg)	Mandatory	capped	1,437.50	1,481.00	3.03%	Benchmarked inner London boroughs Nov 2017
	Other work value £120000-£140000 (B Reg)	Mandatory	capped	1,520.83	1,566.00	2.97%	Benchmarked inner London boroughs Nov 2017
	Other work value £140000-£160000 (B Reg)	Mandatory	capped	1,625.00	1,674.00	3.02%	Benchmarked inner London boroughs Nov 2017
	Other work value £160000-£180000 (B Reg)	Mandatory	capped	1,708.33	1,760.00	3.02%	Benchmarked inner London boroughs Nov 2017
	Other work value £180000-£200000 (B Reg)	Mandatory	capped	1,731.67	1,784.00	3.02%	Benchmarked inner London boroughs Nov 2017
	Other work value Over £200000 (B Reg)	Mandatory	fully flexible	based on estimate of work value	based on estimate of work value		Benchmarked inner London boroughs Nov 2017
	1 New dwelling (B Reg)	mandatory	capped	750.00	773.00	3.07%	Benchmarked inner London boroughs Nov 2017
	2 dwellings (B Reg)	Mandatory	capped	1,000.00	1,030.00	3.00%	Benchmarked inner London boroughs Nov 2017
	3 dwellings (B Reg)	Mandatory	capped	1,250.00	1,288.00	3.04%	Benchmarked inner London boroughs Nov 2017
	4 dwellings (B Reg)	mandatory	capped	1,378.72	1,420.00	2.99%	Benchmarked inner London boroughs Nov 2017
	5 dwellings (B Reg)	Mandatory	capped	1,600.00	1,648.00	3.00%	Benchmarked inner London boroughs Nov 2017
	6 dwellings (B Reg)	Mandatory	capped	1,821.28	1,876.00	3.00%	Benchmarked inner London boroughs Nov 2017
	7 dwellings (B Reg)	mandatory	capped	2,042.55	2,104.00	3.01%	Benchmarked inner London boroughs Nov 2017
	8 dwellings (B Reg)	Mandatory	capped	2,263.83	2,332.00	3.01%	Benchmarked inner London boroughs Nov 2017
	9 dwellings (B Reg)	Mandatory	capped	2,485.11	2,560.00	3.01%	Benchmarked inner London boroughs Nov 2017
	10 dwellings (B Reg)	mandatory	capped	2,706.38	2,788.00	3.02%	Benchmarked inner London boroughs Nov 2017

Chief Executives Department

Fees and Charges 2018-19

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2017-18 Fee £	Proposed 2018-19 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments
	more than 10 dwellings (B Reg)	Mandatory	capped	based on estimate of work value	based on estimate of work value		Benchmarked inner London boroughs Nov 2017
	flat conversion to form 2 flats (B Reg)	mandatory	capped	750.00	773.00	3.07%	Benchmarked inner London boroughs Nov 2017
	Supplementary Charges (B Reg)	Discretionary	fully flexible	n/a	based on cost recovery		Supplementary charges allow for the true cost of work to be charged.
	Chargeable Advice (B Reg)	Discretionary	fully flexible	n/a	based on cost recovery		Chargeable Advice allow for pre application advice to charged for, however, there is the caveat that this may reduce the building regulation charge.
	Archive enquiry requests	Discretionary	fully flexible	n/a	based on cost recovery		Occasionally archive enquiries are made which fall outside the EI regulations. A fee is proposed to be levied on a cost recovery basis.
Above building regulation figures quoted are for Building Notice charge. The Plan plus Inspection charges are similar. The Regularisation and reversion charge equals 120 % of Building Notice charge							
Fees items - NON Vatable	Numbering of building (1-20 dwellings)	Discretionary	fully flexible	£68.00	£38.50/unit	0% - 1032%	Move to a flat rate of £38.50 per unit
Fees items - NON Vatable	Numbering of building (21-40 dwellings)	Discretionary	fully flexible	£80.00	£38.50/unit	911% - 1825%	
Fees items - NON Vatable	Numbering of building (41-60 dwellings)	Discretionary	fully flexible	£92.00	£38.50/unit	1615% - 2411%	
Fees items - NON Vatable	Numbering of building (61-80 dwellings)	Discretionary	fully flexible	£105.00	£38.50/unit	2137% - 2833%	
Fees items - NON Vatable	Naming of a building (for each building)	Discretionary	fully flexible	£136.00	£350.00	157.35%	
Fees items - NON Vatable	Road / street naming (for each new road)	Discretionary	fully flexible	£202.00	£400.00	98.02%	

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Fees and Charges 2018-19

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2017-18 Fee £	Proposed 2018-19 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments
Pre- Application Fees	Fees items - Vatable						
A1. Householder Enquiries	Householder development (i.e. affecting a single dwelling) • Advice on likelihood of getting planning permission. • Extensions or change of use involving less than 100sqm of floor space • Shop fronts, signs and adverts for a shop or attached to a business premises	Discretionary	fully flexible	150.00	150.00	0.00%	2018-19 fees to be reviewed for 6 February Cabinet
A2. Householder Listed Building repairs	Technical assistance with restoration / conservation works	Discretionary	fully flexible	Free	Free		
	Confirmation email or letter providing technical advice	Discretionary	fully flexible	150.00	150.00	0.00%	Benchmark comparable
A3. Householder Listed Building Development	Development of a Listed Building Extensions or internal alterations	Discretionary	fully flexible	150.00	150.00	0.00%	Benchmark comparable
B - Small proposals							
Proposals involving 1-6 new dwellings; New build or extensions of 100-499sqm (any use class) including change of use. • Development of a listed building or affecting its setting • Telecoms Masts and Equipment • Advice on Conditions, Non-material amendments, Minor Material Amendments • Advertisement boards (not attached to a business premises)	For: • each new dwelling • each 100sqm of commercial floor space • Each condition • Each amendment	Discretionary	fully flexible	300.00	300.00	0.00%	Benchmark comparable

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Fees and Charges 2018-19

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2017-18 Fee £	Proposed 2018-19 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments
Follow-up meetings and letter	for: • each new dwelling • each 100sqm of commercial floor space • Each condition • Each amendment discussed at the meeting	Discretionary	fully flexible	£100.00	£100.00	0.00%	Benchmark comparable
C - Medium sized proposals,							
Proposals involving creation of 7-19 dwellings; New build or extensions of 500- 999sqm (any use class) including change of use • Development of a listed building or affecting its setting • Advice on Conditions, Non-material amendments, Minor Material Amendments	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately)	Discretionary	fully flexible	2,000.00	2,000.00	0.00%	Benchmark comparable
Follow-up meetings and letter		Discretionary	fully flexible	1,000.00	1,000.00	0.00%	Benchmark comparable
D - Major Development Proposals,							
Proposals involving 20-49 dwellings; New build or extensions of 1000- 9,999sqm (any use class) including change of use • Advice on Conditions, Non-material amendments, Minor Material Amendments	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately)	Discretionary	fully flexible	2,500.00	2,500.00	0.00%	Benchmark comparable
Follow-up meetings and letter		Discretionary	fully flexible	1,500.00	1,500.00	0.00%	Benchmark comparable

Chief Executives Department

Fees and Charges 2018-19

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2017-18 Fee £	Proposed 2018-19 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments
E - Large scale Major Development Proposals							
• Proposals involving 50 or more dwellings; • New build or extensions above 10,000sqm (any use class)) including change of use • Advice on Conditions, Non-material amendments, Minor Material Amendments	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately)	Discretionary	fully flexible	4,500.00	4,500.00	0.00%	Benchmark comparable
Follow-up meetings and letter		Discretionary	fully flexible	2,500.00	2,500.00	0.00%	Benchmark comparable
F - Planning Performance Agreements							
• Appropriate for the largest or strategic development proposals in the borough, such as development relating to the delivery of Local Plan site allocations.		Discretionary	fully flexible	To be Agreed and based on the council's current charging rates	To be Agreed and based on the council's current charging rates	0.00%	Benchmark comparable
• Specialists consultant fees will be chargeable in addition to the pre-application fee quoted		Discretionary	fully flexible	To be Agreed and based on the council's current charging rates	To be Agreed and based on the council's current charging rates	0.00%	Benchmark comparable

Chief Executives Department

Fees and Charges 2018-19

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2017-18 Fee £	Proposed 2018-19 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments
Local Land Charges Fees for Local Authority Searches							
LLC1 Official (Fee non VATable)		Discretionary	fully flexible	11.00	11.00	0.00%	Fee is comparable to inner London average (fifth highest). From 2017-18, VAT is applicable to the CON29R reflected in the revised fee.
CON29R (Fee non VATable)		Discretionary	fully flexible	166.00	166.00	0.00%	
CON29R (Fee VATable)		Discretionary	fully flexible	199.20	199.20	0.00%	
Search fee (LLC1 & CON29R)		Discretionary	fully flexible	210.20	210.20	0.00%	
Property Services - Fees And Charges							
Property Development & Disposals	Property Disposals	Discretionary	Capped	1% of Capital Value £0-£250k) Deminimus £250	1% of Capital Value £0-£250k) Deminimus £250	N/A	Some local authorities outside London, where transaction values tend to be lower, charge 5% across the board subject to a £500 minimum (Source: Thanet District Council)
Property Development & Disposals	Property Disposals	Discretionary	Capped	0.5% of Capital Value (£250k-£1m)	0.5% of Capital Value (£250k-£1m)	N/A	
Property Development & Disposals	Property Disposals	Discretionary	Capped	0.25% of Capital Value £1m+	0.25% of Capital Value £1m+	N/A	
Property Development & Disposals	Leasehold Enfranchisement	Discretionary	Capped	625.00	656.00	4.96%	The 2018/19 fees have been increased in line with fee rate infaltion amongst supplier firms. Benchmarking data is being reviewed for future tyears.
Portfolio Management	Assignments/ Subletting	Discretionary	Capped	600.00	630.00	5.00%	
Portfolio Management	Change of use	Discretionary	Capped	600.00	630.00	5.00%	
Portfolio Management	Alterations	Discretionary	Capped	600.00	630.00	5.00%	
Portfolio Management	New Lease ccupational Licences	Discretionary	Capped	500.00	525.00	5.00%	

Chief Executives Department

Fees and Charges 2018-19

Fee / Charge Description			Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2017-18 Fee £	Proposed 2018-19 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments
Portfolio Management	Copy leases		Discretionary	Capped	50.00	53.00	6.00%	

Children's & Adults Department - Fees and Charges 2018-19 (reviewable September 2018)

Business Unit	INCOME STREAM	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2017-18 Fee £	Proposed 2018-19 Fee £	% age increase in fees	Fee comparison position against other Local Authorities, Inflation factor used (where from, source etc,) and other comments
Adult Social Care	Service user contributions to cost of care	Discretionary	Fully flexible	Depends on individual's financial circumstances.	Depends on individual's financial circumstances.		Contributions are assessed based on the individual's ability to pay, in line with the council's fairer contributions policy.
Fees items (exempt or outside scope of VAT)							
Education - Adult Community Learning	Childcare fees - per hour	Discretionary	Fully Flexible	6.00	6.00	0.0%	These fees are reviewed on an academic year basis, and, therefore will be implemented in September 2018 and reviewed in February 2019.
Education - Adult Community Learning	Childcare fees - per week	Discretionary	Fully Flexible	240.00	240.00	0.0%	
Education - Adult Community Learning	Adult Learning Standard Fee - per hour	Discretionary	Fully Flexible	4.00	5.00 (£6.00 for arts and creative pay as you go sessions)	25.0%	
Education - Adult Community Learning	Adult Learning Concessionary Fee - per hour	Discretionary	Fully Flexible	2.00	2.50	25.0%	
Fees items for Adult Learning Service- Vatable							

Children's and Adults' Department

Fees and Charges 2018-19

Business Unit	Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	Current 2016-17 Fee £	2017-18 Proposed Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments	
Early Years Service - Early Years Centres	Band 1 - southwark families receiving support with childcare costs through Tax Credits or Universal Credit							
	Under Three							
	Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	260	260	0.0%	Reviewable September 2018	
	Fees for children eligible for free hours (all children from the start of the term that they turn three; children meeting eligbilty criteria from start of term after they turn two)							
	Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	195	195	0.0%		
	Band 2 - southwark families receiving Child Benefit payments but not receiving support with childcare costs through Tax Credits or Universal Credit							
	Under Three							
	Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	275	275	0.0%		
	Fees for children eligible for free hours (all children from the start of the term that they turn three; children meeting eligbilty criteria from start of term after they turn two)							
	Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	210	210	0.0%		
	Band 3 - Non Southwark Residents and for families in Southwark either not receiving Child Benefit payments or paying the High Income Child Benefit							
	Under Three							
	Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	285	285	0.0%		
Fees for children eligible for free hours (all children from the start of the term that they turn three; children meeting eligbilty criteria from start of term after they turn two)								
Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	215	215	0.0%			

Environment & Social Regeneration Department

Fees and Charges 2018-19

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2017-18 Fee £	Proposed 2018-19 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments
WASTE & CLEANSING SERVICES							
WASTE DISPOSAL	Gate fee at Old Kent Road Waste Facility (charge per tonne).	Discretionary	Fully flexible	162.67	169.61	4.27%	Based on Non Hazardous Industrial rate per tonne and contract indexation
	Hazardous wastes.			Prices on request	Prices on request		Hazardous Waste may require special management processes, and are charged at cost as invoiced by the Council's contractor, with an admin/overhead supplement of 20%
	Tyres (charge per tonne)			240.29	247.50	3.00%	3% Inflation (CPIH, September 2017 index ONS)
	Charges for the disposal of litter and waste collected by other land owners (charge per tonne)			81.60	85.09	4.28%	EPA Section 89 (1) imposes a duty on the occupier of any relevant land within a litter control area of a local authority to ensure that the land under their control is, so far as is practicable, kept clear of litter and refuse. The litter and refuse thus generated is chargeable for both collection and disposal (The Controlled Waste (England and Wales) Regulations 2012 section 4 (8). The fee is to be increased in line with contract indexation
	Green waste disposal charges to Quadron (on behalf of Parks unit)			71.05	74.09	4.27%	Rate reviewed and incorporated in the new Parks grounds maintenance contract
COMMERCIAL WASTE							
General Waste	COLLECTIONS						
	Refuse Bags (per bag)	Discretionary	Fully flexible	1.69	1.44	-15%	1. Charges for containerised commercial waste collections increased 3% in line with inflation (CPIH, September 2017 index ONS). Charges for commercial waste collected in sacks have been reduced to take account of low cost of sacks from competitive procurement and to encourage small businesses to participate in the service - recycling sack collection price also applies to cardboard collection price. 2. Local authorities are entitled to provide commercial waste collections without adding the cost of VAT to the cost of the service. Commercial waste collection services will be provided without VAT being added to the charges. 3. The business unit will adopt a discount pricing strategy to penetrate the market, build customer loyalty and attract high volume contracts that cost less to administer per unit collected. Discounts will be up to 10%.
	1100 lt. Eurobin (per collection)			15.30	15.76	3%	
	660 lt. Eurobin (per collection)			11.43	11.77	3%	
	360 lt. Eurobin (per collection)			6.03	6.21	3%	
	240 lt. Eurobin (per collection)			4.91	5.06	3%	
	Special Collections			Prices on request	Prices on request		
Recycling							
	Recycling Bags (per bag)			1.03	0.88	-15%	
	1100 lt. Eurobin (per collection)			9.22	9.50	3%	
	660 lt. Eurobin (per collection)			7.60	7.83	3%	
	360 lt. Eurobin (per collection)			3.80	3.92	3%	
	240 lt. Eurobin (per collection)			3.31	3.41	3%	
	Cardboard (Stickers)			1.03	0.88	-15%	
RECHARGEABLE HOUSEHOLD WASTE SERVICES							
	Weekly Container Hire & Maintenance Charges						

Fees and Charges 2018-19

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	35yd Roll on Roll off	Discretionary	Fully flexible	14.94	15.39	3.00%	3% Inflation (CPIH, September 2017 index ONS)
	Chamberlain / Paladin			3.16	3.26	3.00%	
	1100 litre. Eurobin			3.16	3.26	3.00%	
	660 litre. Eurobin			2.89	2.97	3.00%	
	330/360 litre. bin			1.17	1.21	3.00%	
RECHARGEABLE HOUSEHOLD WASTE SERVICES							
	Household Refuse Collections - Non Domestic premises						
	Clinical Waste Bags (per bag)	Discretionary	Fully flexible	4.04	4.16	3.00%	3% Inflation (CPIH, September 2017 index ONS)
	1100 litre. Eurobin (per collection)			8.72	8.98	3.00%	
	660 litre. Eurobin (per collection)			4.44	4.57	3.00%	
	330/360 litre. wheelie bin (per collection)			2.13	2.19	3.00%	
	Household Recycling Collections - Non Domestic premises						
	1100 litre. Eurobin (per collection)			2.72	2.81	3.00%	
	660 litre. Eurobin (per collection)			1.63	1.68	3.00%	
	330/360 litre. wheelie bin (per collection)			0.89	0.91	3.00%	
	240 litre. wheelie bin (per collection)			0.59	0.61	3.00%	
	Waste Transfer Notes/yr.			25.76	26.53	3.00%	
	Bulky Waste Collections						
	Bulky Household Waste Collections (up to 10 items)	Discretionary	Fully flexible	16.00	16.00	0.00%	
	Bulky Household Waste Collections for landlords (up to 5 items)			45.00	46.35	3.00%	Charges to recover costs of removing bulky item collections requested by landlords.
	Collection of dead animals from private properties			48.00	49.44	3.00%	Charges to recover costs of removing dead animals from private land.
	Garden Waste Bags						
	Brown garden waste bags - batch of 20	Discretionary	Fully flexible	10.00	10.00	0.00%	Bags are manufactured in secure bundles of 20. Minimum purchase increased from 10 to 20 so stock handling and deliveries are efficient - price per bag reduced.
PARKING SERVICES							

Environment & Social Regeneration Department

Fees and Charges 2018-19

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2017-18 £ Fee	Proposed 2018-19 £ Fee	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments
ON STREET PARKING							
Meters	Zone C1, C2 & F(per hour) Cash	Discretionary	Fully flexible	6.00	6.50	8.3%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. The fees are in the main, in line with comparable boroughs..
	Zone C1, C2 & F (per hour) Pay by phone / Diesel surcharge			6.00	6.50	8.3%	Supporting S4.23 of the air quality action plan
	Zone C1, C2 & F (per hour) Pay by phone			6.00	6.00	0.0%	
	Zone D, G & GR (per hour) Cash			3.00	3.25	8.3%	
	Zone D, G & GR (per hour) Pay by phone / Diesel surcharge			3.00	3.25	8.3%	Supporting S4.23 of the air quality action plan
	Zone D, G & GR (per hour) Pay by phone			3.00	3.00	0.0%	
	Zone HH & P (per hour) cash			2.70	3.35	24.1%	
	Zone HH & P (per hour) Pay by Phone / Diesel surcharge			2.70	3.35	24.1%	Supporting S4.23 of the air quality action plan
	Zone HH & P (per hour) Pay by Phone			2.70	3.25	20.4%	
	All other Zones (per hour) Cash			2.70	2.95	9.3%	
	All other Zones (per hour) Pay by phone Diesel surcharge			2.70	2.95	9.3%	Supporting S4.23 of the air quality action plan
	All other Zones (per hour) Pay by Phone			2.70	2.75	1.9%	
OFF STREET PARKING							
Car Parks							
Peckham Car Parks per hour (amount with VAT) Cerise Road and Choumert Grove	Per Hour	Discretionary	Fully flexible	1.00	1.00	0.0%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. The fees are in the main, in line with comparable boroughs..
Season Tickets (car parks in Peckham)	Season Tickets 1 month			50.00	51.50	3.0%	
	Season Tickets 3 months			150.00	154.50	3.0%	
	Season Tickets 6 months			285.00	293.55	3.0%	
	Season Tickets 12 months			525.00	540.75	3.0%	
PERMITS							
Doctors Permit	Per annum			125.00	125.00	0.0%	
Professional health workers permit	Per annum			125.00	125.00	0.0%	
Residents Permits - all CPZ's	Per annum			125.00	125.00	0.0%	
	Monthly			15.74	15.74	0.0%	
	Quarterly			36.58	36.58	0.0%	
	Six Monthly			67.83	67.83	0.0%	
Residents permit - Electric and hybrid vehicle discount	Per annum			31.25	31.25	0.0%	
Residents permit blue badge holders discount	Per annum			31.25	31.25	0.0%	
Business Permits	Per annum			577.50	577.50	0.0%	
	Quarterly			176.00	176.00	0.0%	
	Six Monthly			352.00	352.00	0.0%	
	Per annum discounted for Professional child care providers			125.00	125.00	0.0%	

Environment & Social Regeneration Department

Fees and Charges 2018-19

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2017-18 Fee £	Proposed 2018-19 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments
A Permits - Paper	Per annum	Discretionary	Fully flexible	242.00	242.00	0.0%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. The fees are in the main, in line with comparable boroughs..
A Permits - Virtual	Per annum			242.00	242.00	0.0%	
SP Permits	Per annum			242.00	242.00	0.0%	
SP Permits	1 Month			33.00	33.00	0.0%	
SP Permits	3 Months			65.00	65.00	0.0%	
SP Permits	6 Months			130.00	130.00	0.0%	
Traders Permits	Per day			4.00	4.00	0.0%	
Residents Visitor Permits	First book of 10 x 1 day paper vouchers			27.50	28.32	3.0%	
Residents Visitor Permits	Subsequent book - 10 x 1 day paper vouchers			49.50	50.98	3.0%	
Residents Visitor Permits	First set of 10 x 1 day virtual vouchers			25.00	25.75	3.0%	
Residents Visitor Permits	Subsequent sets of 10 x 1 day virtual vouchers			45.00	46.35	3.0%	
Residents Visitor Permits	Virtual single - 1 day parking sessions			5.00	5.15	3.0%	
Residents Visitor Permits	Virtual 10 - 5 hour parking sessions			20.00	20.60	3.0%	
Residents Visitor Permits	Virtual single - 5 hour parking sessions			2.50	2.58	3.0%	
Residents Visitor Permits	Virtual 10 - 1 hour parking sessions			10.00	10.30	3.0%	
Residents Visitor Permits	Virtual single - 1 hour parking sessions			1.50	1.55	3.0%	
Residents Visitor Permits - Blue Badge resident discount	First book			12.50	12.87	3.0%	
Residents Visitor Permits - Blue badge resident discount	Subsequent book 10			22.50	23.17	3.0%	
Residents Visitor Permits - Blue Badge resident discount	Virtual 10 - 5 hour parking sessions			10.00	10.30	3.0%	
Residents Visitor Permits - Blue Badge resident discount	Virtual 10 - 1 hour parking sessions			5.00	5.15	3.0%	
Floating Car Club permit	Per annum			0.00	1,500.00	NEW	
Fixed Car Club permit - CPZs C1, C2, D, F, G & GR	Per annum			472.50	1,200.00	154.0%	
Fixed Car Club permit - All other bays	Per annum			472.50	750.00	58.7%	
Suspensions		Discretionary	Fully flexible				At Inner London average
Parking Bay Suspensions	Per Day/ car space			27.50	27.50	0.0%	
Parking Bay Suspensions Admin Fee	Per suspension request			55.00	55.00	0.0%	
Yellow Line dispensations	Full Day / vehicle			27.50	27.50	0.0%	
Statutory							
Penalty Charge Notice	North of South Circular Road		High Rate (from 1st April 2011)	130.00	130.00	0.0%	
			Low Rate (from 1st April 2011)	90.00	90.00	0.0%	
	South of South Circular Road		High Rate (from 1st April 2011)	110.00	110.00	0.0%	

Environment & Social Regeneration Department

Fees and Charges 2018-19

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2017-18 Fee £	Proposed 2018-19 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments
	South of South Circular Road	Statutory	Low Rate (from 1st April 2011)	70.00	70.00	0.0%	Charges set by London Councils
	Discount if paid within 14 days		Fixed	50%	50%	0.0%	
Charge Certificate (PCN becomes a charge certificate after 28 days after issuing notice to owner)	North of South Circular Road		High Rate (from 1st April 2011)	195.00	195.00	0.0%	
			Low Rate (from 1st April 2011)	135.00	135.00	0.0%	
Charge Certificate	South of South Circular Road		High Rate (from 1st April 2011)	165.00	165.00	0.0%	
			Low Rate (from 1st April 2011)	105.00	105.00	0.0%	
Bailiffs			Before 1st July 07/High Rate South of South Circular Rd	170.00	170.00	0.0%	
			High Rate - North of South Circular Rd	200.00	200.00	0.0%	
			High Rate - North of South Circular Rd	140.00	140.00	0.0%	
			Low Rate - South of South Circular Rd	110.00	110.00	0.0%	
Removals			Fixed (from 1st July 2007)	200 +£40 per day storage	200 +£40 per day	0.0%	
Bus Lanes			Fixed (From 1st April 2011)	130.00	130.00	0.0%	
CCTV Rye Lane			Fixed (From 1st April 2011)	130.00	130.00	0.0%	
CCTV Walworth Road			Fixed (From 1st April 2011)	130.00	130.00	0.0%	
Mobile Enforcement			Fixed (From 1st April 2011)	130.00	130.00	0.0%	
ROAD NETWORK MANAGEMENT							
London wide Permit Scheme							
Road Category 0-2 & Traffic Sensitive	Provisional Advance Authorisation	Discretionary	Capped	105.00	105.00	0.0%	The Council became a permitting authority for the purposes of road works and the Common London Permit Scheme (LoPS) on 5th September 2011. As an inner London Borough the costs are at the top of the range for a permitting authority. The fees are currently set to the maximum level permitted within the Code of Practice and hence no changes are permitted under the current legislation proposed for 2017/18.
	Major Activity			240.00	240.00	0.0%	
	Standard Activity			130.00	130.00	0.0%	
	Minor Activity			65.00	65.00	0.0%	
	Immediate Activity			60.00	60.00	0.0%	
Road Category 3-4 & Non-Traffic Sensitive	Provisional Advance Authorisation			75.00	75.00	0.0%	
	Major Activity			150.00	150.00	0.0%	
	Standard Activity			75.00	75.00	0.0%	

Fees and Charges 2018-19

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	Minor Activity			45.00	45.00	0.0%	
	Immediate Activity			40.00	40.00	0.0%	
Street Works Fees							
	Sample Inspection Fees	Statutory	Capped	50.00	50.00	0.0%	Fee fixed and set by DfT.
	Defect inspection Fees			47.50	47.50	0.0%	
	Third Party Inspection Fees			68.00	68.00	0.0%	
	Fixed penalty notices for incorrect permit information			120.00	120.00	0.0%	
	Fixed penalty notices for working without a permit			500.00	500.00	0.0%	
	Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works Daily charge - days 1 to 3			5,000.00	5,000.00	0.0%	Fees for a range of inspections and fines for street works offences. These fees are all set by the Department for transport (DfT) and the Code of Practice for Inspection Fees (fees under New Road and Street Works Act 1991). The fees section 74 for overrunning works were amended in October 2012. The fees are currently set to the maximum level permitted within the Code of Practice and hence no changes are permitted under the current legislation proposed for 2017/18.
	Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works - Daily charge - day 4 ONWARDS			10,000.00	10,000.00	0.0%	
	Section 74 charge Category 1 Road - Daily Charge Carriageway Works			2,500.00	2,500.00	0.0%	
	Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - days 1 to 3			3,000.00	3,000.00	0.0%	
	Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - day 4 onwards			8,000.00	8,000.00	0.0%	
	Section 74 charge Category 2 Road - Daily Charge Carriageway Works			2,000.00	2,000.00	0.0%	
	Section 74 charge Category 3 or 4 Traffic Sensitive Road - Carriageway Works Daily Charge			750.00	750.00	0.0%	
	Section 74 charge Category 3 or 4 Road - Daily Charge Carriageway Works			250.00	250.00	0.0%	
	Section 74 charge Category 1 Road - Daily Charge Footway Works			2,500.00	2,500.00	0.0%	
	Section 74 charge Category 2 Road - Daily Charge Footway Works			2,000.00	2,000.00	0.0%	
	Section 74 charge Category 3 or 4 Road - Daily Charge Footway Works			250.00	250.00	0.0%	
	Assessment of traffic management and routes (hourly Rate)	Statutory	Fully flexible	63.41	65.32	3.0%	3% Inflation (CPIH, September 2017 index ONS)
	Core Testing			225.00	225.00	0.0%	The highway authority may carry out such investigatory works as appear to them to be necessary to ascertain whether an undertaker has complied with their duties with respect to reinstatement of the highway. If such a failure is disclosed, the undertaker shall bear the cost of the investigatory works; if not, the street authority shall bear the cost of the investigatory works and of any necessary reinstatement. This type of procedure ensures the councils asset is protected.
	Filming Permit up to 3 days			45.00	45.00	0.0%	Option for shorter period permit made available
	Filming Permit up to 10 days			75.00	75.00	0.0%	
	Filming Permit over 10 days or req Traffic Order			345.00	345.00	0.0%	Retained at current level
	Temporary Traffic Notice (TTN) for Filming			510.00	525.30	3%	3% Inflation (CPIH, September 2017 index ONS)
Licensing Fees							18

Environment & Social Regeneration Department

Fees and Charges 2018-19

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	Hoardings/Scaffold (up to 10 metres) per month	Discretionary	Fully flexible	340.95	351.20	3%	3% Inflation (CPIH, September 2017 index ONS)
	Hoardings/Scaffold (over 10 metres and up to 50 metres) per month			390.12	401.80	3%	
	Hoardings/Scaffold (over 50 metres) per month			510.00	525.30	3%	
	Crane Licences (Minor) Per crane operation 1 day			255 1st day 120.00 for additional days	£263 1st day, £124 for additional days	3%	
	Containers/Site Huts/Portaloos (per month)			281.50	289.90	3%	
	Section 50 Licences			510.00	525.30	3%	
	Major Materials Licence (per sq metre per month)			22.03	22.70	3%	
	Minor Materials Licence (up to 6 sq metres)			98.96	101.90	3%	
	Skip Licence (per month)			76.50	78.80	3%	
	Street Furniture Licence Fee				214.00	NEW	New Fee. Annual. To cover administration and inspection costs related to street furniture and tables and chairs licences. Includes up to 2sqm of licenced items on the highway. Additional meterage is charged as below.
	Table & Chairs (per sqm)			83.13	85.60	3%	
	Street Furniture Licence (per sqm)			83.13	85.60	3%	
	Temporary Traffic Orders (standard)			2,450.81	2,524.30	3%	
	Temporary Traffic Orders (emergency)			2,378.00	2,449.30	3%	
	Removal of Abandoned Vehicle from privately managed car park (each)				150 - 200	NEW	New fee to formalise the charging of removal of vehicles from non-council managed property.
	Licence Cancellation Fee				30% of Licence fee	NEW	New fee - to cover the cost of partially completed applications. Note: If licences have been fully processed the full fee still applies. Calculated on cost of administration and pre-site visit.
	Car charging licence				59.00	NEW	New Fee. Annual. Based on the cost of administration and a site visit to meet the resident and explain the conditions of the licence.
	Highways Enquiries - provision of mapped drawings			31.62	32.57	3.0%	3% Inflation (CPIH, September 2017 index ONS)
	Highways Enquiries - provision of mapped drawings and response to enquiries			74.05	76.27	3.0%	
	Stopping Up orders			4,500.00	4,635.00	3.0%	
	Section 278 Agreements						Calculated per development
	Section 38 Agreements						Calculated per development
	Commutated sums						Calculated per development
	Damage to highway by third parties						Calculated per incident
	Oversail of the highway licence (per licence)			5,000.00	5,150.00	3.0%	3% Inflation (CPIH, September 2017 index ONS)
	Section 184 Licenses for temporary crossovers			3,000.00	3,090.00	3.0%	
Highways	up-front fee for consideration of domestic highways crossover application	Discretionary	Fully flexible	nil	100.00	NEW	this will be an upfront fee deducted from the overall cost of the works if they proceed. Non-refundable if not. Currently fees are only charged if the works go ahead. Around 24 London boroughs charge an upfront fee, ranging from £30-£200
STREET MARKETS							
	EAST STREET MARKET						
	12 foot pitches						
	Full Week (Tuesday-Sunday) - Monthly fee			300.00	300.00	0.00%	
	Fruit and Veg stalls - Monthly fee			350.00	350.00	0.00%	
	Tuesday – Friday & Sunday - Monthly fee			275.00	275.00	0.00%	
	Fruit and Veg stalls - Monthly fee			320.00	320.00	0.00%	
	Tuesday to Saturday - Monthly fee			275.00	275.00	0.00%	
	Fruit and Veg stalls - Monthly fee			320.00	320.00	0.00%	
	Fruit and Veg stalls - Monthly fee			320.00	320.00	0.00%	

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	4 Day licence (including weekends) - Monthly fee	Discretionary	Fully flexible	250.00	250.00	0.00%	Markets Fees held at current levels due to ongoing regeneration works.
	Fruit and Veg stalls - Monthly fee			290.00	290.00	0.00%	
	Saturday and Sunday - Monthly fee			160.00	160.00	0.00%	
	Fruit and Veg stalls - Monthly fee			175.00	175.00	0.00%	
	Saturdays only - Monthly fee			100.00	100.00	0.00%	
	Fruit and Veg stalls - Monthly fee			110.00	110.00	0.00%	
	Sundays only - Monthly fee			80.00	80.00	0.00%	
	Fruit and Veg stalls - Monthly fee			85.00	85.00	0.00%	
	3 Day Licence (excluding weekends) - Monthly fee			160.00	160.00	0.00%	
	Fruit and Veg stalls - Monthly fee			175.00	175.00	0.00%	
	Temporary Traders - 12 foot pitch						
	Weekdays Tuesday Thursday Friday - Daily fee	Discretionary	Fully flexible	30.00	30.00	0.00%	Benchmarking exercise
	Fruit and Veg stalls - Daily fee			32.00	32.00	0.00%	
	Saturdays - Daily fee			32.00	32.00	0.00%	
	Fruit and Veg stalls - Daily fee			35.00	35.00	0.00%	
	Sundays & Wednesdays - Daily fee			20.00	25.00	25.00%	
	Fruit and Veg stalls - Daily fee			22.00	22.00	0.00%	
	East Street Incentives -12 foot pitch						
	5 Day Trading (inc weekends) - Monthly fee	Discretionary	Fully flexible	125.00	125.00	0.00%	Markets Fees held at current levels due to ongoing regeneration works.
	Fruit and Veg stalls - Monthly fee			145.00	145.00	0.00%	
	6 Day Trading (inc weekends) - Monthly fee			150.00	150.00	0.00%	
	Fruit and Veg stalls - Monthly fee			175.00	175.00	0.00%	
	Move up (daily fee)			20.00	20.00	0.00%	
	Additional pitch - Daily fee			20.00	20.00	0.00%	
	Wed & Sun extra pitch (free)						
Street Markets	Licensed traders - Small Markets						
	Southwark Park Road - Monthly fee	Discretionary	Fully flexible	202.50	202.50	0.00%	Markets Fees held at current levels due to ongoing regeneration works.
	Tower Bridge Road - Monthly fee			202.50	202.50	0.00%	
	Peckham Pitches & Markets - Monthly fee			202.50	202.50	0.00%	
	Kiosk – Peckham Road - Monthly fee			265.00	265.00	0.00%	
	Westmoreland Rd (Mon – Sat) - Monthly fee			125.00	125.00	0.00%	
	Westmoreland Rd (Sun only) - Monthly fee			60.00	60.00	0.00%	
	Blackwood Street (Sun only) - Monthly fee			80.00	80.00	0.00%	
	Temporary Traders - Small Markets						
	Weekdays - Daily fee			20.00	25.00	25.00%	Fees have been raised following a benchmarking exercise. The other rise of 56.25% is to bring fees up to all the rest. However, there are no traders on Westmoreland Road at present. But if a market resumes following the change in demographics then we have the same price structure as other markets.
	Westmoreland Road (All days) - Daily fee			16.00	25.00	56.25%	
	Weekends - Daily fee			20.00	25.00	25.00%	
	Monday – Saturday (full week) - Weekly fee			75.00	100.00	33.33%	
	Monthly seasonal licences (ie Christmas tree sales)			New	500.00	NEW	
	NORTH CROSS ROAD						
	Licensed Traders						
	Fridays - Monthly fee			80.00	80.00	0.00%	
	Saturdays - Monthly fee			100.00	100.00	0.00%	Markets Fees held at current levels due to ongoing regeneration works.

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	Fridays & Saturdays - Monthly fee	Discretionary	Fully flexible	140.00	140.00	0.00%	Benchmarking exercise
	Mondays – Thursdays - Monthly fee						
	Temporary Traders - NCR						
	Mondays to Thursdays – Daily fee			20.00	25.00	25.00%	
	Fridays - Daily fee			25.00	25.00	0.00%	
	Saturdays - Daily fee			35.00	35.00	0.00%	
				20.00	20.00	0.00%	
	OTHER LOCATIONS - PRIME SITES						Markets Fees held at current levels due to ongoing regeneration works.
	London Bridge Approach						
	Licensed Traders - Monthly fee			400.00	440.00	10.00%	
	Temporary Traders - Daily fee			35.00	38.50	10.00%	
	Vacant Pitches - Monthly fee			Sealed Bids	Sealed bids		
	Elephant & Castle						
	Licensed Traders			300.00	300.00	0.00%	
	Temporary Traders - Daily fee			35.00	35.00	0%	
	Vacant Pitches - Monthly fee			Sealed Bids	Sealed Bids		
	Bankside						
	Vacant Pitches - Monthly fee			Sealed Bids	Sealed Bids		
	Private Markets						Fee structure reviewed and restructured across different categories
	Markets with less than 10 pitches - Daily fee private public land			150.00	100.00	-33.00%	
	Markets with more than 10 pitches but less than 20 - Daily fee private public land			200.00	200.00	0.00%	
	Markets with more than 20 pitches - Daily fee private public land				300.00	NEW	
	Monthly seasonal licences (ie Christmas tree sales)				500.00	NEW	
	weekly seasonal licences (ie Christmas tree sales)				150.00	NEW	
	OTHER CHARGES						
	Registration Fee – Temporary trader			35.00	35.00	0.00%	
	Registration Fee – Permanent trader			20.00	20.00	0.00%	
	Renewal of Licence - Every 2 years (Biennial)			40.00	40.00	0.00%	
	Replacement Licence			20.00	20.00	0.00%	
	Replacement Pitch Plate			20.00	20.00	0.00%	
	Registration of Assistant			20.00	20.00	0.00%	
	Variation of Licence			20.00	20.00	0.00%	
	Other Variations			20.00	20.00	0.00%	
	Next of Kin Transfer			20.00	20.00	0.00%	
	Second Arrears Letter			25.00	25.00	0.00%	
	Sub Committee Hearing (Panel)			50.00	50.00	0.00%	
	Dawes Street Container Space - Weekly fee			80.00	100.00	25.00%	
	Demonstrations/Promotions - Daily fee			100.00	£100 - 300		

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PEST CONTROL SERVICES						
Pest Control Services - Residential Premises						
Treatment for rodents (rats and mice)	Discretionary	Fully flexible	80.12	82.50	3%	Structure of fees (type of pest and number of visits) vary across boroughs however, fees compare well to the average.
Extra charge per room over 4			20.03	20.60	3%	
Treatment for insects (cockroaches, pharaoh ants, ghost ants)			107.79	111.00	3%	
Extra charge per room over 4			26.95	27.80	3%	
Treatment for bed bugs			119.58	123.20	3%	
Extra charge per room over 4			29.89	30.80	3%	
Treatment for wasps			53.65	55.30	3%	
Discounted Rates @ 50%						
Discounted Treatment for rodents (rats and mice)			40.06	41.30	3%	
Discounted Treatment for insects (cockroaches, pharaoh ants, ghost ants)			53.89	55.50	3%	
Discounted Treatment for bed bugs			59.79	61.60	3%	
Discounted Treatment for wasps			26.83	27.60	3%	
Inspection of premises for infestation all pest types			22.99	23.70	3%	
Discounted inspection of premises for infestation - all pest types			13.20	13.60	3%	
Stray Dogs						
Collection fee			30.69	31.60	3%	
Extra night			15.35	15.80	3%	
Admin Fee			59.33	61.10	3%	
Pest Control Services - Commercial premises						
Pest Type						
Rats	Discretionary	Fully flexible	67.56	69.60	3%	3% Inflation (CPIH, September 2017 index ONS)
Mice			65.07	67.00	3%	
Wasps			73.77	76.00	3%	
Fleas			53.36	55.00	3%	
Cockroaches			57.13	58.80	3%	
Pharaoh Ants			57.39	59.10	3%	
Woodlice / Garden Beetles			89.13	91.80	3%	
Bedbugs			106.24	109.40	3%	
HOUSING ENFORCEMENT (RESIDENTIAL SERVICES)						
Residential Services						
Licensing of Houses in Multiple Occupation (HMO)						
Initial Application for 1-10 lettings in a HMO (Charge per letting) for up to 5 years.	Statutory	Fully flexible	255.00	262.65	3.0%	3% Inflation (CPIH, September 2017 index ONS)
Fee for lettings 11 upwards of a HMO			153.00	157.59	3.0%	
License Renewals for 1-10 lettings in a HMO (Charge per letting) for up to 5 years.			153.00	157.59	3.0%	
Fee for lettings 11 upwards of a HMO			72.00	74.16	3.0%	
Section 49 Housing Act 2004						
Charging for Housing Act Notices:						
Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 1 hazards £1000	Discretionary	Fully flexible	1,000.00	1,030.00	3.0%	3% Inflation (CPIH, September 2017 index ONS)
Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £800			800.00	824.00	3.0%	
Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 2 hazards £800			800.00	824.00	3.0%	

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Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £600			600.00	618.00	3.0%	
Note: Where there are category 1 and 2 hazards in the same notice/property the highest appropriate fee will be charged.						
Additional HMO Licensing						
Initial Application for 1-10 lettings in a HMO (Charge per letting) for up to 5 years	Discretionary	Fully flexible	255.00	262.65	3.0%	3% Inflation (CPIH, September 2017 index ONS)
Fee for lettings 11 upwards of a HMO			153.00	157.59	3.0%	
License Renewals for 1-10 lettings in a HMO (Charge per letting).			153.00	157.59	3.0%	
Fee for lettings 11 upwards of a HMO			72.00	74.16	3.0%	
Selective Licensing						
Initial Application for Single Family Dwellings within the selective licensing area for a period up to 5 years	Discretionary	Fully flexible	510	525.30	3.0%	3% Inflation (CPIH, September 2017 index ONS)
Licence Renewals for Single Family Dwellings within the selective licensing area for a period up to 5 years			255	262.65	3.0%	
Invoicing instead of online payment - flat fee per invoice (to cover the costs of admin to process the invoice) where application has been made online but applicant cannot pay online.	Discretionary	Fully flexible	50	51.50	3.0%	Charge to recover the costs of admin to process the invoice where application has been made online but applicant cannot pay online. 3% Inflation (CPIH< September 2017 index ONS)
Paper applications - flat fee per application, on top of standard application fee, cost covers admin officer setting up a My Southwark account for the landlord, entering the application form onto the online process and invoicing for payments.			150	154.50		
Copies of the licensing register						
Sending a full electronic PDF copy of the licensing register Access to the on line register will be free (you will only be able to look up specific properties etc. but the full register will not be printable from there).	Discretionary	Fully flexible	60	60	0.0%	There will be a free online register but marketing companies often want full PDF or paper copies. Charges recover the cost of administration.
Sending a paper copy of the full licensing register As above			120	120		
Regulatory Services (Environmental Health & Trading Standards)						
Delivery of regulatory services professional fees including Primary Authority fees	Statutory	Capped		68/hr	NEW	Primary Authority partnership allows a business to form a legal partnership with a local authority (known as the primary authority). The primary authority provides assured, consistent regulatory advice that makes it simpler and easier to comply with environmental health, trading standards and fire safety legislation. Enforcing authorities should respect this advice when regulating that business. Participating in Primary Authority gives businesses greater confidence in their regulated activities and reduce risk of contravening legislation, provided they follow the advice given.
TRADING STANDARDS						
Penalty charge - Estate Agents redress scheme - Estate Agents (Redress Scheme) (Penalty Charge) Regulations 2008.)	Statutory	Capped	Amount up to £1000	Amount up to £1000		Amount set by regulations
Monetary penalty - Letting Agents and property management work - The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.) (England) Order 2014			Amount up to £5,000	Amount up to £5,000		Amount set by statute. DCLG guidance states the expectation is a £5,000 fine should be

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	Financial penalty - Letting Agents and property management work (display of fees and other information) – Consumer Rights Act 2015	Statutory	Capped	Amount up to £5,000	Amount up to £5,000		considered the norm. A lower fine should only be charged if the enforcement authority is satisfied of extenuating circumstances
FOOD SAFETY							
	Food Hygiene Rating Scheme - Request for Revisit to determine new Hygiene Rating	Discretionary	Flexible	0	200	NEW	Fee equals to, or compares well with charges made by neighbouring London local authorities and those of similar characteristics to Southwark. Charging for this service is subject to the provisions of the Localism Act 2011
	Provision of Export Certificate and similar upon request	Discretionary	Flexible		£102	NEW	Fee compares well with charges made by neighbouring London local authorities and those of similar characteristics to Southwark. Charging for this service is subject to the provisions of the Localism Act 2011
	Food Hygiene - non official control advisory visits and provision of guidance/advice	Discretionary	Flexible	0	68/hr	NEW	Subject to the provisions of the Localism Act 2011
LICENSING							
Fees are generally either fixed or capped under statute. Where discretion to fix local fees is provided by statute, fees are required to reflect work undertaken in carrying out process. Fees cannot recover cost of enforcement against unlicensed operators from lawful operators. (EU Services Directive, Hemmings V WCC and Guidances). Fees must be subject to annual review.							
	Gambling ACT 2005						
	Regional Casino Premises Licence	Statutory	Capped				At permitted maximum
	New (Cap set at £15,000)			15,000	15,000	0%	
	Annual Charge (cap set at (£15,000)			15,000	15,000	0%	
	Variation (Ecap set at £7,500)			7,500	7,500	0%	
	Transfer (Cap set at £6,500)			6,500	6,500	0%	
	Re-instatement of a licence (Cap set at £6,500)			6,500	6,500	0%	
	Provisional statement (Cap set at £15,000)			15,000	15,000	0%	
	Application by a provisional licence holder (Cap set at £8,000)			8,000	8,000	0%	
	Copy (Cap set at £25)			25	25	0%	
	Notification (Cap set at £50)			50	50	0%	
	Large Casino Premises Licence	Statutory	Capped				At permitted maximum
	New (Cap set at £10,000)			10,000	10,000	0%	
	Annual Charge (cap set at (£10,000)			10,000	10,000	0%	
	Variation (Ecap set at £5,000)			5,000	5,000	0%	
	Transfer (Cap set at £2,150)			2,150	2,150	0%	
	Re-instatement of a licence (Cap set at £2,150)			2,150	2,150	0%	
	Provisional statement (Cap set at £10,000)			10,000	10,000	0%	
	Application by a provisional licence holder (Cap set at £5,000)			5,000	5,000	0%	
	Copy (Cap set at £25)			25	25	0%	
	Notification (Cap set at £50)			50	50	0%	
	New Small Casino Premises Licence	Statutory	Capped				At permitted maximum
	New (Cap set at £8,000)			8,000	8,000	0%	
	Annual Charge (cap set at (£5,000)			5,000	5,000	0%	
	Variation (Ecap set at £4,000)			4,000	4,000	0%	
	Transfer (Cap set at £1,800)			1,800	1,800	0%	
	Re-instatement of a licence (Cap set at £1,800)			1,800	1,800	0%	
	Provisional statement (Cap set at £8,000)			8,000	8,000	0%	
	Application by a provisional licence holder (Cap set at £3,000)			3,000	3,000	0%	
	Copy (Cap set at £25)			25	25	0%	
	Notification (Cap set at £50)			50	50	0%	
	Bingo Premises Licence						
	New (Cap set at £3,500)			3,500	3,500	0%	
	Annual Charge (cap set at (£1,000)			1,000	1,000	0%	

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Variation (Ecap set at £1,750)	Statutory	Capped	1,750	1,750	0%	At permitted maximum
Transfer (Cap set at £1,200)			1,200	1,200	0%	
Re-instatement of a licence (Cap set at £1,200)			1,200	1,200	0%	
Provisional statement (Cap set at £3,500)			3,500	3,500	0%	
Application by a provisional licence holder (Cap set at £1,200)			1,200	1,200	0%	
Copy (Cap set at £25)			25	25	0%	
Notification (Cap set at £50)			50	50	0%	
Adult Gaming Centre						
New (Cap set at £2,000)	Statutory	Capped	2,000	2,000	0%	At permitted maximum
Annual Charge (cap set at (£1,000)			1,000	1,000	0%	
Variation (Ecap set at £1,000)			1,000	1,000	0%	
Transfer (Cap set at £1,200)			1,200	1,200	0%	
Re-instatement of a licence (Cap set at £1,200)			1,200	1,200	0%	
Provisional statement (Cap set at £2,000)			2,000	2,000	0%	
Application by a provisional licence holder (Cap set at £1,200)			1,200	1,200	0%	
Copy (Cap set at £25)			25	25	0%	
Notification (Cap set at £50)			50	50	0%	
Family Entertainment Centre Premises Licence	Statutory	Capped	2,000	2,000	0%	At permitted maximum
New (Cap set at £2,000)			750	750	0%	
Annual Charge (cap set at (£750)			1,000	1,000	0%	
Variation (Ecap set at £1,000)			950	950	0%	
Transfer (Cap set at £950)			950	950	0%	
Re-instatement of a licence (Cap set at £950)			2,000	2,000	0%	
Provisional statement (Cap set at £2,000)			950	950	0%	
Application by a provisional licence holder (Cap set at £950)			25	25	0%	
Copy (Cap set at £25)	Statutory	Capped	50	50	0%	At permitted maximum
Notification (Cap set at £50)			2,500	2,500	0%	
Betting Premises Licence (Track)			1,000	1,000	0%	
New (Cap set at £2,500)			1,250	1,250	0%	
Annual Charge (cap set at (£1,000)			950	950	0%	
Variation (Ecap set at £1,250)			950	950	0%	
Transfer (Cap set at £950)			2,500	2,500	0%	
Re-instatement of a licence (Cap set at £950)			950	950	0%	
Provisional statement (Cap set at £2,500)	Statutory	Capped	25	25	0%	At permitted maximum
Application by a provisional licence holder (Cap set at £950)			50	50	0%	
Copy (Cap set at £25)			3,000	3,000	0%	
Notification (Cap set at £50)			600	600	0%	
Betting Premises Licence (Non-Track)			1,500	1,500	0%	
New (Cap set at £3,000)			1,200	1,200	0%	
Annual Charge (cap set at (£600)			1,200	1,200	0%	
Variation (Ecap set at £1,500)			3,000	3,000	0%	
Transfer (Cap set at £1,200)	Statutory	Capped	1,200	1,200	0%	At permitted maximum
Re-instatement of a licence (Cap set at £1,200)			1,200	1,200	0%	
Provisional statement (Cap set at £3,000)			1,200	1,200	0%	
Application by a provisional licence holder (Cap set at £1,200)			25	25	0%	
Copy (Cap set at £25)			50	50	0%	
Notification (Cap set at £50)			25	25	0%	At permitted maximum
Other			50	50	0%	
Copy of a licence (Cap set at £25)	Statutory	Capped	25	25	0%	
Change of Circumstances (Cap set at £50)			50	50	0%	At permitted maximum
Society Lottery			40	40	0%	
First Application	Statutory	Capped	20	20	0%	At permitted maximum
Annual Fee			50	50	0%	
Gaming Machines in Alcohol Licensed premises						
Notification of 2 or less machines			50	50	0%	

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2017-18 Fee £	Proposed 2018-19 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments
	Application for more than 2 machines by Gaming Act 1968 consent holder	Statutory	Capped	100	100	0%	At permitted maximum
	A new application for more than 2 machines			150	150	0%	
	Transfer			25	25	0%	
	Annual fee			50	50	0%	
	Copy of permit			15	15	0%	
THE EXPLOSIVES REGULATIONS 2014 which replaces THE MANUFACTURE AND STORAGE OF EXPLOSIVES REGULATIONS 2005 / Health and Safety Fees Regulations 2012							
Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a							
	One year's duration	Statutory	Fixed	185	185	0%	At permitted maximum
	Two year's duration			243	243	0%	
	Three year's duration			304	304	0%	
	Four year's duration			374	374	0%	
	Five year's duration			423	423	0%	
Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance							
	One year's duration	Statutory	Fixed	109	109	0%	At permitted maximum
	Two year's duration			141	141	0%	
	Three year's duration			173	173	0%	
	Four year's duration			206	206	0%	
	Five year's duration			238	238	0%	
Renewal of licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014							
	One year's duration	Statutory	Fixed	86	86	0%	At permitted maximum
	Two year's duration			147	147	0%	
	Three year's duration			206	206	0%	
	Four year's duration			266	266	0%	
	Five year's duration			326	326	0%	
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed							
	One year's duration	Statutory	Fixed	54	54	0%	At permitted maximum
	Two year's duration			86	86	0%	
	Three year's duration			120	120	0%	
	Four year's duration			152	152	0%	
	Five year's duration			185	185	0%	
Varying a licence							
	Varying name of licensee or address of site	Statutory	Fixed	35	35	0%	At permitted maximum
	Any other kind of variation - The reasonable cost to the licensing authority of having the work carried out						
	Transfer of licence			35	35	0%	
	Replacement of licence			35	35	0%	
Fireworks Act 2004							
	Application to sell outside a permitted period	Statutory	Fixed	500	500	0%	At permitted maximum
LONDON LOCAL AUTHORITIES ACT 1991 (Cap established by case law)							
Note: Fees reviewed in light of EU Services Directive & Hemmings V WCC judgement							
	Full special treatments licence (multiple categories / operators)	Statutory	Capped	406	390	-3.94%	Fees have been reviewed in line with Hemmings v Westminster decision. Fees are now set to recover the council's costs.
	Renewal full special treatments licence (multiple categories / operators)			406	365	-10.10%	
	Restricted licence (one category / one or two operatives)			218	290	33.03%	
	Renewal restricted licence (one category / one or two operatives)			218	265	21.56%	
	Transfer			134	105	-21.64%	
	Variation - additional category of treatments			107	107	0.00%	
	Variation - additional operator			27	27	0.00%	

Environment & Social Regeneration Department

Fees and Charges 2018-19

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2017-18 Fee £	Proposed 2018-19 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments
	Copy Licence			11	11.50	4.55%	
	Scrap Metal Dealers Act 2013						
	Site Licence						
	Grant	Statutory	Capped	683	683	0.00%	At permitted maximum
	Renewal			418	418	0.00%	
	Variation			239	239	0.00%	
	Collectors Licence						
	Grant			399	399	0.00%	
	Renewal			259	259	0.00%	
	Variation			239	239	0.00%	
	Other fees						
	Replacement licence (laminated)			13	13	0.00%	
	Replacement licence (ID card)			36	36	0.00%	
	GLC (GENERAL POWERS) ACT 1984 - PART VI (Cap established by case law)						
	Competitive bidding licence	Statutory	Capped	670	670	0.00%	Animal welfare license fees structured to recover the full costs of licensing officers and the increased cost of veterinary surgeons or practitioners to inspect.
	Animal Welfare Licences						
	Animal boarding licence under the Animal Boarding Establishments Act 1963 - 1 Year	Statutory	Capped	417	417	0.00%	
	Breeding establishment for dogs - 1 Year			265	450	69.81%	
	Dangerous wild animals licence under the Dangerous Wild Animals Act 1976 - 1 Year			343	540	57.43%	
	Performing animals registration under the Performing Animals Regulations 1925 - 1 Year			54	190	251.85%	
	Performing animals certificate under the Performing Animals Regulations 1925 - 1 Year			23	23	0.00%	
	Pet shop licence under the Pet Animals Act 1951 - 1 Year			427	427	0.00%	
	Riding establishments licence under the Riding Establishments Act 1964 - 1 Year			650	682	4.92%	Fees have been reviewed in line with Hemmings v Westminster decision. Fees are now set to recover the council's costs.
	Copy Licence			11	11.40	3.64%	
	LONDON LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 (Cap established by case law)						
	Initial application for sex establishment licence	Statutory	Capped	8,413	7,300	-13.23%	
	Additional compliance costs			597	579	-3.02%	
	Variation			7,799	6,500	-16.66%	
	Renewal			7,799	6,500	-16.66%	
	Marriages and Civil Partnerships (approved Premises) Regulations 2005 (Cap established by case law)						
	Grant	Statutory	Capped	975	975	0.00%	To bring in line with inner London average
	Renewal (every three years)			650	650	0.00%	
	Change of name			12	12.50	4.17%	
	Copy of Licence			12	12.50	4.17%	
	Licensing Act 2003						
	Fee levels are currently fixed under the Licensing Act 2003. These have been under Government review but the Home Office has announced this year that fees will not be increased in the foreseeable future.						
	Premises Licence / Club Premises Certificate						
	Property rateable value £0 - £4,300						
	Premises Licences						
	New application & variation	Statutory	Fixed	100	100	0.00%	At permitted maximum
	Annual Charge			70	70	0.00%	

Environment & Social Regeneration Department

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Property rateable value £4,300 - £33,000						
Premises Licences						
New application & variation	Statutory	Fixed	190	190	0.00%	At permitted maximum
Annual charge			180	180	0.00%	
Property rateable value £33,001 - £87,000						
Premises Licences						
New application & variation	Statutory	Fixed	315	315	0.00%	At permitted maximum
Annual charge			295	295	0.00%	
Property rateable value £87,001 - £125,000						
Premises Licences						
New application & variation	Statutory	Fixed	450	450	0.00%	At permitted maximum
Multiplier applied for venues serving primarily alcohol (X2)			900	900	0.00%	
Annual charge			320	320	0.00%	
Property rateable value £125,000+						
Premises Licences						
New application & variation	Statutory	Fixed	635	635	0.00%	At permitted maximum
Multiplier applied for venues serving primarily alcohol (X3)			1,905	1,905	0.00%	
Annual charge			350	350	0.00%	
Licensing Act 2003 - Other						
Grant or renewal of a personal licence	Statutory	Fixed	37	37	0.00%	At permitted maximum
Temporary event notice			21	21	0.00%	
Theft ,loss, etc. of premises licence or summary			11	11.50	4.55%	
Provisional Licence			315	315	0.00%	
Notification of change of name			11	11.50	4.55%	
Application to transfer premises licence			23	23	0.00%	
Application to vary premises licence to specify DPS			11	11.50	4.55%	
Theft ,loss, etc. of certificate or summary			11	11.50	4.55%	
Theft ,loss, etc. of temporary event notice			11	11.50	4.55%	
Theft ,loss, etc. of personal licence			11	11.50	4.55%	
Duty to notify of name change or address			11	11.50	4.55%	
Notification of interest in property			50	50	0.00%	
Review premises club licence or club premises certificate			0	0		
Local Authority Pollution Prevention & Control Regulations 2000 (LAPPC)						
Application Fees:						
Standard process (includes solvent emission activities)	Statutory	Fixed	1,579	1,579	0.00%	At permitted maximum The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times
Additional fee for operating without a permit			1,137	1,137	0.00%	
PVRI, SWOBs and Dry Cleaners			148	148	0.00%	
PVR I & II combined			246	246	0.00%	
Vehicle refinishers (VRs) (and other Reduced Fee Activities)			346	346	0.00%	
Reduced fee activities: Additional fee for operating without a permit			68	68	0.00%	
Mobile plant (not using simplified permits)			1,579	1,579	0.00%	
for the third to seventh applications			943	943	0.00%	
for the eighth and subsequent applications			477	477	0.00%	
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts						
Annual LAPPC Subsistence Charges:						
Standard process low			739 (+99)*	739 (+99)*		
Standard process medium			1111 (+149)*	1111 (+149)*		
Standard process high			1672 (+198)*	1672 (+198)*		
Petrol Vapour Recovery stage 1 (PVR I), Small Waste Oil Burners (SWOBs) and Dry Cleaners - Low			76	76	0.00%	

Environment & Social Regeneration Department

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PVR 1, SWOBs and Dry Cleaners - Medium	Statutory	Capped	151	151	0.00%	At permitted maximum The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times		
PVR1, SWOBs and Dry Cleaners - High			227	227	0.00%			
PVR 1 & 2 combined - Low			108	108	0.00%			
PVR 1 & 2 combined - Medium			216	216	0.00%			
PVR 1 & 2 combined - High			326	326	0.00%			
Vehicle refinishers and other Reduced Fees - Low			218	218	0.00%			
Vehicle refinishers and other Reduced Fees - Medium			349	349	0.00%			
Vehicle refinishers and other Reduced Fees - High			524	524	0.00%			
Mobile plant, for first and second permits - Low			618	618	0.00%			
Mobile plant, for first and second permits - Medium			989	989	0.00%			
Mobile plant, for first and second permits - High			1,484	1,484	0.00%			
for the third to seventh authorisations - Low			368	368	0.00%			
for the third to seventh authorisations - Medium			590	590	0.00%			
for the third to seventh authorisations - high			884	884	0.00%			
eighth and subsequent authorisations - Low			189	189	0.00%			
eighth and subsequent authorisations - Medium			302	302	0.00%			
eighth and subsequent authorisations - High			453	453	0.00%			
Late Payment Fee			50	50	0.00%			
* - the additional amounts in brackets must be charged where a permit is for a combined part B and waste installation								
NOTE: -where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts								
Transfer and Surrender								
Standard process transfer	Statutory	Capped	162	162	0.00%	At permitted maximum The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times		
Standard process partial transfer			476	476	0.00%			
New operator ar low risk reduced fee activity			75	75	0.00%			
Surrender: all Part B activities			0	0				
Reduced fee activities: Transfer			0	0				
Reduced fee activities: partial transfer			45	45	0.00%			
Temporary transfer for mobiles								
First transfer	Statutory	Capped	51	51	0.00%			
Repeat transfer			10	10	0.00%			
Repeat following enforcement or warning			51	51	0.00%			
Substantial changes S10 and S11								
Standard Process	Statutory	Capped	1,005	1,005	0.00%			
Standard Process where the substantial change results in a new PPC activity			1,579	1,579	0.00%			
Reduced fee activities			98	98	0.00%			
Note: Reduced fee activities are Service stations, Vehicle Refinishers, Dry cleaners and small Oil burners under 0.4MW								
Local Authority Pollution Prevention & Control Regulations 2000								
Mobile plant charges - 1 - 2 authorisation								
Application fee	Statutory	Capped	1,579	1,579	0.00%	At permitted maximum The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times		
subsistence fee - Low			618	618	0.00%			
Subsistence fee - Medium			989	989	0.00%			
Subsistence fee - High			1,484	1,484	0.00%			
Mobile plant charges - 3 - 7 authorisation								
Application fee	Statutory	Capped	943	943	0.00%			
subsistence fee - Low			368	368	0.00%			
Subsistence fee - Medium			590	590	0.00%			
Subsistence fee - High			884	884	0.00%			
Mobile plant charges - 8 or more authorisation								
Application fee	Statutory	Capped	477	477	0.00%			
subsistence fee - Low			189	189	0.00%			
Subsistence fee - Medium			302	302	0.00%			

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Subsistence fee - High			453	453	0.00%	
Local Authority Integrated Pollution & Prevention Control (IPPC)						
Application	Statutory	Capped	3,218	3,218	0.00%	
Additional fee for operating without a permit			1,137	1,137	0.00%	
Annual subsistence - Low			1,384	1,384	0.00%	
Annual subsistence - Medium			1,541	1,541	0.00%	
Annual subsistence - High			2,233	2,233	0.00%	
Late payment fee			50	50	0.00%	
Substantial Variation			1,309	1,309	0.00%	
Transfer			225	225	0.00%	
Partial Transfer			668	668	0.00%	
Surrender			668	668	0.00%	
The Private Water Supplies Regulations 2016						
Risk Assessment	Statutory	Capped	£43/hr X time typical £105	Hourly rate £68/hr x time		Maximum charge £500 (for each assessment)
Sampling ⁽ⁱ⁾ No fee is payable where a sample is taken and analysed solely to confirm or clarify the results of the analysis of a previous sample			Admin charge £70 plus Laboratory cost	Hourly rate £68/hr x time		Maximum charge £100 (for each visit)
Investigation			Hourly rate £43 x time plus any analysis cost	Hourly rate £68 x time		Maximum charge £100 (for each investigation)
Authorisation			Hourly rate £43 x time plus any analysis cost	Hourly rate £68 x time		Maximum charge £100 (for each authorisation)
Regulation 10 (Domestic Supplies)			25	25	0.00%	Maximum £25
Analysing a sample taken during check monitoring			Hourly rate £43 x time plus any analysis cost	Analytic cost of the sample		Maximum charge £100
Analysing a sample taken during audit monitoring and monitoring under regulation 11			Hourly rate £43 x time plus any analysis cost	Analytic cost of the sample		Maximum charge £500
Various public registers						
Land Use Enquiry - Residential premises			150	155	3.00%	Charge redesigned to cover costs of reviewing and responding to applications. Commercial plots have more contamination and consequently, more time consuming to address.
Land Use Enquiry - Commercial premises			250	258	3.00%	
CCTV						
Police request for information to support a prosecution	Discretionary	Fully flexible	0	0		
CCTV Subject Access Request - Data Protection Act	Discretionary	Fully flexible	10	0	-100.00%	Under the General Data Protection Regulations, there will be no charge for SAR
Information to support an insurance claim:	Discretionary	Fully flexible	70	72	3.00%	3% Inflation (CPIH, September 2017 index ONS)
HIGHWAYS ENFORCEMENT						
Fixed Penalty Notices (FPN's)						Fees are either set by the Government or agreed with the London Councils
Regulation 2 of the Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016 at £400 per penalty notice for fly tipping to be paid within 14 days (Charge reduced to £250 if paid within 10 days of issue)	Discretionary	Capped	400	400	0.00%	The fixed penalty payable in pursuance of a notice under this section- (a)is an amount not less than £150 and not more than £400.

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	Depositing Litter - S87/88 Environmental Protection Act 1990 (Capped at £150) Penalty Set by L B Southwark. (Charge = £100 if paid within 10 days)	Discretionary	Capped	80	150	87.50%	Fees to increase to a max of £150 from April 2018. This will be reduced to £100 if paid within 10 days
	Failure to produce waste transfer documents - s34/34A Environmental Protection Act 1990 to be paid within 14 days (Charge reduced to £180 if paid within 10 days)			300	300	0.00%	At permitted Maximum
	Failure to produce authority to transport waste - s5/5B control of Pollution Amendment Act 1989 to be paid within 14 days (Charge reduced to £180 if paid within 10 days)			300	300	0.00%	
	Unauthorised distribution of free printed matter - s3A Environmental Protection Act 1990 (Capped at £80) charge reduced to £60 if paid within 10 days Penalty set by L B Southwark			80	80	0.00%	
	Failure to comply with a waste receptacles notice - s46/47/47ZA/47ZB Environmental Protection Act 1990 (Capped at £110) Penalty set by L B Southwark to be paid within 14 days (Charge reduced to £60 if paid within 10 days)			110	110	0.00%	
	Repairing vehicles on a road - s4/6 Clean Neighbourhoods and Environment Act 2005 (Capped at £110) Penalty set by L B Southwark	Discretionary	Capped	110	110	0.00%	
	Unauthorised marks on the highway (graffiti) - s132 Highways Act 1980 / s43 Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark (no reduction for early payment)			80	80	0.00%	
	Destroying or damaging property (graffiti and flyposting) - s1 Criminal Damage Act 1971 / s43 Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark (no reduction for early payment)			80	80	0.00%	
	Unauthorised display of advertisements (flyposting) - the individual affixing the advertisement - s224 Town and county Planning Act 1990 / Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark (no reduction for early payment)			80	80	0.00%	
	Smoking in a smoke free place - Health Act 2006 (Capped at £50) Penalty set by Health act 2006			50	50	0.00%	
	Failure to display required no-smoking signs - Health Act 2006 (Capped at £200) Penalty set by Health Act 2006			200	200	0.00%	
	Contravention or failure to comply with requirement or prohibition imposed by abatement notice - residential - s79/80 Environmental Protection Act 1990 (Capped at £100) Penalty set by ALG			100	100	0.00%	
	Contravention or failure to comply with requirement or prohibition imposed by abatement notice - industrial / trade / business - s79/80 Environmental Protection Act 1990 (Capped at £400) Penalty set by ALG			400	400	0.00%	
	Displaying advertisement in contravention of regulations - s224 Town and Country Planning Act 1990 (Capped at £100) Penalty set by ALG			100	100	0.00%	
	Contravention of condition of street trading license or temporary license - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG	Discretionary	Capped	100	100	0.00%	
	Making false statement in connection with application for street trading license or temporary license - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £125) Penalty set by ALG			125	125	0.00%	
	Resisting or obstructing authorised officer - s34 London Local Authorities 1990 (LLA 1990) (Capped at £250) Penalty set by ALG			250	250	0.00%	

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	Failure to produce street trading license on demand - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG			100	100	0.00%	
	Unlicensed street trading - s38 London Local Authorities Act 1990 (LLA 1990) (Capped at £150) Penalty set by ALG			150	150	0.00%	
	Public Space Protection Order provision to tackle Dog related ASB				100	NEW	Introduction of PSPO requirements and restrictions under the ASB, Crime and Policing Act 2014. Provisions for the following: Dog exclusion to gated childrens play areas, dogs on leads areas, maximum number of dogs (set at six) with three off a lead at any one time. Early repayment charge of £80.
	Dog fouling - Dogs (Public Space Protection Orders under the ASB, Crime and Policing Act)			80	100	25.00%	Regulations provided under the ASB, Crime and Policing Act
	Cycling on a footpath (Road Traffic Act 1984)	Statutory	Capped	50	50	0.00%	Statutory in accordance with Section 72 of the Highway Act 1835 (amended by Section 85 (1) of the Local Government Act).

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PARKS PITCH BOOKINGS, BMX FEES AND CHARGES						
NON-VATABLE FEES - VAT WILL NOT BE CHARGED FOR BLOCK BOOKINGS OF 10 OR MORE						
Venue	Activity					
All the fees shown below are at Block Booking Rate (10 or more)						
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Senior - Half Day (9am-2pm or 2pm-7pm)	Fully flexible	59.50	64.75	8.82%	Benchmarked to (ILA) Inner London Average
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Junior - Half Day (9am-2pm or 2pm-7pm)	Fully flexible	39.00	40.00	2.56%	
All Sites	Football Pitch - Senior (including Non-Southwark Managed School) - 90 mins		71.50	76.50	6.99%	Benchmarked to ILA
All Sites	Senior Football Pitch Discount - No Changing Room - 90 mins		56.00	60.00	7.14%	Benchmarked to ILA
All Sites	Football Pitch - Junior (including Non-Southwark Managed School) - 60 mins		37.00	38.00	2.70%	
All Sites	Junior Football Pitch Discount - No Changing Room - 60 mins		30.50	31.50	3.28%	
All Sites	Football Pitch - Senior Southwark Managed School - 90 mins		28.50	29.40	3.14%	
All Sites	Football Pitch - Junior Southwark Managed School - 60 mins		15.50	16.00	3.23%	
All Sites	Football Pitch - Small Sided (including Non-Southwark Managed School) - 60 mins		26.50	27.30	3.02%	
All Sites	Footbal Pitch Small-Sided Discount - No Changing Room - 60 mins		15.50	16.00	3.23%	
All Sites	Football Pitch - Small Sided Southwark Managed School - 60 mins		10.50	10.80	2.86%	
Peckham Rye Common	Gaelic Football / Aussie Rules - 90 mins		71.50	76.50	6.99%	Benchmarked to ILA
Burgess Park Community Sports Centre	Rugby - Junior - 60 mins		37.00	38.00	2.70%	
Burgess Park Community Sports Centre	Rugby - Senior Peak - 90 mins		71.50	76.50	6.99%	Benchmarked to ILA
Burgess Park Community Sports Centre	Rugby - Senior Off-Peak - 90 mins		56.00	60.00	7.14%	Benchmarked to ILA
All Sites	Touch Rugby (Not on existing pitches) - 60 mins		26.50	28.50	7.55%	Rise in line with other Adult grass pitch increases
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - 60 mins		137.00	141.10	2.99%	
Burgess Park Community Sports Centre	3g Astro turf - Third of pitch - 60 mins		68.50	70.50	2.92%	
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Community Rate - 60 mins Junior		73.50	75.75	3.06%	
Burgess Park Community Sports Centre	3g Astro turf - Third of Pitch - Community Rate - 60 mins Junior		28.50	29.50	3.51%	
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Community Rate - 60 mins Adult			85.00	New Fee	New fee and benchmarked to ILA
Burgess Park Community Sports Centre	3g Astro turf - Third of Pitch - Community Rate - 60 mins Adult			33.50	New Fee	New fee and benchmarked to ILA
Burgess Park Community Sports Centre	3g Astro turf Southwark Schools - Full Pitch - 60 mins - Southwark Schools non vatable		34.00	35.00	2.95%	

Environment & Social Regeneration Department

Fees and Charges 2018-19

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Fee / Charge Description		Nature - Fixed, Capped or Fully flexible	2017-18 Fee £	Proposed 2018-19 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc..) and other comments
Burgess Park Community Sports Centre	3g Astroturf Southwark Schools - Third of Pitch - 60 mins - Southwark Schools non vatable		18.50	19.05	2.99%	
Burgess Park Community Sports Centre	3g Astroturf pitch community sport development programmes		Free	Free	New Fee	To encourage community sport development programmes that increase participation in physical activity
Tabard Gardens	Astroturf 7 a Side - Full Pitch- Peak - 60 mins - Peak hours weekday's 4pm-9pm	Fully flexible	83.00	85.50	3.01%	Above CPI of 3% due to rounding up
Tabard Gardens	Astroturf 7 a Side - Half Pitch - Peak - 60 mins - Peak hours weekday's 4pm-9pm		54.00	55.75	3.24%	
Tabard Gardens	Astroturf 7 a Side - Full Pitch- Peak - 60 mins - Peak hours weekday's 4pm-9pm Juniors			37.00	New Fee	New junior fee introduced to differentiate between junior and adult hires
Tabard Gardens	Astroturf 7 a Side - Half Pitch - Peak - 60 mins - Peak hours weekday's 4pm-9pm Juniors			27.75	New Fee	New junior fee introduced to differentiate between junior and adult hires
Tabard Gardens	Astroturf 7 a Side - Full Pitch- Off-Peak - 60 mins - Off Peak hours 9am -4pm		36.00	37.00	2.78%	
Tabard Gardens	Astroturf 7 a Side - Half Pitch- Off- Peak - 60 mins - Off Peak hours 9am -4pm		27.00	27.75	2.78%	
Tabard Gardens	Astroturf 7 a Side - Full Pitch - 60 mins Southwark managed Schools - non vatable		32.50	33.50	3.08%	
Tabard Gardens	Astroturf 7 a Side - Half Pitch- 60 mins Southwark managed Schools - non vatable		16.30	16.80	3.07%	
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Training and Away Fixtures Flat Fee - Minimum Charge	Fully flexible	45.00	46.25	2.78%	
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Late Locking Fee - Per Hour		16.50	17.00	3.03%	
BMX Track	Book and ride peak - up to 30 riders - 60 mins		124.00	134.25	8.27%	Bring in line with other tracks costs and introduction of new rate for 15 riders only.
BMX Track	New- Book and ride peak - up to 15 riders - 60 mins			100.00	New Fee	New fee to encourage smaller hire groups
BMX Track	New- Peak track only booking- No coach or equipment			79.25	New Fee	To encourage groups that already have coach and equipment
BMX Track	Book and ride off-peak - up to 30 riders - 60 mins		76.00	82.50	8.55%	Bring in line with other tracks costs and introduction of new rate for 15 riders only.
BMX Track	New- Book and ride off peak - up to 15 riders - 60 mins			62.50	New Fee	New fee to encourage smaller hire groups
BMX Track	New- Off Peak track only booking- No coach or equipment			41.75	New Fee	To encourage groups that already have coach and equipment
BMX Track	Club - No charge for first 700 hours per annum. £25/hr for any additional use.		21.25	22.00	3.55%	
Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire - off - peak - Weekdays 9am - 5pm (Hourly charge) 60 mins		29.00	30.00	3.45%	
Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire - peak - Evenings and Weekends until Park Closing (Hourly charge) - 60 mins		58.00	60.00	3.45%	
Burgess Park Community Sports Centre	Room Hire - Weekdays 9am - 5pm (Hourly charge) - 60 mins		15.50	16.00	3.25%	
Burgess Park Community Sports Centre	Room Hire - Evenings and Weekends until 10pm (Hourly charge) - 60 mins		31.00	32.00	3.24%	
Venue	Activity					

Environment & Social Regeneration Department

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Nature - Fixed, Capped or Fully flexible	2017-18 Fee £	Proposed 2018-19 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc..) and other comments
VATABLE FEES (Fees shown below are inclusive of 20% VAT)					
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Fully flexible	71.40	77.70	8.82%	Benchmarked to ILA
All Sites: Burgess, Belair, Southwark (Artificial strip only)		46.80	48.00	2.56%	
All Sites		85.80	91.80	6.99%	Benchmarked to ILA
All Sites		67.20	72.00	7.14%	Benchmarked to ILA
All Sites		44.40	45.60	2.70%	
All Sites		36.60	37.80	3.28%	
All Sites		31.80	32.75	2.99%	
All Sites		18.60	19.20	3.23%	
Peckham Rye Common		85.80	91.80	6.99%	Full size grass pitches benchmarked to ILA.
Burgess Park Community Sports Centre		44.40	45.60	2.70%	
Burgess Park Community Sports Centre		85.80	91.80	6.99%	Benchmarked to ILA
Burgess Park Community Sports Centre		67.20	72.00	7.14%	Benchmarked to ILA
All Sites		31.80	34.20	7.55%	Rise in line with other Adult grass pitch increases
Burgess Park Community Sports Centre		164.40	169.30	2.98%	
Burgess Park Community Sports Centre		82.20	84.60	2.92%	
Burgess Park Community Sports Centre		88.20	90.90	3.06%	
Burgess Park Community Sports Centre		34.20	35.40	3.51%	
Burgess Park Community Sports Centre			102.00	New Fee	New adult fee introduced to differentiate between junior and adult hires
Burgess Park Community Sports Centre			40.20	New Fee	New adult fee introduced to differentiate between junior and adult hires
Burgess Park Community Sports Centre		Free	Free	New Fee	To encourage community sport development programmes that increase participation in physical activity
Tabard Gardens	Fully flexible	99.60	102.60	3.01%	
Tabard Gardens		64.80	66.90	3.24%	
Tabard Gardens			44.40	New Fee	New junior fee introduced to differentiate between junior and adult hires
Tabard Gardens			33.30	New Fee	New junior fee introduced to differentiate between junior and adult hires

Environment & Social Regeneration Department

Fees and Charges 2018-19

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Fee / Charge Description		Nature - Fixed, Capped or Fully flexible	2017-18 Fee £	Proposed 2018-19 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc..) and other comments
Tabard Gardens	Astroturf 7 a Side - Full Pitch- Off-Peak - 60 mins - Off Peak hours weekday's 9am -4pm	Fully flexible	43.20	44.40	2.78%	
Tabard Gardens	Astroturf 7 a Side - Half Pitch- Off- Peak - 60 mins - Off Peak hours weekday's 9am -4pm		32.40	33.30	2.78%	
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Training and Away Fixtures Flat Fee - Minimum Charge		54.00	55.50	2.78%	
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Late Locking Fee - Per Hour		19.80	20.40	3.03%	
BMX Track	Coaching sessions (fee per person) - 60 mins		4.00	4.15	3.85%	Above CPI of 3% due to rounding up
BMX Track	Book and ride peak - up to 30 riders - 60 mins		149.00	161.10	8.12%	Bring in line with other tracks costs and introduction of new rate for 15 riders only.
BMX Track	Book and ride peak - up to 15 riders - 60 mins			120.00	New Fee	New fee to encourage smaller hire groups
BMX Track	Peak track booking only- No coach or equipment			95.10	New Fee	To encourage groups that already have coach and equipment
BMX Track	Book and ride off-peak - up to 30 riders - 60 mins		92.00	99.00	7.61%	Bring in line with other tracks costs and introduction of new rate for 15 riders only.
BMX Track	Book and ride off peak - up to 15 riders - 60 mins			75.00	New Fee	New fee to encourage smaller hire groups
BMX Track	Off Peak track booking only- No coach or equipment			50.10	New Fee	To encourage groups that already have coach and equipment
BMX Track	Holiday Clubs (fee per person) 9am - 3pm - 6 hours		15.00	18.00	20.00%	Extra hour of coaching sesession
BMX Track	Club - No charge for first 700 hours per annum. £25/hr for any additional use.		25.50	26.40	3.55%	
BMX Events	Car parking- per vehicle - Daily		5.10	5.25	2.94%	
BMX Events	Event practice sessions-per rider - Daily		5.10	5.25	2.94%	
BMX Events	Trade pitch (non catering) 6mx3m gazebo plus 1 vehicle - Daily		25.50	26.30	3.14%	
BMX Events	Team Area- Track side - 6m x 3m - Event duration		61.20	63.05	3.02%	
BMX Events	Team Area- Track side - 3m x 3m - Event duration		30.60	31.50	2.94%	
BMX Events	Team Area- Non Track side - 6m x 3m - Event duration		51.00	52.55	3.04%	
BMX Events	Team Area- Non Track side - 3m x 3m - Event duration		25.50	26.30	3.14%	
BMX Events	Club Area - 6m x 3m - Event duration		25.50	26.30	3.14%	
BMX Events	Club Area - 3m x 3m - Event duration		15.30	15.75	2.94%	
Burgess Park Lake	Fishing Day Ticket Per Rod		4.20	4.30	2.38%	
Burgess Park Lake	Fishing Day Ticket Concession Per Rod		1.60	1.65	3.29%	
Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire - off - peak - Weekdays 9am - 5pm (Hourly charge) 60 mins		34.80	36.00	3.45%	
Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire - peak - Evenings and Weekends until Park Closing (Hourly charge) - 60 mins		69.60	72.00	3.45%	
Burgess Park Football Centre	Burgess Park Football Centre Room Hire - Weekdays 9am - 5pm (Hourly charge) - 60 mins		18.60	19.20	3.25%	
Burgess Park Football Centre	Burgess Park Football Centre Room Hire - Evenings and Weekends until 10pm (Hourly charge) - 60 mins		37.20	38.40	3.24%	
All Sites	Annual Group Exercise Licence (6-20Clients) - (1 - 3 Sessions Per Week)		693.60	714.00	2.94%	
	Monthly Group Exercise Licence (6-20Clients) - (1 - 3 Sessions Per Week)		69.36	71.40	2.94%	

Environment & Social Regeneration Department

Fees and Charges 2018-19

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Fee / Charge Description		Nature - Fixed, Capped or Fully flexible	2017-18 Fee £	Proposed 2018-19 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc..) and other comments
All Sites	Annual Group Exercise Licence (6 -20 Clients) - (4-7 Sessions Per Week)		816.00	841.00	3.06%	
	Monthly Group Exercise Licence (6-20Clients) - (4-7 Sessions Per Week)		81.60	84.10	3.06%	
Venue	Activity					
All Sites	Annual Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week)		1,530.00	1,576.00	3.01%	
VATABLE FEES (Fees shown below are inclusive of 20% VAT)						
	Monthly Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week)		153.00	157.60	3.01%	
	Annual Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week)		3,060.00	3,150.00	2.94%	
	Monthly Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week)		306.00	315.00	2.94%	
All Sites	Annual Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week)		3,060.00	3,150.00	2.94%	
	Monthly Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week)		306.00	315.00	2.94%	
	Annual Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week)		4,590.00	4,730.00	3.05%	
	Monthly Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week)		459.00	473.00	3.05%	
All Sites	Annual Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week)		285.60	295.00	3.29%	
	Monthly Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week)		28.56	29.50	3.29%	
	Annual Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week)		489.60	505.00	3.15%	
All Sites	Monthly Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week)		48.96	50.50	3.15%	

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Fees and Charges 2018-19

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SOUTH DOCK MARINA						
Mooring Fees per meter (Figures Ex-VAT)	Leisure Current - Annual	Fully flexible	341.77	341.77	0.00%	No increase, fees fixed until 2019. A compensatory reduction for staff living on site providing an out of hours emergency attendance service. Authority is delegated to the harbour master to negotiate rates, terms and conditions for licences for commercial operations to maximise the financial return to the council.
	Leisure Current - Six Monthly		179.43	179.43	0.00%	
	Leisure Current - Quarterly		93.99	93.99	0.00%	
	Leisure Current - Monthly		32.76	32.76	0.00%	
	Residential Current - Annual		402.19	402.19	0.00%	
	Residential Current - Six Monthly		211.10	211.10	0.00%	
	Residential Current - Quarterly		110.57	110.57	0.00%	
	Residential Current - Monthly		38.55	38.55	0.00%	
	Visitor day rate. Per metre per day. Min 8m	Fully flexible	3.60	3.83	6.39%	
	Visitor Week rate. Per metre per week. Min 8m		22.80	23.96	5.09%	
Car Park Fees (Figures Ex-VAT)	Car Park - Per six months	Fully flexible	126.32	141.67	12.15%	
	Car Park - Visitor's Cars - Daily		7.11	8.33	17.24%	
Storage (Figures Ex-VAT)	Storage - Mast Per Week	Fully flexible	11.21	11.83	5.53%	
	Storage - Boats on Trailer (8m max.) or trailer- Annual		997.92	1,050.00	5.22%	
	Storage - Boats on Trailer (8m max.) or Trailers- six months		517.49	550.00	6.28%	
	Storage - Boats on Trailer (8m max.) or Trailers- Three months		343.04	362.50	5.67%	
	Storage - Boats on Trailer (8m max.) or Trailers- Monthly		156.49	166.67	6.50%	
	Storage - Boats on Trailer (8m max.) or Trailers- Weekly		66.34	70.83	6.77%	
	Storage - Trailers - Overnight		27.73	29.17	5.18%	
	Storage fee - Container (12 monthly)	Fully flexible	1,670.76	1,716.67	2.75%	
	Storage fee - Container (6 monthly)		909.58	937.50	3.07%	
Miscellaneous (Figures Ex-VAT)	Labour - Per Hour	Fully flexible	43.00	45.83	6.59%	
	Towage - Within the Marina		51.92	54.17	4.33%	
	Contractors Daily Charge - Use of Facilities	Fully flexible	12.65	13.33	5.38%	
	Contractor annual charge	Fully flexible	750.00	791.67	5.56%	
	Pressure Washer - Hire for maximum 4 hours. Additional hours at 25% of rate.	Fully flexible	41.06	43.33	5.53%	
	Pressure Washer - Wash off underwater hull / metre LOA		8.17	8.58	4.96%	
	Portable Pump Hire - Submersible - 4 hours. Additional hours at 25% of rate.		43.64	45.83	5.02%	
	Holding Tank Pump-Out - Small Tank	Fully flexible	15.77	16.20	2.74%	
	Holding Tank Pump-Out - Large Tank		25.73	26.50	2.99%	

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Fees and Charges 2018-19

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	Re-Chocking after lift out per chock move.	Fully flexible	8.91	9.58	7.52%	
	Crane - Lift Out or Launch / metre LOA. 8 m minimum.	Fully flexible	20.76	24.58	18.40%	
SOUTH DOCK MARINA	Chocking- 8m Minimum Charge - per metre LOA - includes materials	Fully flexible	3.52			Charge cancelled and amalgamated in to crane fee.
	Crane - Lift and Hold per metre LOA. 8m Minimum. Up to 2 hours.		28.71	30.42	5.96%	The harbour master has authority to negotiate commercial rates on an as required basis to maximise marina revenue. The harbour master has the authority to negotiate commercial rates on volume contracts and also in relation to registered charity organisations on an as required basis to maximise revenue.
	Crane - Lift and Hold per additional hour.	Fully flexible	27.50	33.33	21.20%	
	Mast lift per hour- - Single Spreader Mast Lift	Fully flexible	87.02	95.83	10.12%	
	Crane Hire/telehandler per hour - Machine and 1Operator Only		71.51	91.70	28.23%	
	Crane cancellation fee - Less than 24 hours notice	Fully flexible	61.81	65.00	5.16%	
	Boat Yard - 1-30 Days - Per metre per day		1.02	1.08	5.57%	
	Boat Yard - 31-60 Days - Per metre per day		1.27	1.33	5.14%	
	Boat Yard - 61-120 Days - Per metre per day		1.51	1.58	4.84%	
	Boat Yard - 121 Days and over - Per metre per day		1.90	2.00	5.49%	
	Blast bay and dirty work bay (for first 5 days)		90.72	95.83	5.63%	
	Blast bay and dirty work bay (Per day charge after first 5 days)		28.35	30.00	5.82%	
	Laundry - Wash tokens	Fully flexible	5.00	4.17	-16.60%	
	Laundry - Drying tokens		1.00	0.83	-17.00%	
	Transfer of Residents Licence. Current year's fee or 10% of selling price, whichever is higher.	Fully flexible	3,230.44	3,416.67	5.76%	
Supply of Electricity	Electricity - 13 amp Electrical supply in Boat yard - Per day (not metered 5% VAT)	Fully flexible	2.43	2.58	5.99%	
	Electricity - 13 amp Electrical supply in Boat yard - 13 amp weekly meter hire		3.60	3.75	4.28%	
	Electricity - Metered supply - pontoons and boat yard - Unit charge + (VAT 5%)	Fully flexible	0.09	0.09	0.00%	
	Electricity - Metered supply - pontoons and boat yard - 16 amp Monthly Service Charge	Fully flexible	4.85	5.08	4.69%	
	Electricity - Metered supply - pontoons and boat yard - 32 amp Monthly Service Charge		5.62	5.92	5.36%	

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CEMETERIES AND CREMATORIUM						
Cemeteries						
Residents	Child upto 16 yrs - Public Grave	Fully flexible	No charge	No charge	No Charge	
	16 yrs – Adult - Public Grave - Woodland Meadow only	Fully flexible	996	1,023	2.71%	
	Public Funeral requested by Southwark Social Service's for residents at 9.30am Woodland Meadow Only	Fully flexible	607	650	7.08%	
Resident members of the Armed forces	All burial or cremation fees	Fully flexible	Waived	Waived	Waived	
	Child upto 16yrs Interment - Private Grave	Fully flexible	Waived	Waived	Waived	
	16 yrs - Adult - interment fee only - Private Grave upto 6ft 6' x 26'	Fully flexible	1,326	1,425	7.47%	Bereavement Services Manager in consultation with senior managers/director to consider any requests for compensatory reduction in respect of reduction in years remaining. Benchmarked to ILA
New Fee	16 yrs - Adult coffin/casket - interment fee only - Private Grave OVER 6ft 6' x 26'	Fully flexible		886	New Fee	
	Interment of cremated remains in a private grave	Fully flexible	230	236	2.61%	
	Grave purchase (50 years) Lawn burial	Fully flexible	2,142	2,600	21.38%	
	Grave purchase (25 years) Lawn burial	Fully flexible	1,428	2,120	48.40%	
Other burial fees	Renewal or Extension of Exclusive Right of Burial per 10 years	Fully flexible	324	365	12.65%	
Non-residents						
	Child under 1 month PUBLIC	Fully flexible	268	Waived		
	Child 1 mth - 15 years PUBLIC	Fully flexible	N/A	N/A		
	16 yrs to Adult PUBLIC /Woodland meadow		N/A	N/A		
	Child under 1 month - interment fee only - Private Grave	Fully flexible	458	Waived		
	Child 1 month – 15 yrs - interment fee only - Private Grave		1,529	Waived		
	Non Res 16 yrs - Adult - interment fee only - Private Grave upto 6ft 6' x 26'		3,977	4,005	0.70%	
New Fee	Non Res 16 yrs - Adult coffin/casket - interment fee only - Private Grave OVER 6ft 6' x 26'			2,097	New Fee	
	Grave purchase (50 years) Lawn burial	Fully flexible	6,425	6,598	2.69%	Bereavement Services Manager in consultation with senior managers/director to consider any requests for compensatory reduction in respect of the full charge and years remaining. Benchmarked to ILA
	Grave purchase (25 years) Lawn burial		4,285	4,813	12.33%	
	Renewal or Extension of Exclusive Right of Burial PER TEN YEARS		972	1,000	2.88%	
	Late fee 30 minutes or over - funerals	Fully flexible	113	115	2.08%	
	Memorial Licence fee Private Grave 25 years - Includes 5 yearly risk assessment	Fully flexible	268	275	2.71%	
	Memorial Licence fee - Child Public Grave (15 years only as no exclusive right of burial held)	Fully flexible	82	95	2.70%	
	Interment of cremated remains in a private grave	Fully flexible	690	690	0.00%	
Other fees	Added Inscription to existing memorial	Fully flexible	82	95	2.70%	
	Rennovation of Memorial - Permit	Fully flexible		35	New Fee	
	Removing & replacing memorial not exceeding 7' X 3'	Fully flexible	268	275	2.71%	
	Wooden crosses and grave markers		51	59	15.69%	
	Exhumations		5,334	5,478	2.71%	
	Exhumation of Cremated Remains		510	525	2.94%	
	Strewing of cremated remains on a private grave	Fully flexible	71	75	5.63%	

Environment & Social Regeneration Department

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	Strewing cremated remains on the scattering lawn at Nunhead Cemetery	Fully flexible	71	75	5.63%	
	Registration of Transfer of burial rights,	Fully flexible	66	70	6.06%	
	Research fees, per NAME search	Fully flexible	24	25	4.17%	
	Ground works to uncover memorials or find burial location at Nunhead	Fully flexible	100	110	10.00%	
Crematorium						
Resident & Non-resident	Child 0 to 15 yrs	Fully flexible	No charge	No Charge		
	Adult (16+)	Fully flexible	729	748	2.61%	
	Late Cremation Fee		755	775	2.65%	
	3rd party cremations	Fully flexible	295	303	2.71%	
	Hospital contract cremation	Fully flexible	306	314	2.61%	
	Body Part Fee	Fully flexible	150	150	0.00%	
	Early Morning Service 10 & 10.45am Only	Fully flexible	584	596	2.05%	
	Public Funeral requested by Southwark Social Service's for residents at 9.30am Only	Fully flexible	208	215	3.37%	
	Resident service men and women, killed in action		No charge	No charge		
	Interment of Ashes (Niches Etc)		54	55	1.85%	
	Transfer of Ownership Niches, Memorials Etc.		24	25	4.17%	
	Extended Cremation service time (double)		999	1,025	2.60%	
	Saturday Cremation - One Hour	Fully flexible	1,138	1,165	2.37%	
	Sunday Cremation - One Hour		1,482	1,520	2.56%	
	Overseas certificate		29	30	3.45%	
	Duplicate Certificate		29	30	3.45%	
	Remains strewn from another crematorium		71	75	5.56%	
	Burial of Cremated remains in dedicated plot	Fully flexible	700	719	2.71%	
	Use of Cemetery/Crematorium Chapel		110	112	1.82%	
	Saturday Burial Supplement	Fully flexible	770	790	2.60%	
	Saturday Burial of cremated remains supplement		331	340	2.72%	
	Scattering of remains Saturday supplement		80	80	0.00%	
	Columbarium Niche (double) 5 years	Fully flexible	750	770	2.67%	
	Columbarium Niche (double) 10 years	Fully flexible	1,500	1,540	2.67%	
New Fee	Webcast Service Live			30	New Fee	
New Fee	Webcast ON Demand			45	New Fee	
New Fee	Webcast Eternal			50	New Fee	
New Fee	Single Photo Tribute Service			12	New Fee	
New Fee	Simplicity Tribute Slide Show			38	New Fee	
New Fee	Professional Photo Tribute			70	New Fee	
New Fee	Family Supplied Video Tribute			18	New Fee	
Memorabilia (Fees are inclusive of VAT)	Rights to a rose bush 5 yrs, inc maintenance, plaque inc. VAT	Fully flexible	250	257	2.70%	
	Memorial Bench (renewal)	Fully flexible	745	765	2.68%	
	Rights to a standard rose/shrub 5 yrs, plaque, maintenance inc. VAT		285	292	2.33%	
	Replacement Rose plaque only		64	65	1.56%	
	Exisiting Trees - Renewal 5-year dedication		459	475	3.57%	

Environment & Social Regeneration Department

Fees and Charges 2018-19

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Wooden cremated remains caskets	Fully flexible	P.O.A	P.O.A		
Rights for 15 yrs for a cloister niche, including 1st interment.		1,895	1,945	2.64%	
Rights for 15 yrs to affix a wall tablet in cloisters, inc. tablet 118 x 48. From ... (if a larger tablet is required an extra charge per sq inch is required).		1,895	1,945	2.64%	
Rights for 15yrs tablet on the wall of remembrance (This includes tablet & lettering)		1,029	1,056	2.62%	
Rights for 15 yrs to niche wall of remembrance (this excludes tablet and lettering)		1,136	1,166	2.63%	
Rights to interior niche 15 yrs (including inscription)		1,136	1,166	2.63%	
Rights to Sanctum 12 niche 25 years		1,420	1,458	2.67%	
Rights to Sanctum 2000 niche 25 years (including 80 letters)		1,477	1,515	2.58%	
Vase Block and tablet - 10 years		682	700	2.69%	
Vase Block Renewal		510	525	2.89%	
Vase Block replacement granite plate		171	176	2.77%	
Change in dedication					
Rights to kerb tablet 10 yrs., Inc tablet & lettering		310	315	1.61%	
Renewal of kerb tablet for a further 10 yrs		243	250	2.88%	
Replacement plate.		76	78	2.12%	
Rights to a leather panel for 5 yrs (including lettering)		233	236	1.48%	
Renewal of leather panel for a further 5 yrs		159	175	2.70%	
Replacement leather panel.		88	90	2.27%	
Leaf on Tree of Memory per year		46	48	4.58%	
Rights to a tablet on a planter for 10 yrs		573	588	2.62%	
Replacement tablet for planter		167	171	2.35%	
Books of Remembrance - 2 line entry (inc. VAT)		77	80	3.75%	
Books of Remembrance - 5 line entry (inc. VAT)		122	125	2.38%	
Books of Remembrance - 8 line entry (inc. VAT)		167	170	1.75%	
Emblem & badges & Coat of Arms		95	95	0.00%	
LEISURE CENTRES					

Core Leisure Centre Fees and Charges – Cabinet to approve fees and charges increasing above CPI(3%)

Venue	Activity				
	Swimming Prices				
All Sites	Adult Swim Peak Non Member	Fully flexible	£ 4.60	£ 4.75	3.26%
All Sites	Adult Swim Peak Axess	Fully flexible	£ 2.70	£ 2.80	3.70%
All Sites	Adult Swim Off Peak Member	Fully flexible	£ 4.30	£ 4.40	2.33%
All Sites	Adult Swim Off Peak Axess	Fully flexible	£ 2.30	£ 2.35	2.17%
All Sites	Junior/60+ Non Member	Fully flexible	£ 1.60	£ 1.65	3.12%
All Sites	Junior/60+ Axess	Fully flexible	£ 0.65	£ 0.70	7.69%
All Sites	Family Swim(2 adults + 2 children) non member	Fully flexible	£ 9.45	£ 9.70	2.65%
All Sites	Family Swim(2 adults + 2 children) axess	Fully flexible	£ 4.80	£ 4.95	3.13%
All Sites	Concessionary Swim Axess	Fully flexible	£ 0.65	£ 0.70	7.69%
All Sites	Under 3 years Axess	Fully flexible	£ 0.65	£ 0.70	7.69%
All Sites	Shower	Fully flexible	£ 1.20	£ 1.25	4.17%

Environment & Social Regeneration Department

Fees and Charges 2018-19

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Swimming Sessions					
All Sites	Water Aerobics/Aqua Natal Non Member	Fully flexible	£ 8.60	£ 8.85	2.91%
All Sites	Water Aerobics/Aqua Natal Non Axess	Fully flexible	£ 6.60	£ 6.80	3.03%
All Sites	Water Aerobics Concession (Off Peak) Non Member		£ 6.60	£ 6.80	3.03%
All Sites	Water Aerobics Concession (Off Peak) Axess		£ 3.05	£ 3.15	3.28%
All Sites	Jelly Babies (Peak) 1 child & 1 adult Non Member		£ 4.70	£ 4.85	3.19%
All Sites	Jelly Babies (Peak) 1 child & 1 adult Axess		£ 2.55	£ 2.60	1.96%
All Sites	Jelly Babies (Off Peak) 1 child & 1 adult Non Member		£ 4.30	£ 4.40	2.33%
All Sites	Jelly Babies (Off Peak) 1 child & 1 adult Axess		£ 2.05	£ 2.10	2.44%
All Sites	Rafts and Rascals (Peak) 1 child & 1 adult Non Member		£ 4.70	£ 4.85	3.19%
All Sites	Rafts and Rascals (Peak) 1 child & 1 adult Axess		£ 2.55	£ 2.60	1.96%
All Sites	Rafts and Rascals (Off Peak) 1 child & 1 adult Non Member		£ 4.10	£ 4.20	2.44%
All Sites	Rafts and Rascals (Off Peak) 1 child & 1 adult Axess		£ 2.05	£ 2.10	2.44%
All Sites	Rafts and Rascals additional child Non Member		£ 1.55	£ 1.60	3.23%
All Sites	Rafts and Rascals additional child Axess	Fully flexible	£ 0.65	£ 0.70	7.69%
All Sites	Inflatables Non Member	Fully flexible	£ 2.30	£ 2.35	2.17%
All Sites	Inflatables Non Axess		£ 1.40	£ 1.45	3.57%
Gym and Fitness Classes					
All Sites	Gym and Fitness Classes Non Member	Fully flexible	£ 8.60	£ 8.85	2.91%
All Sites	Gym and Fitness Classes Axess	Fully flexible	£ 6.60	£ 6.80	3.03%
All Sites	Gym and Fitness Classes Concession (Off Peak) Non Member	Fully flexible	£ 6.60	£ 6.80	3.03%
All Sites	Gym and Fitness Classes Concession (Off Peak) Axess	Fully flexible	£ 2.90	£ 3.00	3.45%
All Sites	Yoga 60 min Non Member	Fully flexible	£ 8.60	£ 8.85	2.91%
All Sites	Yoga 60 min Axess	Fully flexible	£ 6.60	£ 6.80	3.03%
All Sites	Yoga 60 min concession (off peak) Non Member	Fully flexible	£ 6.60	£ 6.80	3.03%
All Sites	Yoga 60 min concession (off peak) Axess	Fully flexible	£ 2.90	£ 3.00	3.45%
All Sites	Yoga 90 min Non Member	Fully flexible	£ 11.70	£ 12.05	2.99%
All Sites	Yoga 90 min Axess	Fully flexible	£ 9.00	£ 9.25	2.78%
All Sites	Yoga 90 min concession (off peak) Non Member	Fully flexible	£ 8.60	£ 8.85	2.91%
All Sites	Yoga 90 min concession (off peak) Axess	Fully flexible	£ 5.30	£ 5.45	2.83%
All Sites	Pilates Non Member	Fully flexible	£ 10.40	£ 10.70	2.88%
All Sites	Pilates Axess	Fully flexible	£ 8.60	£ 8.85	2.91%
All Sites	Pilates concession (off peak) Non Member	Fully flexible	£ 8.60	£ 8.85	2.91%
All Sites	Pilates concession (off peak) Axess	Fully flexible	£ 5.00	£ 5.15	3.04%
All Sites	Gym Induction Non Member	Fully flexible	£ 40.00	£ 41.15	2.88%
All Sites	Gym Induction Axess	Fully flexible	£ 30.00	£ 31.00	3.33%
All Sites	Gym Induction Axess Concession	Fully flexible	£ 17.50	£ 18.00	2.86%
All Sites	Junior Gym Session non member	Fully flexible	£ 2.75	£ 2.85	3.64%
All Sites	Junior Gym Session Axess		£ 2.15	£ 2.20	2.33%
All Sites	Junior Gym Induction non member		£ 3.40	£ 3.50	2.94%
All Sites	Junior Gym Induction Axess		£ 3.40	£ 3.50	2.94%
Leisure Axess Card					
All Sites	Adult LBS Residents	Fully flexible	£ 54.00	£ 55.50	2.78%
All Sites	Adult Non LBS Residents	Fully flexible	£ 77.00	£ 80.00	3.90%

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All Sites	Unwaged LBS Residents	Fully flexible	£ 3.30	£ 3.40	3.03%	
All Sites	Unwaged Non LBS Residents	Fully flexible	£ 11.80	£ 12.50	5.93%	
All Sites	FT Student LBS Residents	Fully flexible	£ 3.30	£ 3.40	3.03%	
All Sites	FT Student Non LBS Residents	Fully flexible	£ 11.80	£ 12.50	5.93%	
All Sites	60+ LBS Residents	Fully flexible	£ 3.30	£ 3.40	3.03%	
All Sites	60+ Non LBS Residents	Fully flexible	£ 11.80	£ 12.50	5.93%	
All Sites	Disabled LBS Residents	Fully flexible	£ 3.30	£ 3.40	3.03%	
All Sites	Disabled Non LBS Residents	Fully flexible	£ 11.80	£ 12.50	5.93%	
All Sites	LBS Residents (Under 19)			£ 3.40	New Fee	New scheme incorporates 'Under 16' and 'Young adults'
All Sites	Non Residents (Under 19)			£ 12.50	New Fee	New scheme incorporates 'Under 16' and 'Young adults'
All Sites	Under 16 LBS Residents	Fully flexible	£ 3.30	see above		see above
All Sites	Under 16 Non LBS Residents	Fully flexible	£ 11.80	see above		see above
All Sites	Young Adult (16-19) LBS Residents	Fully flexible	£ 3.30	see above		see above
All Sites	Young Adult (16-19) Non LBS Residents	Fully flexible	£ 11.80	see above		see above
Site Specific Pricing						
Camberwell Leisure Centre	Half of the Main Pool Hire Axess	Fully flexible	£ 54.00	£ 55.50	2.78%	
Camberwell Leisure Centre	Teaching Pool Hire Axess		£ 54.00	£ 55.50	2.78%	
Camberwell Leisure Centre	Lane Hire Axess		£ 22.40	£ 23.00	2.68%	
Camberwell Leisure Centre	Meeting Room Axess		£ 15.25	£ 15.70	2.95%	
Dulwich Leisure Centre	Studio Hire Axess	Fully flexible	£ 34.50	£ 35.50	2.90%	
Dulwich Leisure Centre	Studio Hire (Sat) Axess		£ 34.50	£ 35.50	2.90%	
Dulwich Leisure Centre	New - Spin Studio Hire Axess			£ 35.50	New Fee	New price - inline with other hire charges
Dulwich Leisure Centre	Pool Hire (60min) Axess		£ 66.00	£ 68.00	3.03%	
Dulwich Leisure Centre	Pool Hire (60min with teacher - £15each) Axess		£ 82.00	£ 84.50	3.05%	
Geraldine Mary Harmsworth	ATP 5 a-side (Peak) Community Groups/Preferred Partners/Juniors	Fully flexible	£ 30.50	£ 31.40	2.95%	
Geraldine Mary Harmsworth	ATP 5 a-side (Peak) Local Schools and University		£ 11.20	£ 11.50	2.68%	
Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak) Community Groups/Preferred Partners/Juniors		£ 18.30	£ 18.85	3.01%	
Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak) Local Schools and University		£ 17.30	£ 17.80	2.89%	
Geraldine Mary Harmsworth	Netball (Peak) Community Groups/Preferred Partners/Juniors		£ 18.30	£ 18.85	3.01%	
Geraldine Mary Harmsworth	Netball (Peak) Local Schools and University		£ 17.30	£ 17.80	2.89%	
Geraldine Mary Harmsworth	Netball (Off Peak) Community Groups/Preferred Partners/Juniors		£ 11.20	£ 11.50	2.68%	
Geraldine Mary Harmsworth	Netball (Off Peak) Local Schools and University	Fully flexible	£ 17.30	£ 17.80	2.89%	
Geraldine Mary Harmsworth	Tennis (Peak) Community Groups/Preferred Partners/Juniors per hour		£ 4.65	£ 4.80	3.23%	
Geraldine Mary Harmsworth	Tennis (Peak) Local Schools and University per hour		£ 4.65	£ 4.80	3.23%	
Geraldine Mary Harmsworth	Tennis (Off Peak) Community Groups/Preferred Partners/Juniors per hour		£ 4.65	£ 4.80	3.23%	
Geraldine Mary Harmsworth	Tennis (Off Peak) Local Schools and University per hour		£ 4.65	£ 4.80	3.23%	
Peckham Pulse	Room 2, 3, 5, 8 and 9 Hire Axess per hour		£ 6.70	£ 6.90	2.99%	
Peckham Pulse	Room 6 Hire Axess per hour		£ 5.70	£ 5.85	2.63%	
Peckham Pulse	Room 4 Hire Axess per hour		£ 12.20	£ 12.55	2.87%	

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Peckham Pulse	Crèche Axess per hour	Fully flexible	£ 12.20	£ 12.55	2.87%	
Peckham Pulse	Studio 1 Axess per hour		£ 35.50	£ 36.50	2.82%	
Peckham Pulse	Studio 2 Axess per hour		£ 20.25	£ 20.85	2.96%	
Peckham Pulse	Spin Studio Axess per hour		£ 21.25	£ 21.90	3.06%	
Peckham Pulse	Hydro Pool Axess per hour		£ 105.00	£ 108.00	2.86%	
Peckham Pulse	Main Pool Axess per hour		£ 122.00	£ 125.55	2.91%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 1 Axess	Fully flexible	£ 150.00	£ 154.50	3.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 2 Axess	Fully flexible	£ 172.50	£ 177.50	2.90%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 3 Axess		£ 172.50	£ 177.50	2.90%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA- sailing with Spinnakers Axess		£ 162.50	£ 167.50	3.08%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult Sail Clinics Axess		£ 39.00	£ 40.00	2.56%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult Laser Clinic Axess		£ 39.00	£ 40.00	2.56%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult Race Series Axess		£ 56.00	£ 57.50	2.68%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Start racing Axess		£ 56.00	£ 57.50	2.68%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult River Trips Axess		£ 44.00	£ 45.00	2.27%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Dinghy Instr Axess		£ 279.00	£ 287.50	3.05%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult BCU 1star Axess	Fully flexible	£ 83.00	£ 85.50	3.01%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult BCU 2star Axess	Fully flexible	£ 127.50	£ 131.25	2.94%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult Rolling Clinic Axess	Fully flexible	£ 44.00	£ 45.00	2.27%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult River Tips Axess	Fully flexible	£ 44.00	£ 45.00	2.27%	
Surrey Docks Fitness & Watersports Centre	Windsurfing Adult RYA Level1 Axess	Fully flexible	£ 150.00	£ 154.50	3.00%	
Seven Islands Leisure Centre	Pool Hire Axess	Fully flexible	£ 91.00	£ 93.65	2.91%	
Seven Islands Leisure Centre	Lane Hire Axess	Fully flexible	£ 23.50	£ 24.20	2.98%	
Seven Islands Leisure Centre	Dance Studio / Main Hall Hire (Peak) Axess	Fully flexible	£ 33.50	£ 34.45	2.84%	
Seven Islands Leisure Centre	Dance Studio / Main Hall Hire (Off Peak) Axess	Fully flexible	£ 18.25	£ 18.80	3.01%	
The Castle Centre	Badminton (Peak) Axess	Fully flexible	£ 8.70	£ 8.95	2.87%	
The Castle Centre	Badminton (Off-Peak) Axess		£ 4.60	£ 4.75	3.26%	
The Castle Centre	5-A-Side (Peak) Axess		£ 61.50	£ 63.30	2.93%	
The Castle Centre	5-A-Side (Off Peak) Axess		£ 30.50	£ 31.40	2.95%	
The Castle Centre	Basketball/Netball (Peak) Axess		£ 30.50	£ 31.40	2.95%	

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The Castle Centre	Basketball/Netball (Off-Peak) Access		£ 20.40	£ 21.00	2.94%	
The Castle Centre	Table Tennis (Peak) Access		£ 5.60	£ 5.75	2.68%	
The Castle Centre	Table Tennis (Off-Peak) Access		£ 5.10	£ 5.25	2.94%	
CABINET TO NOTE- Non-Core Leisure Centre Fees and Charges (Contractor discretion to charge)						
Cabinet to approve introduction and removal of new fees and charges						
Memberships						
All sites	Multisite Adult Direct Debit	Fully flexible	£ 49.00	£ 49.00	0.00%	
All sites	Multisite Adult Annual		£ 490.00	£ 500.00	2.04%	
All sites	Multisite Add on Direct Debit		£ 37.00	£ 38.00	2.70%	
All sites	Multisite Add on Annual		£ 370.00	£ 380.00	2.70%	
All sites	Multisite Concession Direct Debit		£ 35.00	£ 35.00	0.00%	
All sites	Multisite Concession Annual	Fully flexible	£ 350.00	£ 350.00	0.00%	
All sites	Multisite Student Direct debit		£ 35.00	£ 35.00	0.00%	
All sites	Multisite Student Annual		£ 350.00	£ 350.00	0.00%	
All sites	Multisite Corporate Direct debit		£ 44.00	£ 44.00	0.00%	
All sites	Multisite Corporate Annual		£ 440.00	£ 440.00	0.00%	
All sites	Multisite NHS/Council Direct Debit		£ 35.00	£ 35.00	0.00%	
All sites	Multisite NHS/Council Annual		£ 350.00	£ 350.00	0.00%	
All sites	Multisite Family (child must be in swimming lessons) Direct Debit		£ 37.75	£ 37.75	0.00%	
All sites	Multisite Family (child must be in swimming lessons) Annual		£ 377.50	£ 377.50	0.00%	
All sites	Multisite Concession Off Peak Direct Debit		£ 26.00	£ 24.00	-7.69%	Strategically priced due to local competition
All sites	Multisite Concession Off Peak Annual		£ 260.00	£ 240.00	-7.69%	Strategically priced due to local competition
All sites	Multisite Senior Direct debit	Fully flexible	£ 35.00	£ 35.00	0.00%	
All sites	Multisite Senior Annual		£ 350.00	£ 350.00	0.00%	
All sites	Multisite Junior Direct Debit	Fully flexible	£ 19.99	£ 20.99	5.00%	
All sites	Multisite Junior Annual	Fully flexible	£ 199.99	£ 210.00	5.01%	
The Castle Centre	Single Site Adult (Castle) Direct Debit	Fully flexible	£ 40.00	£ 40.00	0.00%	
The Castle Centre	Single Site Adult (Castle) Annual	Fully flexible	£ 400.00	£ 400.00	0.00%	
Peckham Pulse and Camberwell Leisure Centre	Gym Only (Peckham/Camberwell) Direct Debit	Fully flexible	£ 35.00	£ 35.00	0.00%	
Peckham Pulse and Camberwell Leisure Centre	Gym Only (Peckham/Camberwell) Annual	Fully flexible	£ 350.00	£ 350.00	0.00%	
All sites	Individual Admin Fee	Fully flexible	£ 40.00	£ 40.00	0.00%	
Children's Parties						
Camberwell Leisure Centre	CLC Pool Party	Fully flexible	£ 110.00	£ 115.00	4.55%	
Camberwell Leisure Centre	CLC additional child		£ 5.00	£ 5.00	0.00%	
Dulwich Leisure Centre	DLC Big Day Party+A26		£ 110.00	£ 115.00	4.55%	
Dulwich Leisure Centre	DLC additional child		£ 5.00	£ 5.00	0.00%	
Peckham Pulse	PPP Big Day Soft Play Parties		£ 110.00	£ 115.00	4.55%	
Peckham Pulse	PPP additional child (soft play)		£ 5.00	£ 5.00	0.00%	
Peckham Pulse	PPP Pool Party		£ 110.00	£ 115.00	4.55%	
Peckham Pulse	PPP additional child (pool party)	Fully flexible	£ 5.00	£ 5.00	0.00%	
Seven Islands Leisure Centre	SILC Pool Party	Fully flexible	£ 110.00	£ 115.00	4.55%	

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Seven Islands Leisure Centre	SILC additional child (pool party)	Fully flexible	£ 5.00	£ 5.00	0.00%	
Surrey Docks Fitness & Watersports Centre	SDX Big Day Party	Fully flexible	£ 28.00	£ 29.00	3.57%	
The Castle Centre	Castle Big Day Soft Play Parties	Fully flexible	£ 110.00	£ 115.00	4.55%	Inflation & rounding up (nearest £5)
The Castle Centre	Castle additional child (soft play)		£ 5.00	£ 5.00	0.00%	
The Castle Centre	Castle Pool Party		£ 110.00	£ 115.00	4.55%	
The Castle Centre	Castle additional child (pool party)		£ 5.00	£ 5.00	0.00%	
Swim School						
Camberwell Leisure Centre	Squad	Fully flexible	£ 5.50	£ 5.70	3.64%	Benchmarked against local London boroughs. Offer includes free swimming during summer holidays and access to Aqua passport
Camberwell Leisure Centre	Adult		£ 6.60	£ 6.80	3.03%	
Camberwell Leisure Centre	Child		£ 5.88	£ 6.20	5.44%	
Camberwell Leisure Centre	Adult & Child		£ 6.60	£ 6.80	3.03%	
Dulwich Leisure Centre	Squad		£ 5.50	£ 5.70	3.64%	
Dulwich Leisure Centre	Adult		£ 6.60	£ 6.80	3.03%	
Dulwich Leisure Centre	Child		£ 5.88	£ 6.20	5.44%	
Dulwich Leisure Centre	Adult & Child		£ 6.60	£ 6.80	3.03%	
Peckham Pulse	Squad		£ 5.50	£ 5.70	3.64%	
Peckham Pulse	Adult		£ 6.60	£ 6.80	3.03%	
Peckham Pulse	Child		£ 5.88	£ 6.20	5.44%	
Peckham Pulse	Adult & Child		£ 6.60	£ 6.80	3.03%	
Seven Islands Leisure Centre	Squad		£ 5.50	£ 5.70	3.64%	
Seven Islands Leisure Centre	Adult		£ 6.60	£ 6.80	3.03%	
Seven Islands Leisure Centre	Child		£ 5.88	£ 6.20	5.44%	
Seven Islands Leisure Centre	Adult & Child		£ 6.60	£ 6.80	3.03%	
The Castle Centre	Squad		£ 5.50	£ 5.70	3.64%	
The Castle Centre	Adult		£ 6.60	£ 6.80	3.03%	
The Castle Centre	Child		£ 5.88	£ 6.20	5.44%	
The Castle Centre	Adult & Child		£ 6.60	£ 6.80	3.03%	
All sites	Child- Direct Debit	Fully flexible	£ 24.50	£ 25.83	5.43%	
All sites	Admin fee	Fully flexible	£ 15.00	£ 15.00	0.00%	
Schools Swimming						
Camberwell Leisure Centre	Main Pool	Fully flexible	£ 53.00	£ 55.00	3.77%	
Dulwich Leisure Centre	Main Pool		£ 53.00	£ 55.00	3.77%	
Peckham Pulse	Main Pool		£ 53.00	£ 55.00	3.77%	
Peckham Pulse	Hydro Pool		£ 39.00	£ 40.20	3.08%	
Seven Islands Leisure Centre	Main Pool		£ 53.00	£ 55.00	3.77%	
The Castle Centre	Main Pool		£ 53.00	£ 55.00	3.77%	
1:1 Swimming Lessons						
Camberwell Leisure Centre	Non Member		£ 26.00	£ 27.00	3.85%	
Camberwell Leisure Centre	Axess		£ 23.00	£ 24.00	4.35%	
Camberwell Leisure Centre	DD		£ 23.00	£ 24.00	4.35%	
Dulwich Leisure Centre	Non Member		£ 26.00	£ 27.00	3.85%	
Dulwich Leisure Centre	Axess		£ 23.00	£ 24.00	4.35%	
Dulwich Leisure Centre	DD		£ 23.00	£ 24.00	4.35%	

Environment & Social Regeneration Department

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Peckham Pulse	Non Member	Fully flexible	£ 26.00	£ 27.00	3.85%	
Peckham Pulse	Axess		£ 23.00	£ 24.00	4.35%	
Peckham Pulse	DD		£ 23.00	£ 24.00	4.35%	
Seven Islands Leisure Centre	Non Member		£ 26.00	£ 27.00	3.85%	
Seven Islands Leisure Centre	Axess		£ 23.00	£ 24.00	4.35%	
Seven Islands Leisure Centre	DD		£ 23.00	£ 24.00	4.35%	
The Castle Centre	Non Member		£ 26.00	£ 27.00	3.85%	
The Castle Centre	Axess		£ 23.00	£ 24.00	4.35%	
The Castle Centre	DD		£ 23.00	£ 24.00	4.35%	
All Sites	Admissions	Fully flexible	£ 1.20	£ 1.25	4.17%	
All Sites	Replacement Card Fee		£ 5.00	£ 5.00	0.00%	
Site Specific Non Core Pricing						
Camberwell Leisure Centre	Half of the Main Pool Hire	Fully flexible	£ 55.00	£ 56.65	3.00%	
Camberwell Leisure Centre	Teaching Pool Hire		£ 55.00	£ 56.65	3.00%	
Camberwell Leisure Centre	Lane Hire		£ 23.00	£ 23.69	3.00%	
Camberwell Leisure Centre	Meeting Room		£ 16.00	£ 16.48	3.00%	
Camberwell Leisure Centre	Warwick Hall		£ 54.00	£ 55.62	3.00%	
Dulwich Leisure Centre	Studio Hire	Fully flexible	£ 22.00	£ 23.00	4.55%	Inflation and rounding up (Dulwich Spin studio in line with other studio hire)
Dulwich Leisure Centre	Studio Hire (Sat)		£ 35.00	£ 36.00	2.86%	
Dulwich Leisure Centre	New - Spin studio			£ 23.00		
Dulwich Leisure Centre	Pool Hire (60min)		£ 74.00	£ 76.00	2.70%	
Dulwich Leisure Centre	Pool Hire (60min with teacher - £15each)		£ 106.00	£ 110.00	3.77%	
Geraldine Mary Harmsworth	ATP 5 a-side (Peak)	Fully flexible	£ 62.00	£ 64.00	3.23%	
Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak)		£ 36.00	£ 37.00	2.78%	
Geraldine Mary Harmsworth	Netball (Peak)		£ 36.00	£ 37.00	2.78%	
Geraldine Mary Harmsworth	Netball (Off Peak)		£ 36.00	£ 37.00	2.78%	
Geraldine Mary Harmsworth	Tennis (Peak)		£ 7.20	£ 7.40	2.78%	
Geraldine Mary Harmsworth	Tennis (Off Peak)		£ 5.15	£ 5.30	2.91%	
Geraldine Mary Harmsworth	16+ Drop In Football Session		£ 3.50	£ 3.60	2.86%	
Geraldine Mary Harmsworth	16+ Drop In Basketball Session		£ 1.25	£ 1.30	4.00%	
Peckham Pulse	Soft Play	Fully flexible	£ 2.40	£ 2.50	4.17%	
Peckham Pulse	Spa (single session)		£ 7.00	£ 7.20	2.86%	
Peckham Pulse	Spa Off Peak Concession (single session)	Fully flexible	£ 4.00	£ 4.15	3.75%	
Peckham Pulse	Room 2, 3, 5, 8 and 9 Hire	Fully flexible	£ 6.60	£ 6.80	3.03%	
Peckham Pulse	Room 6 and 7 Hire		£ 5.50	£ 5.70	3.64%	
Peckham Pulse	Room 4 Hire		£ 12.00	£ 12.35	2.92%	
Peckham Pulse	Crèche	Fully flexible	£ 12.00	£ 12.35	2.92%	
Peckham Pulse	Studio 1	Fully flexible	£ 35.00	£ 36.00	2.86%	
Peckham Pulse	Studio 2		£ 21.00	£ 21.60	2.86%	
Peckham Pulse	Spin Studio		£ 21.00	£ 21.60	2.86%	
Peckham Pulse	Hydro Pool		£ 105.00	£ 108.00	2.86%	
Peckham Pulse	Main Pool		£ 120.00	£ 125.00	4.17%	

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Surrey Docks Fitness & Watersports Centre	Watersports (Family) Membership Annual		£ 300.00	£ 310.00	3.33%	Benchmarked with other docks, still best value. Current bookings with have incremental price increase over two years so price relates to new bookings
Surrey Docks Fitness & Watersports Centre	Watersports (Adult) Membership Annual		£ 110.00	£ 150.00	36.36%	
Surrey Docks Fitness & Watersports Centre	Watersports (Junior) Membership Annual		£ 66.00	£ 68.00	3.03%	
Surrey Docks Fitness & Watersports Centre	Watersports (Sibling) Membership Annual		£ 55.00	£ 57.00	3.64%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 1 Non Member		£ 180.00	£ 185.00	2.78%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 1 Member		£ 132.00	£ 136.00	3.03%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 2 Non Member		£ 200.00	£ 205.00	2.50%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 2 Member		£ 154.00	£ 160.00	3.90%	
Surrey Docks Fitness & Watersports Centre	Regatta Junior		£ 10.50	£ 10.80	2.86%	
Surrey Docks Fitness & Watersports Centre	Regatta Junior & Adult		£ 21.50	£ 22.00	2.33%	
Surrey Docks Fitness & Watersports Centre	Regatta Adult		£ 32.00	£ 33.00	3.13%	
Surrey Docks Fitness & Watersports Centre	RYA Level 3 Non Member		£ 200.00	£ 205.00	2.50%	
Surrey Docks Fitness & Watersports Centre	RYA Level 3 Member		£ 142.00	£ 146.00	2.82%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA with Spinnakers Non Member		£ 200.00	£ 205.00	2.50%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA with Spinnakers Member		£ 154.00	£ 160.00	3.90%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Sail Clinics Non Member		£ 42.00	£ 43.50	3.57%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Sail Clinics Member		£ 32.00	£ 33.00	3.13%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Laser Clinic Non Member		£ 42.00	£ 43.50	3.57%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Laser Clinic Member		£ 32.00	£ 33.00	3.13%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Race Series Non Member		£ 69.00	£ 71.00	2.90%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Race Series Member		£ 53.00	£ 54.50	2.83%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- RYA Start Racing Non Member		£ 168.00	£ 173.00	2.98%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- RYA Start Racing Member		£ 126.00	£ 130.00	3.17%	

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Fees and Charges 2018-19

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Surrey Docks Fitness & Watersports Centre	Sailing Adult- River Trips Non Member	Fully flexible	£	53.00	£ 54.50	2.83%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- River Trips Member		£	42.00	£ 43.50	3.57%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult-RYA Dinghy Instr Non Member		£	316.00	£ 325.00	2.85%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult-RYA Dinghy Instr Member		£	264.00	£ 272.00	3.03%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- BCU 1star Non Member		£	107.00	£ 110.00	2.80%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- BCU 1star Member		£	80.00	£ 82.50	3.13%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- BCU 2star Non Member		£	158.00	£ 162.50	2.85%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- BCU 2star Member		£	121.00	£ 124.50	2.89%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- Rolling Clinic Non Member		£	53.00	£ 54.50	2.83%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- Rolling Clinic Member		£	32.00	£ 33.00	3.13%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- River tips Non Member		£	53.00	£ 54.50	2.83%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- River tips Member		£	42.00	£ 43.00	2.38%	
Surrey Docks Fitness & Watersports Centre	Windsurfing Adult RYA Level 1 Non Member		£	180.00	£ 185.00	2.78%	
Surrey Docks Fitness & Watersports Centre	Windsurfing Adult RYA Level 1 Member		£	131.00	£ 135.00	3.05%	
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Powerboat Level 2 Non Member		£	315.00	£ 325.00	3.17%	
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Powerboat Level 2 Member		£	241.00	£ 250.00	3.73%	
Venue	Activity						
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Safety Boat Non Member		£	315.00	325	3.17%	
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Safety Boat Member		£	241.00	£ 249.00	3.32%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 1 Non Member		£	91.00	£ 94.00	3.30%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 1 Member		£	69.00	£ 71.00	2.90%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 2 Non Member		£	138.00	£ 142.00	2.90%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 2 Member		£	104.00	£ 107.00	2.88%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 3 Non Member		£	194.00	£ 199.00	2.58%	

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Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 3 Member		£	148.00	£ 152.00	2.70%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 3 Non Member		£	194.00	£ 199.00	2.58%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 4 Member		£	148.00	£ 152.00	2.70%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 1 and 2 Non Member		£	194.00	£ 199.00	2.58%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 1 and 2 Member		£	148.00	£ 152.00	2.70%	
Surrey Docks Fitness & Watersports Centre	Kayaking Junior- BCU 1star Non Member		£	138.00	£ 142.00	2.90%	
Surrey Docks Fitness & Watersports Centre	Kayaking Junior- BCU 1star Member		£	106.00	£ 109.00	2.83%	
Surrey Docks Fitness & Watersports Centre	Windsurfing Junior- RYA Start Windsurfing Non Member		£	160.00	£ 165.00	3.13%	
Surrey Docks Fitness & Watersports Centre	Windsurfing Junior- RYA Start Windsurfing Member		£	125.00	£ 129.00	3.20%	
Surrey Docks Fitness & Watersports Centre	Assistant Instructors Non Member		£	200.00	£ 205.00	2.50%	
Surrey Docks Fitness & Watersports Centre	Assistant Instructors Member		£	158.00	£ 162.50	2.85%	
Surrey Docks Fitness & Watersports Centre	Sailing with Spinnakers Non Member		£	200.00	£ 205.00	2.50%	
Surrey Docks Fitness & Watersports Centre	Sailing with Spinnakers Member		£	158.00	£ 162.50	2.85%	
Surrey Docks Fitness & Watersports Centre	Powerboat Junior- Level 1 Non Member		£	106.00	£ 109.00	2.83%	
Surrey Docks Fitness & Watersports Centre	Powerboat Junior- Level 1 Member		£	106.00	£ 109.00	2.83%	
Surrey Docks Fitness & Watersports Centre	Powerboat Junior- Level 2 Non Member		£	262.00	£ 269.00	2.67%	
Surrey Docks Fitness & Watersports Centre	Powerboat Junior- Level 2 Member		£	168.00	£ 173.00	2.98%	
Surrey Docks Fitness & Watersports Centre	Club Room Hire Non Member		£	54.00	£ 55.50	2.78%	
Surrey Docks Fitness & Watersports Centre	Club Room Hire Member		£	43.00	£ 44.50	3.49%	
Surrey Docks Fitness & Watersports Centre	Studio Hire		£	39.00	£ 40.00	2.56%	
Surrey Docks Fitness & Watersports Centre	School Groups One off sessions (price per child/adult)		£	32.00	£ 33.00	3.13%	
Surrey Docks Fitness & Watersports Centre	School Groups All Day (price per child/adult)		£	47.00	£ 48.50	3.19%	
Surrey Docks Fitness & Watersports Centre	School Groups 6 or more booked sessions		£	16.50	£ 17.00	3.03%	
Surrey Docks Fitness & Watersports Centre	School Groups All Day (price per child/adult)		£	29.00	£ 30.00	3.45%	

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Surrey Docks Fitness & Watersports Centre	Launch fee		£ 48.00	£ 49.50	3.13%	
Surrey Docks Fitness & Watersports Centre	Greenland Dock day hire		£ 1,750.00	£ 1,800.00	2.86%	
Surrey Docks Fitness & Watersports Centre	Greenland Dock half day hire		£ 925.00	£ 950.00	2.70%	
Seven Islands Leisure Centre	Pool Hire	Fully flexible	£ 94.00	£ 97.00	3.19%	First annual price review since January 2015
Seven Islands Leisure Centre	Pool Hire		£ 89.00	£ 92.00	3.37%	
Seven Islands Leisure Centre	Lane Hire		£ 24.00	£ 25.00	4.17%	
Seven Islands Leisure Centre	Dance Studio / Main Hall Hire (Peak)		£ 40.00	£ 41.00	2.50%	
Seven Islands Leisure Centre	Dance Studio / Main Hall Hire (Off Peak)		£ 28.00	£ 29.00	3.57%	
Seven Islands Leisure Centre	Sauna		£ 5.80	£ 6.00	3.45%	
The Castle Centre	Sauna and Steam	Fully flexible	£ 5.80	£ 6.00	3.45%	Prices rounded up and in line with contract.
The Castle Centre	Main Pool Hire		£ 94.00	£ 97.00	3.19%	
The Castle Centre	Main Pool Lane		£ 24.00	£ 25.00	4.17%	
The Castle Centre	Dance Studio (Peak)		£ 34.00	£ 35.00	2.94%	
The Castle Centre	Dance Studio (Off Peak)		£ 19.00	£ 20.00	5.26%	
The Castle Centre	Badminton (Peak)		£ 10.20	£ 10.50	2.94%	
The Castle Centre	Badminton (Off-Peak)		£ 6.20	£ 6.40	3.23%	
The Castle Centre	5-A-Side (Peak)		£ 100.00	£ 103.00	3.00%	
The Castle Centre	5-A-Side (Off Peak)		£ 41.00	£ 42.20	2.93%	
The Castle Centre	Basketball/Netball (Peak)		£ 41.00	£ 42.20	2.93%	
The Castle Centre	Basketball/Netball (Off-Peak)		£ 31.00	£ 31.90	2.90%	
The Castle Centre	Table Tennis (Peak)		£ 6.60	£ 6.80	3.03%	
The Castle Centre	Table Tennis (Off-Peak)		£ 6.15	£ 6.35	3.25%	
Venue	Activity					
Southwark Athletics Centre	Track hire Club Booking exclusive use (per hour)	Fully flexible	£ 75.00	£ 77.20	2.93%	Increase included this year to ensure the prices are competitive when the centre fully opens.
Southwark Athletics Centre	Track hire Club Track Meeting exclusive use (per hour)		£ 120.00	£ 123.50	2.92%	
Southwark Athletics Centre	Track Hire Southwark school shared use (per hour)		£ 30.00	£ 31.00	3.33%	
Southwark Athletics Centre	Track Hire Southwark school exclusive use (per hour)		£ 60.00	£ 62.00	3.33%	
Southwark Athletics Centre	Track Hire non-Southwark school shared use (per hour)		£ 37.50	£ 38.50	2.67%	
Southwark Athletics Centre	Track Hire non-Southwark school exclusive use (per hour)		£ 75.00	£ 80.00	6.67%	
Southwark Athletics Centre	Athletics track session Adult		£ 4.50	£ 4.65	3.33%	
Southwark Athletics Centre	Athletics track session Junior		£ 2.50	£ 2.60	4.00%	
Southwark Athletics Centre	Athletics track session Axess Adult		£ 2.50	£ 2.60	4.00%	
Southwark Athletics Centre	Athletics track session Axess Junior		£ 1.00	£ 1.00	0.00%	
Southwark Athletics Centre	Athletics Membership Adult Direct Debit		£ 19.50	£ 20.00	2.56%	
Southwark Athletics Centre	Athletics Membership Adult Annual		£ 195.00	£ 200.00	2.56%	
Southwark Athletics Centre	Athletics Membership Junior Direct Debit		£ 11.00	£ 11.30	2.73%	
Southwark Athletics Centre	Athletics Membership Junior Annual		£ 110.00	£ 113.00	2.73%	
Southwark Athletics Centre	Athletics Membership Axess Direct Debit		£ 11.00	£ 11.30	2.73%	
Southwark Athletics Centre	Athletics Membership Axess Annual		£ 110.00	£ 113.00	2.73%	
Southwark Athletics Centre	Athletics and gym membership single site Adult Direct Debit		£ 35.00	£ 35.00	0.00%	
Southwark Athletics Centre	Athletics and gym membership single site Adult Annual		£ 350.00	£ 350.00	0.00%	
Southwark Athletics Centre	Athletics and gym membership single site Axess Direct Debit		£ 26.00	£ 26.00	0.00%	

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Southwark Athletics Centre	Athletics and gym membership single site Axxess Annual		£ 260.00	£ 260.00	0.00%	
Southwark Athletics Centre	Athletics and gym membership single site Student Direct Debit		£ 26.00	£ 26.00	0.00%	
Southwark Athletics Centre	Athletics and gym membership single site Student Annual		£ 260.00	£ 260.00	0.00%	
Southwark Athletics Centre	Athletics and gym membership single site Senior Direct Debit		£ 26.00	£ 26.00	0.00%	
Southwark Athletics Centre	Athletics and gym membership single site Senior Annual		£ 260.00	£ 260.00	0.00%	
Southwark Athletics Centre	Table Tennis Peak Axxess		£ 5.60	£ 5.80	3.57%	
Southwark Athletics Centre	Table Tennis Off Non Member		£ 6.60	£ 6.80	3.03%	
Southwark Athletics Centre	Table Tennis Off Peak Axxess		£ 5.10	£ 5.25	2.94%	
Southwark Athletics Centre	Table Tennis Off Peak Non Member		£ 6.15	£ 6.30	2.44%	
Southwark Athletics Centre	Club Room Hire per hour Non Member		£ 35.00	£ 36.00	2.86%	
Southwark Athletics Centre	Club Room Hire per hour Member		£ 30.00	£ 31.00	3.33%	

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LIBRARY SERVICE					
Libraries					
Fees items (exempt out of scope VAT)					
Adult Books (late returns) - per day (max £10)	Fully flexible	0.25	0.30	20.00%	Comparative boroughs charge between 20-37p. Southwark library fines have not increased for 3 years. Need to round up in multiples of 5p as self issue kiosks do not take smaller denominations.
Talking books (late returns) - per day (max £10)		0.25	0.30	20.00%	
Spoken word (late returns) - per day (max £10)		0.25	0.30	20.00%	
Language courses (late returns) - per day (max £10)		0.25	0.30	20.00%	
Children's story tapes (late returns) - per day (max £10)		-	-		Charge to be abolished. Comparative boroughs do not charge.
CDs & CD sets (late returns) - per day (max £10)		0.25	0.30	20.00%	Comparative boroughs charge between 20-25p
DVD's (late returns) - per day (max £15)	Fully flexible	1.00	1.00	0.00%	Comparative boroughs charges vary but many charge loan fee again for late return
Fees items for Libraries- Vatable			0		
Stock requests (stock items)	Fully flexible	0.50	0.50	0.00%	Comparative boroughs range from Free - 80p
Stock requests (non-stock items)	Fully flexible	3.00	3.20	6.67%	Comparative boroughs range from £1 - £6.60
Special stock requests (British Library, special/academic libraries, stock from abroad) (£3 for non-stock plus £10 additional fee)	Fully flexible	13.00	13.50	3.85%	In line with BL charges. Comparative boroughs charge between 75p - £17.60 NB We get very few BL requests
Music scores - per score	Fully flexible	0.20	0.30	50.00%	Comparative boroughs range from 50p - £15 NB very low take up
Language courses hire charges - (three weeks)	Fully flexible	1.00	1.10	10.00%	Comparative boroughs range from Free to £2.60
DVD/Blu Ray hire charges - (old DVDs/Blu Rays (6 months+) per week)	Fully flexible	1.10	1.10	0.00%	Comparative boroughs charge £1-£1.50
DVD/Blu Ray hire charges - (new DVDs/Blu Rays per week)	Fully flexible	2.60	2.70	3.85%	Comparator boroughs range from £2 - £3.50 but many have shorter loan periods
DVD/Blu Ray late returns - per day (max £15)	Fully flexible	1.00	1.00	0.00%	Charges vary but some boroughs charge loan fee again
CDs & CD sets hire charges	Fully flexible	0.50	0.70	40.00%	Comparator boroughs range from 0.70 - £1.50
Photocopying: A4 (b&w) - per sheet	Fully flexible	0.10	0.10	0.00%	Most comparator boroughs charge 10p (one borough charges 15p)
Photocopying: A3 (b&w) - per sheet	Fully flexible	0.20	0.20	0.00%	Comparator boroughs charge 15-25p
Photocopying: A4 (colour) - per sheet	Fully flexible	1.00	1.00	0.00%	Comparator boroughs charge 25p - £1
Photocopying: A3 (colour) - per sheet	Fully flexible	2.00	2.00	0.00%	Comparator boroughs charge 50p - £2
Printing from PC's: A4 (b&w) - per sheet	Fully flexible	0.20	0.20	-1.96%	Comparator boroughs charge 10p - 26p
Printing from PC's: A4 (colour)	Fully flexible	1.00	1.00	0.00%	Comparator boroughs charge 25p - 75p
Library notice boards - three weeks	Fully flexible	3.50	3.60	2.86%	No comparison available.
Replacement library card fee - (Adults)	Fully flexible	2.00	2.00	0.00%	Comparator boroughs charge £1 - £4.40

Environment & Social Regeneration Department

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Nature - Fixed, Capped or Fully flexible	2017-18 Fee £	Proposed 2018-19 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc..) and other comments
	Replacement library card fee - (Children)	Fully flexible	Free	Free		Comparative boroughs charge Free to £1.65
	Library author events/talks/performance (where charged): Library Members		Free	Free		
	Library author events/talks/performance (where charged): Non Members			4.00	New Fee	Comparator boroughs charge for this function
Hall Hire- No comparator data for hall hires. VAT charged as appropriate for commercial hire						
	Hall Hire (Dulwich Commercial) - per hour	Fully flexible	50.00	52.00	4.00%	Commercial rate increased in line with comparable commercial room hire. Demand high for JH & Cam meeting rooms. Could consider increase in Kingswood function rooms hire charge after refurbishment.
	Hall Hire (Dulwich Community)- per hour		25.00	26.00	4.00%	
	Hall Hire (John Harvard Commercial)- per hour		35.00	40.00	14.29%	
	Hall Hire (John Harvard Community)- per hour		15.00	20.00	33.33%	
	Hall Hire - per hr (Camberwell Meeting rooms 1&2) - commercial		20.00	25.00	25.00%	
	Hall Hire - per hr (Camberwell Meeting rooms 1&2) - community		10.00	12.00	20.00%	
	Hall Hire - per hour (Camberwell Meeting rooms 3) - commercial		35.00	40.00	14.29%	
	Hall Hire - per hour (Camberwell Meeting rooms 3) - community		20.00	22.00	10.00%	
	Hall Hire - per hour (Peckham Commercial)		50.00	52.00	4.00%	
	Hall Hire - per hour (Peckham Community)		25.00	26.00	4.00%	
	Kingswood House - Billiard Room (community) half day		60.00	65.00	8.33%	
	Kingswood House - Billiard Room (community) full day		120.00	125.00	4.17%	
	Kingswood House - Billiard Room (community) evening charge per hour		30.00	35.00	16.67%	
	Kingswood House - Vestey Room (commercial) half day		140.00	145.00	3.57%	
	Kingswood House - Vestey Room (commercial) full day		225.00	230.00	2.22%	
	Kingswood House - Jacobean/Golden Room (commercial) half day		220.00	230.00	4.55%	
	Kingswood House - Jacobean/Golden Room (commercial) full day		325.00	335.00	3.08%	
Fees items for Local History Library-VATABLE						
	Postal rates- small sized item (UK)	Fully flexible	1.50	1.50	0.00%	No increase recommended
	Postal rates- medium sized item (UK)		3.00	3.00	0.00%	
	Postal rates- large sized item (UK)		4.50	4.50	0.00%	
	Postal rates- international	Fully flexible	cost recovery	cost recovery		

Environment & Social Regeneration Department

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Nature - Fixed, Capped or Fully flexible	2017-18 Fee £	Proposed 2018-19 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc..) and other comments
	photocopies b/w A4	Fully flexible	0.10	0.10	0.00%	In line with comparator boroughs & consistent with library photocopy charges
	photocopies b/w A3		0.20	0.20	0.00%	
	Printing from PC's (A4, B&W) per sheet	Fully flexible	0.20	0.20	-1.96%	Consistent with library printing charges (other comparator boroughs charge 10p - 30p)
	Microfilm / microfiche copies A4	Fully flexible	0.40	0.50	25.00%	Comparator boroughs range from 30p - 60p
	JPEG images (mailed to requestors) - £10 per image for high resolution copies of images with appropriate scans and a charge £20 per image for those scanned for the first time.	Fully flexible	10.00	10.00	0.00%	Comparator boroughs range from £5 - £23 per image.
	JPEG images (mailed to requestors) - per image for those scanned for the first time.	Fully flexible	20.00	20.00	0.00%	Comparator boroughs range from £10 - £23 per image.
	Stills, images & info provided for books, journals & partworks (per image; management discretion)	Fully flexible	65.00	67.00	3.08%	Comparator boroughs range from £10 - £198 per image
	Stills, images & info provided for book jackets & record sleeves	Fully flexible	130.00	130.00	0.00%	Comparator boroughs range from £30 - £284 per image
	Stills, images & info provided for other (post cards, greeting cards, giftware, posters, etc.)	Fully flexible	95.00	98.00	3.16%	Comparator boroughs range from £80 - £317 per image
	Digital photographing of the collection	Fully flexible	6.00	6.20	3.33%	Comparator boroughs range from £4 - £6.30 per day
	Terrestrial audio visual usage (in multiples of 30 seconds) - up to 3 times in a 1 year period (UK only)	Fully flexible	80.00	82.00	2.50%	Comparator boroughs range from £40 - £196 per clip
	Terrestrial audio visual usage (in multiples of 30 seconds) -additional transmissions in a 1 year period (UK only)	Fully flexible	30.00	30.00	0.00%	Bexley charge £35.70 - £127. No other comparisons available
	Terrestrial audio visual usage- unlimited usage; unlimited period (UK only)	Fully flexible	150.00	154.00	2.67%	No comparison available
	Satellite & Cable audio visual usage (in multiples of 30 seconds) - up to 3 times in a 1 year period (UK only)		150.00	154.00	2.67%	
	Satellite & Cable audio visual usage (in multiples of 30 seconds) - additional transmissions in a 1 year period (UK only)		50.00	52.00	4.00%	
	All media, worldwide in multiples of 30 second, unlimited usage; period of 1 year		500.00	500.00	0.00%	
	All media, worldwide in multiples of 30 seconds, unlimited usage; period of 5 years		750.00	772.00	2.93%	
	All media, worldwide in multiples of 30 seconds, unlimited usage; period of 10 years		950.00	978.00	2.95%	
	Web per image (copyrighted); management discretion	Fully flexible	35.00	36.00	2.86%	Comparator boroughs range from £5 - £126 per image
	Research charge (for officer time spent on researching in response to specific requests) - First 15min free of charge; then £20/hour in half hour increments	Fully flexible	25.00	25.00	0.00%	No comparison available
	Reservation charge- film location - per hour	Fully flexible	250.00	258.00	3.20%	No comparison available

Environment & Social Regeneration Department

Fees and Charges 2018-19

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Fee / Charge Description		Nature - Fixed, Capped or Fully flexible	2017-18 Fee £	Proposed 2018-19 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc..) and other comments
EVENTS AND ARTS				-		
Events	Commercial event admin fee - VAT standard Rate	Fully flexible	£175.00	£200.00	14.29%	Commercial fee increase
Events	Commercial events - officer fees above standard service provision - per hour - VAT standard Rate	Fully flexible	£55	£60	9.09%	Recently benchmarked and recommended increase
Events	Community events - officer fees above standard service provision - per hour - VAT standard Rate	Fully flexible	£25	£25	0.00%	Comparator boroughs charge for this function
Events	Community/local charity event admin fee - VAT standard Rate	Fully flexible	£65.00	£67.00	3.08%	
Events	Small event First day event hire fee for a small event (up to 500 attendees) - VAT Exempt	Fully flexible	£1500; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	£1,550 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	3.33%	Recently benchmarked and recommended increase
Events	Large 1 First day event hire fee for an event with (501 to 2,000 attendees) - VAT Exempt	Fully flexible	£5,700 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	£5,900 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	3.50%	Recently benchmarked and recommended increase
Events	Large 2 First day event hire fee for a event (2,001 to 4,000 attendees) - VAT Exempt	Fully flexible	£10,800 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	£11,200 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	3.70%	Recently benchmarked and recommended increase
Events	Large 3 First day event hire fee for an event (4,001 to 6,000 attendees) - VAT Exempt	Fully flexible	By negotiation	By negotiation	0.00%	By negotiation to ensure we get the best deal possible

Environment & Social Regeneration Department

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Nature - Fixed, Capped or Fully flexible	2017-18 Fee £	Proposed 2018-19 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc..) and other comments
Events	Large 4 First day event hire fee for a event (more than 6,000 attendees) - VAT Exempt	Fully flexible	By negotiation	By negotiation	0.00%	By negotiation to ensure we get the best deal possible
Events	Circus up to 500 seats - VAT Exempt	Fully flexible	£2,100; 30% of basic per event day, 15% per non event day	£2,100; 30% of basic per event day, 15% per non event day	0.00%	
Events	Circus up to 1000 seats - VAT Exempt	Fully flexible	£3,500; 30% of basic per event day, 15% per non event day	£3,500; 30% of basic per event day, 15% per non event day	0.00%	
Events	Circus over 1000 seats - VAT Exempt	Fully flexible	By negotiation	By negotiation	0.00%	
Events	Damage deposit - VAT Exempt	Fully flexible	£500 or 20% of hire fee whichever is the greater	£500 or 20% of hire fee whichever is the greater	0.00%	Recently benchmarked and recommended to remain the same to ensure growth income
Events	Fireworks - non resident adult	Fully flexible	£8.50	£8.50	0.00%	
Events	Fireworks - non resident children	Fully flexible	£2.50	£2.50	0.00%	
Events	Fireworks - non resident family	Fully flexible	£20.00	£20.00	0.00%	
Events - Trade space						
	Commercial market stall - VAT standard Rate	Fully flexible	£90.00	£90.00	0.00%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. This small increment should have little impact on trading.
	Commercial trade space (up to 3m) - VAT Exempt	Fully flexible	£110.00	£110.00	0.00%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. This small increment should have little impact on trading.

Environment & Social Regeneration Department

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Nature - Fixed, Capped or Fully flexible	2017-18 Fee £	Proposed 2018-19 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments
	Commercial trade space (3m - 6m) - VAT Exempt	Fully flexible	£200.00	£200.00	0.00%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. This small increment should have little impact on trading.
	Non profit market stall - VAT standard Rate	Fully flexible	£30.00	£30.00	0.00%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. To retains non profit inclusion these fees will remain the same.
	Non profit trade space (3m) - VAT Exempt	Fully flexible	£40.00	£40.00	0.00%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. To retains non profit inclusion these fees will remain the same.
	Non profit trade space (3m - 6m) - VAT Exempt	Fully flexible	£70.00	£70.00	0%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. To retains non profit inclusion these fees will remain the same.
	Supply of electricity - VAT standard Rate	Fully flexible	£80.00	£80.00	0%	Comparable to other boroughs. This increase reflects the increase in costs to provide temporary power

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Nature - Fixed, Capped or Fully flexible	2017-18 Fee £	Proposed 2018-19 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc..) and other comments
Film Service						
Location Fee	Charity - Low budget	Fully flexible	Free	Free	0.00%	
	Small/Med crew (fee per hour)	Fully flexible	175.00	175.00	0.00%	
	Small/Med crew (fee per half day)	Fully flexible	350.00	£350 - £700	0% - 100%	
	Small/Med crew (fee per full day)	Fully flexible	600.00	£600 - £1,500	0% - 150%	
	Large crew (fee per half day)	Fully flexible	£750-£2,000	£750 - £3,000	0% - 50%	
	Large crew (fee per full day)	Fully flexible	£1,500-£3,500	£1,500 - £6,000	0% - 70%	
	Very Large crew (fee per half day)	Fully flexible	£900 - £2,500	£900 - £6,000	0% - 140%	
	Very large crew (fee per full day)	Fully flexible	£2,000-£5,000	£2,000 - £12,000	0% - 140%	
Stills photography	Fee per hour	Fully flexible	£50-£75	£50-£120	0% - 60%	
Permission for Temporary Structure/s	Fee per half day	Fully flexible	225.00	250.00	11.11%	
	Fee per full day	Fully flexible	450.00	500.00	11.11%	
Admin Fees (one off)	Charity - low budget	Fully flexible	25.00	30.00	20.00%	
	Small crew	Fully flexible	60.00	65.00	8.33%	
	Medium Crew	Fully flexible	150.00	165.00	10.00%	
	Large Crew	Fully flexible	200.00	220.00	10.00%	
	Very Large Crew	Fully flexible	300.00	330.00	10.00%	
Admin Fees (officer time, by hour)	Charity - low budget	Fully flexible	n/a	n/a	0.00%	
	Small crew	Fully flexible	150.00	160.00	6.67%	
	Medium Crew	Fully flexible	150.00	160.00	6.67%	
	Large Crew	Fully flexible	180.00	200.00	11.11%	
	Very Large Crew	Fully flexible	275.00	300.00	9.09%	
Unit Base Fee - High Impact only	Per Filming Day	Fully flexible	£900-£1500	£1,200-£3,000	33.3% - 100%	
Parking Fees	Admin Fee (per application)	Fully flexible	55.00	70.00	27.27%	
	Parking bay suspensions (per bay suspension)	Fully flexible	40.00	50.00	25.00%	
Parking Permit	Parking Permit (per bay suspension)	Fully flexible	40.00	50.00	25.00%	

Environment & Social Regeneration Department

Fees and Charges 2018-19

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Fee / Charge Description		Nature - Fixed, Capped or Fully flexible	2017-18 Fee £	Proposed 2018-19 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments
Arts Service						
	Internal project management fees. Project under £20,000.	Fully flexible	Minimum 10% of overall project budget	Minimum 10% of overall project budget	0.00%	Not comparable
	External project management fees. Project under £20,000.	Fully flexible	Minimum 15% of overall project budget	Minimum 15% of overall project budget	0.00%	Not comparable
	Internal and external project management fees. Project over £20,000.	Fully flexible	By negotiation	By negotiation	0.00%	Not comparable
YOUTH AND PLAY SERVICE						
Venue	Activity					
	Admission charges made to young people at youth centres	Fully flexible	Zero	Zero	0.00%	No change
Hire of Damilola Taylor Centre Private Hire rates						
	3G Football Pitch/hr	Fully flexible	70.00	72.00	2.86%	Benchmarked against leisure centres across the borough.
	Dance Studio/hr		30.00	35.00	16.67%	
	Main Hall / hour		50.00	52.00	4.00%	
	Individual Gym Use/hr	Fully flexible	N/A	N/A	0.00%	Only programmed free weight sessions to be available to registered youth club users
All other Youth Centres						
	Commercial Organisations Weekdays until 10am to 4pm pm/ hour	Fully flexible	30.00	40.00	33.33%	Aligned with hire charges in library rooms
	Commercial Organisations Weekends 10am to 4pm/ hour		36.00	40.00	11.11%	
	Non Commercial & Charities Weekdays 10am to 4pm/hour		26.00	22.00	-15.38%	
	Non Commercial & Charities Weekends until 8:00 pm/ hour		26.00	22.00	-15.38%	
				-		
PLAY SERVICE PRIVATE HIRE				-		
Fees for Badge Machine	Machine and Cutter (per day)	Fully flexible	18.00	-	-100.00%	Service no longer available
	Badge Components (per 100)		23.00	-	-100.00%	
	Key Ring Components (per 50)		23.00	-	-100.00%	
				-		
Charge for Playworker per hour	Playworker, (per hour)		25.00	26.00	4.00%	

Environment & Social Regeneration Department

Fees and Charges 2018-19

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Fee / Charge Description		Nature - Fixed, Capped or Fully flexible	2017-18 Fee £	Proposed 2018-19 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc..) and other comments
	Face Painter (per hour)	Fully flexible	22.00	23.00	4.55%	
	Sports Coach (per hour)		22.00	23.00	4.55%	
	Music Provision (per hour)	Fully flexible	20.50	21.00	2.44%	
	Playworkers (Schools) (per hour)	Fully flexible	11.75	15.00	27.66%	
				-		
Fees for hire of inflatables per session	Small bouncer (hirer / local delivery)	Fully flexible	63.50	-	-100.00%	service no longer available
	Small bouncer (supervised package)		169.50	-	-100.00%	
	Medium bouncer (supervised package)		220.00	-	-100.00%	
	Large bouncer (supervised package)		325.00	-	-100.00%	
	additional hours (per hour) for any of the above packages		50.00	-	-100.00%	
				-		
				-		
Play Services Private Hire	Adventure Play (room hire) Community rate	Fully flexible	35.00	36.00	2.86%	No change
	Adventure Play (room hire) Commercial rate		45.00	46.00	2.22%	
	Adventure Play (room & outdoor space) Community rate		45.00	46.00	2.22%	
	Adventure Play (room & outdoor space) Commercial rate		60.00	60.00	0.00%	
	Mint Street (room hire) Community rate	Fully flexible		40.00	New Fee	new charge for new facilities at Mint Street .
	Mint Street (room hire) Commercial rate	Fully flexible		80.00	New Fee	new charge for new facilities at Mint Street .
	Mint Street (room & outdoor space) Community rate	Fully flexible		60.00	New Fee	new charge for new facilities at Mint Street .
	Mint Street (room & outdoor space) Commercial rate	Fully flexible		120.00	New Fee	new charge for new facilities at Mint Street .

Housing and Modernisation Department - Fees and Charges 2018-19

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures

Resident Services (Table 1)

Item	2017-18 Fee	2018-19 Fee	2017-18 to 2018-19 fee Increase	HRA/ GF	Mandatory/ Discretionary	VAT	Ref
Assa keys	£22.00	£22.50	2.27%	HRA	Discretionary	Y	
Entry fobs	£21.00	£21.50	2.38%	HRA	Discretionary	Y	
Lock changes	£95.00	Variable	N/A	HRA	Discretionary	Y	1
Handyperson charge (on benefits)	£10 per hour	£10 per hour	0.00%	GF	Discretionary	Y	2
Handyperson charge	£20 per hour	£20 per hour	0.00%	GF	Discretionary	Y	2
Visitor parking permits - ten visits	£16.50	£16.50	0.00%	HRA	Discretionary	N	3
Visitor parking permits - sixty visits	£82.50	£82.50	0.00%	HRA	Discretionary	N	3
Second bay parking	£82.50	£82.50	0.00%	HRA	Discretionary	N	3
Area-wide permit (contractors and employees)	£130.00	£130.00	0.00%	HRA	Discretionary	N	3
Southwark-wide permit (contractors and employees)	£130.00	£130.00	0.00%	HRA	Discretionary	N	3
Business permits	£130.00	£130.00	0.00%	HRA	Discretionary	N	3
Carers permits	£36.00	£36.00	0.00%	HRA	Discretionary	N	3
Removal of illegally parked vehicle	£200.00	£200.00	0.00%	HRA	Not LBS	N	4
Daily storage charge - removed vehicle	£40.00	£40.00	0.00%	HRA	Not LBS	N	4
Travellers sites - single pitch	£87.49	£90.11	3.00%	GF	Mandatory	N	
Travellers site- double pitch	£118.74	£122.30	3.00%	GF	Mandatory	N	
Concierge - standard	Max. £7.95	Max. £10.95	0.00%	HRA	Discretionary	N	5
Maydew House concierge charge	£10.95	£10.95	0.00%	HRA	Discretionary	N	5
Blackfriars - concierge charge	£9.27	£9.27	0.00%	HRA	Discretionary	N	5
Hostels:							
Northcott House service charge	£14.24	£14.24	0.00%	HRA	Discretionary	N	6
Hostel laundry charge	£2.93	£2.93	0.00%	HRA	Discretionary	N	6
Hostels part-board charge	£18.44	£18.55	0.60%	HRA	Discretionary	N	6
Nightly paid temporary accommodation:							
Weekly rate	£190.38	£190.38	0.00%	GF	Mandatory	N	7
Daily rate	£27.20	£27.20	0.00%	GF	Mandatory	N	7
Private Sector Leasing/Self-Contained:							
One bedroom	£171.34	£171.34	0.00%	GF	Mandatory	N	7
Two bedrooms	£228.47	£228.47	0.00%	GF	Mandatory	N	7
Three bedrooms	£270.00	£270.00	0.00%	GF	Mandatory	N	7
Four bedrooms	£373.84	£373.84	0.00%	GF	Mandatory	N	7
Five bedrooms	£373.84	£373.84	0.00%	GF	Mandatory	N	7

Notes to Table 1

1	The cost of lock changes vary depending on the type of lock – therefore the cost of the work will be agreed with the resident based on the actual cost to the Council plus an administration fee, and charged through the rechargeable repair process.
2	<p>The handypersons service help those with a disability, or are aged over 60, carry out repairs and minor adaptations to help live safely and independently in their home.</p> <p>The price paid depends on circumstances - £10 per hour plus cost of materials if on benefits and £20 per hour plus cost of materials if benefits are not received. These fees are comparable with other Councils.</p>
3	Charges for estate parking permits were increased in 2016-17 following a wide-ranging review. It is not proposed to increase these charges further in 2018-19 to remain in line with enforcement services.
4	Removal of illegally parked vehicles and the daily storage charge thereof is a contracted-out service managed by the environment and leisure department. The fees associated with this service are now set by London Councils on behalf of all 33 London Boroughs. London Councils reserves the right to vary these charges, but the council is not aware of any proposals to do so at this time.
5	<p>In 2016 the Cabinet Member for Housing agreed a new charging regime to increase charges incrementally over a period of some years until the charges met the full cost of the service, with the caveat that the increase be limited to the amount of the rent reduction and capped at £1 per week.</p> <p>In addition it was agreed that the charge for new tenants at Maydew House following refurbishment, would go straight to the target charge of £10.95 weekly given the higher standard of accommodation and service provision. Similarly, it is proposed that new building developments, including acquisitions, where a concierge service is provided should be treated in the same manner and the individual charge set at a level to fully recover the actual cost of the service at that block. It was proposed that the service charge for the Blackfriars development is set at £9.27 weekly for 2018-19.</p>
6	The hostel charges for additional services have remained in line or increased with housing benefits.
7	<p>The council has statutory powers and duties to provide temporary accommodation to homeless applicants under Part VII of the 1996 Housing Act. Southwark Council uses a variety of accommodation to discharge these duties, including nightly paid accommodation, hostels, estate voids and private sector leased properties.</p> <p>In March 2017, the Department of Work and Pensions issued the circular '<i>Removal of temporary accommodation management fee in Housing Benefit subsidy from 1 April 2017</i>' (HB S5/2017). With the exception of the removal of the temporary accommodation management fee, subsidy for all Housing Benefit (HB temporary accommodation continued under the current rules, based on the January 2011 circular relating to properties that are used to house housing benefit claimants. Confirmed by '<i>Temporary Accommodation in Housing Benefit and Universal Credit</i>' (HBA9/2014) issued by the Department for Work and Pensions (DWP) on 31 March 2014.</p>

Housing and Modernisation Department - Fees and Charges 2018-19

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures

Homeowner Services (Table 2)

	2017-18 Fee	2018-19 Fee	Increase	HRA/ GF	Mandatory/ Discretionary	VAT	Notes
Discretionary service charge loan application	£550.00	£566.50	3.00%	HRA	Discretionary	N	1
Mandatory service charge loan application	£100.00	£100.00	0.00%	HRA	Mandatory	N	
Voluntary charge application fee	£550.00	£566.50	3.00%	HRA	Discretionary	N	1
Additional discretionary loan application fee	£335.00	£345.00	2.99%	HRA	Discretionary	N	1
Notices of assignment and notices of charge	£10.00/ £30.00	£10.00/ £30.00	0.00% 0.00%	HRA	Discretionary	N	
Pre-assignment pack	£208.50	£215.00	3.12%	HRA	Discretionary	N	1
Pre-assignment pack – expedited 48 hours	£287.00	£296.00	3.14%	HRA	Discretionary	N	1
Postponement of charge for home improvement	£149.00	£153.50	3.02%	HRA	Discretionary	N	1
Postponement of charge for all other reasons	£208.50	£215.00	3.12%	HRA	Discretionary	N	1
Remortgage	£100.00	£103.00	3.00%	HRA	Discretionary	N	1
Retrospective letter of postponement	£304.50	£314.00	3.12%	HRA	Discretionary	N	1
Gas servicing administration fee	£35.00	£36.00	2.86%	HRA	Discretionary	N	1
Expedition fee for remortgage	£77.00	£79.00	2.60%	HRA	Discretionary	N	1
Expedition fee for pre-assignment	£77.00	£79.00	2.60%	HRA	Discretionary	N	1
Other Administration:							
Section 146 notice fee	£298.00	£307.00	3.02%	HRA	Discretionary	N	
Document Copies:							
Reproduction copy of lease/leasehold transfer	£41.00	£42.00	2.44%	HRA	Discretionary	N	
Certified copy of lease/leasehold transfer	£68.00	£70.00	2.94%	HRA	Discretionary	N	
Reproduction copy of section 125 notice	£28.00	£29.00	3.57%	HRA	Discretionary	N	
Duplicate right-to-buy documentation	£63.00	£65.00	3.17%	HRA	Discretionary	N	
Additional completion statement fee	£77.50	£80.00	3.23%	HRA	Discretionary	N	
Reproduction copy of specification	£26.00	£27.00	3.85%	HRA	Discretionary	N	
Reproduction copy of licence for alterations	£26.00	£27.00	3.85%	HRA	Discretionary	N	

and/or landlord's consent to make alterations							
Copies of any other relevant documentation	£0.10	£0.10	0.00%	HRA	Discretionary	N	
Disposals:							
Ad-hoc or voluntary disposals of property or land	£274.00	£282.00	2.92%	HRA	Discretionary	N	
Purchase of properties freehold on short leases	£272.00	£280.00	2.94%	HRA	Discretionary	N	
Lease extensions	£272.00	£280.00	2.94%	HRA	Discretionary	N	
Enfranchisement:							
Collective Enfranchisement – standard charge	£272.00	£280.00	2.94%	HRA	Discretionary	N	
Lease-back of tenanted properties	£651.00	£670.00	2.92%	HRA	Discretionary	N	
Individual enfranchisement	£272.00	£280.00	2.94%	HRA	Discretionary	N	
Sale of freehold reversionary interest	£272.00	£280.00	2.94%	HRA	Discretionary	N	
Landlords Consent for Alterations Permissions:							
Like-for-like replacements of kitchens/bathrooms	£40.00	£41.00	2.50%	HRA	Discretionary	N	1
Change of boilers/radiators	£78.00	£80.00	2.86%	HRA	Discretionary	N	1
Minor structural alterations	£96.00	£99.00	3.13%	HRA	Discretionary	N	1
Structural alterations	£272.00	£280.00	3.00%	HRA	Discretionary	N	1
Retrospective permission for any alteration type	£415.00	£427.00	2.89%	HRA	Discretionary	N	1
Legal Discharge of Charge:							
RTB natural	£52.50	£54.00	2.86%	HRA	Discretionary	N	
RTB premature; vol. SCL, discr. SCL	£105.00	£108.00	2.86%	HRA	Discretionary	N	
Right of first refusal – pre-emption requests	£105.00	£108.00	2.86%	HRA	Discretionary	N	
Equity Share:							
Administration fee	£105.00	£108.00	2.86%	HRA	Discretionary	N	
Valuation fee	£163.00	£171.00	4.91%	HRA	Discretionary	N	
Equity Loan:							
Administration fee	£105.00	£108.00	2.86%	HRA	Discretionary	N	
Valuation fee	£163.00	£171.00	4.91%	HRA	Discretionary	N	
Other Administration:							
Deed of covenant	£154.00	£158.50	2.92%	HRA	Discretionary	N	
Rent references	£47.00	£48.50	3.19%	HRA	Discretionary	N	

Notes to Table 2

1	For 2018-19, the proposed fee increases are in line with CPI (3% as at September 2017 and rounded where appropriate to the nearest pound). However, Landlords Consent for Alteration Permissions are currently being reviewed to ensure costs are recovered and they are in line with other Councils.
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Housing and Modernisation Department - Fees and Charges 2018-19

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures

Other Services (Table 3)

	2017-18 Fee	2018-19 Fee	Increase	HRA/ GF	Mandatory/ Discretionary	VAT	Notes
Barrow Store – Annual Rents:							
Bournemouth Road	£817.00	£841.00	2.94%	HRA	Discretionary	N	
Southwark Park Road - small	£324.00	£334.00	3.09%	HRA	Discretionary	N	
Southwark Park Road - large	£817.00	£841.00	2.94%	HRA	Discretionary	N	
Portland Street	£1,302.00	£1,341.00	3.00%	HRA	Discretionary	N	
Kingston Mews - small	£651.00	£670.00	2.92%	HRA	Discretionary	N	
Kingston Mews - large	£1,302.00	£1,341.00	3.00%	HRA	Discretionary	N	
Northchurch	£1,176.00	£1,211.00	2.98%	HRA	Discretionary	N	
Stores	£3.47	£3.47	0.00%	HRA	Discretionary	N	1
Parking site	£3.47	£3.47	0.00%	HRA	Discretionary	N	1
Pram Sheds	£0.50	£0.50	0.00%	HRA	Discretionary	N	1
Private Sector Housing							
Private Sector Housing - DFG charges (owner / occupiers)	17.5% cost of work	17.5% cost of work	N/A	GF	Discretionary	N	2
Private Sector Housing - DFG charges (housing associations)	20% of cost of work	20% of cost of work	N/A	GF	Discretionary	N	2
Repair Grants and Loans for home owners and private tenants	15% of cost of work	15% of cost of work	N/A	GF	Discretionary	N	3
Private Sector Housing team – production of schedule	£75.00	£77.00	2.67%	GF	Discretionary	N	3
Private Sector Housing team administration fee – Landlord Grant	£100.00	£100.00	3.00%	GF	Discretionary	N	3
Private Sector Housing administration fee – for private landlord energy saving grants	£25.00	£26.00	4.00%	GF	Discretionary	N	3
Private Sector Housing administration fee – empty homes grant	£100.00	£100.00	3.00%	GF	Discretionary	N	3
Registrars:							
Marriage Ceremonies Mon to Thu Approved Premises before 5pm	£500.00	£590.00	18.00%	GF	Discretionary	N	4
Marriage Ceremonies Fri/ Sat Approved Premises before 5pm	£580.00	£650.00	12.07%	GF	Discretionary	N	4
Marriage Ceremonies BH Sun Approved Premises	£616.00	£705.00	14.45%	GF	Discretionary	N	4
Marriage Ceremonies Mon to Thu Approved Premises after 5pm	£650.00	£730.00	12.31%	GF	Discretionary	N	4

Marriage Ceremonies Fri/ Sat Approved Premises after 5pm	£700.00	£840.00	20.00%	GF	Discretionary	N	4
Garden Room Enhanced Ceremonies	£256.00	£280.00	9.38%	GF	Discretionary	N	4
Citizenship:							
NCS Single	£71.00	£80.00	12.68%	GF	Discretionary	Y	5
NCS Couple	£128.00	£145.00	13.28%	GF	Discretionary	Y	5
NCS Couple max 2 minors	£140.00	£185.00	32.14%	GF	Discretionary	Y	5
NCS Additional minors	£36.00	£40.00	11.11%	GF	Discretionary	Y	5
SCS Single	£110.00	£120.00	9.09%	GF	Discretionary	Y	5
SCS Couple max 2 minors	£180.00	£190.00	5.56%	GF	Discretionary	Y	5
SCS Additional minors	£46.00	£50.00	8.70%	GF	Discretionary	Y	5
Private citizenship Single individual family	£256.00	£280.00	9.38%	GF	Discretionary	Y	6
Private citizenship 2-3 individuals family	£160.00	£210.00	31.25%	GF	Discretionary	Y	6
Private citizenship 4-5 individuals family	£115.20	£168.00	45.83%	GF	Discretionary	Y	6
Advice only/checking service	£90.00	£120.00	33.33%	GF	Discretionary	Y	7
Indefinite Leave to Remain single	£155.00	£190.00	22.58%	GF	Discretionary	Y	7
Indefinite Leave to Remain additional dependents	£55.00	£60.00	9.09%	GF	Discretionary	Y	7
Further Leave to Remain single	£115.00	£130.00	13.04%	GF	Discretionary	Y	7
Further Leave to Remain additional dependents	£45.00	£50.00	11.11%	GF	Discretionary	Y	7
Entry Clearance	£180.00	£210.00	16.67%	GF	Discretionary	Y	7

** For mandatory fees see Appendix A set by the Registrar General*

Notes to Table 3

1	The Housing Revenue Account budget report previously included these charges, however, these have been moved to the fees and charges for easy reference and further transparency.
2	<p>The private sector housing and adaptations service provides a service to a vulnerable group of homeowners and private tenants who may have a disability and/or are aged 60 plus. This service enables clients to remain in their own homes in a safe, comfortable environment. They offer support and advice during the grant application processing. They also provide a professional surveying and contract administration service. This is from initial inspection through to completed works within the home. The types of works undertaken can be from minor 'staying put' works to complete renovations or adaptations such as a stair lift or extension for a wheelchair user.</p> <p>Fees are based on a percentage of the capital grants that it dispenses. All clients who receive a grant or loan pay a fee for the work undertaken; this is an allowable expense and is taken into account when assessing the grant due to the client. These fees are comparable with other Councils. This report proposes that the fees charged should stay at current rates.</p>
3	The private sector housing team assists non vulnerable homeowners and private landlords who are eligible for grant or loan assistance. The team charges a fee for

	<p>the schedule of work it produces that will attract grant aid. These fees have remained the same for a number of years and will not be increased.</p> <p>The Private Sector Homes team also works with landlords and homeowners to bring long term empty properties back into use. The team offers a range of grants in order to deliver Southwark's Empty Homes Initiative. The team charges a fee to cover the administration of these discretionary grants and again no increases are planned.</p>
4	<p>Southwark Registration and Nationality Service (SRNS) provides a range of services relating to births, deaths, marriages, civil partnerships, a nationality checking service (NCS), private citizenship ceremonies and immigration advice. Many of the fees charged for these services are prescribed by statute and are updated periodically by the government. However fees for certain services are discretionary and the council can set its own level.</p> <p>Discretionary registrar's fees were ranked against the fees charged by the twelve Inner London local authorities. Where appropriate, fees have been increased to bring them into the upper quartile. It is proposed that all discretionary fees and charges be increased by an average of 14% overall rounded to the nearest £1.</p> <p>Discretionary services are not deemed to be price sensitive and basic marriage and civil partnership ceremonies are available at the statutory fee of £46.00 plus £4.00 certificate fee. Table 3 reflect the discretionary component only rounded to the nearest £1 to allow for the addition of the £4.00 statutory fee.</p>
5	<p>NCS and the Settlement Check Service (SCS) are not mandatory and alternative options are available including submitting applications directly to the Home Office</p> <p>NCS and SCS are partnerships between the Border and Immigration Agency branch of the Home Office and local councils in England and Wales. It allows those people applying for British citizenship or settled status to make their applications in person, at their local council offices. For a small fee, which is set locally, participating councils will check that applications are completed correctly and have been submitted with all the necessary supporting documents and the correct fee. These fees were ranked against the fees charged by the twelve Inner London local authorities. Where appropriate, fees have been increased to bring them into the upper quartile, increasing these on average by 13%.</p> <p>Since 1 January 2004 all adults wishing to become British citizens in the United Kingdom have been required to attend a citizenship ceremony as the final stage in the process. Citizenship ceremonies usually take place at 34 Peckham Road, although other municipal buildings may be used. Normally, a group ceremony will be arranged for everyone in the local area who is becoming a British citizen at that time. The Southwark registration service derives income from the provision of citizenship ceremonies to new British citizens. This fee is paid to Southwark by the Home Office per attendee and currently stands at £80.00. This fee is determined by the Home Office and was reviewed in 2007, but is not expected to be reviewed again before 2018. The fee is based on cost recovery. However, some new citizens may wish to arrange a private citizenship ceremony, for which a fee is payable (see note 4).</p> <p>Demand for NCS, SCS and the subsequent citizenship ceremony is sensitive to changes in central government immigration policy, legislation and fees. Demand for these services usually increases before the implementation of a change and then decreases post implementation before reaching steady state.</p>

6	Individuals can request a private citizenship ceremony and this is what the fees quoted in Table 3 relate to. However, private citizenship ceremonies are not encouraged by government and relatively few of them take place. This is charged at the Garden Room rate.
7	Immigration advice is a service provided by the SRNS with the intention of providing affordable immigration advice. Currently the council is the only known local authority to provide this service and therefore no comparative figures exist. These fees have increased on average 17% to recover costs.

Housing and Modernisation Department - Fees and Charges 2018-19

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures

PART 1 – SUMMARY OF FEES PAYABLE TO REGISTRATION OFFICERS

Statutory power	Service	Fee
1. General Search		
Superintendent Registrar <i>S.31(2)(a), B&D Regn Act 1953; S.64(2)(a), Mge Act 1949</i>	A general search in indexes in his/her office not exceeding six successive hours	£18.00
2. Certificates		
Superintendent Registrar <i>S.31(2)(c), B&D Regn Act 1953; S.64(2)(c), Mge Act 1949</i> <i>S.33(1), B&D Regn Act 1953</i>	Issuing a standard certificate of birth, death or marriage	£10.00
	Issuing a certificate of birth, death or marriage for certain statutory purposes [#]	£10.00
	Issuing a short certificate of birth	£10.00
	Issuing a standard certificate of birth, death or marriage: <ul style="list-style-type: none"> At the time of registration After the time of registration 	£4.00 £7.00
Registrar <i>S.32(c), B&D Regn Act 1953; S.63(1)(b), Mge Act 1949</i> <i>S.33(1), B&D Regn Act 1953</i>	Issuing a certificate of birth, death or marriage for certain statutory purposes [#] : <ul style="list-style-type: none"> At the time of registration After the time of registration 	£4.00 £7.00
	One short certificate of birth issued at the time of registration	nil
	Any other short certificate of birth: <ul style="list-style-type: none"> At the time of registration After the time of registration 	£4.00 £7.00
3. Marriages		
Superintendent Registrar <i>S.27(7), Mge Act 1949</i> <i>S.27(6), Mge Act 1949</i> <i>S.17(2), Marriage (Registrar General's Licence) Act 1970</i> <i>S.51(2), Mge Act 1949</i> <i>S.51(1A)(b), Mge Act 1949; Reg</i>	Attending outside his/her office to be given notice of marriage of a housebound or detained person	£47.00 (Housebound) £68 (Detained)
	Entering a notice of marriage in a marriage notice book: a) Where both parties to the proposed marriage are exempt persons within the meaning of Section 49 Immigration Act 2014 b) In any other case	£35.00 £47:00* (from 2 March 2015)
	Entering a notice of marriage by Registrar General's Licence in a marriage notice book	£3.00⁺
	Attending a marriage at the residence of a housebound or detained person	£84.00 (Housebound) £94.00 (Detained)
	Attending with a registrar a marriage on approved	set by local

12(6), <i>The Marriages and Civil Partnerships (Approved Premises) Regulations 2005</i> S.51(1), <i>Mge Act 1949</i>	premises	authority
	Attending a marriage at the register office	£46.00
S.51(1), <i>Mge Act 1949</i>	Attending a marriage at a registered building or the residence of a housebound or detained person	£86.00 (registered building) £81.00 (Housebound) £88.00 (Detained)
S.17(2), <i>Marriage (Registrar General's Licence) Act 1970</i>	Attending a marriage by Registrar General's Licence	£2.00[†]
4. Certification for worship and registration for marriage		
Superintendent Registrar S.5, <i>Place of Worship Registration Act 1855</i>	Certification of a place of meeting for religious worship	£29.00
S.41(6), <i>Mge Act 1949</i>	Registration of a building for the solemnization of marriages between a man and a woman	£123.00
S.43D <i>Mge Act 1949</i>	Registration of a building for the solemnization of marriages of same sex couples (building previously registered for the solemnisation of marriage between a man and a woman)	£64.00**
	Registration of a building for the solemnization of marriages of same sex couples (building not previously registered for the solemnisation of marriage between a man and a woman)	£123.00**
	Registration of a building for the solemnization of marriages of a man and a woman (building previously registered for the solemnisation of marriage between of same sex couples)	£64.00**
	Joint application for the registration of a building for the marriage of a man and woman and same sex couples	£123.00**

Mge Act 1949 = Marriage Act 1949, as amended

B&D Regn Act 1953 = Births and Deaths Registration Act 1953, as amended

**Fee specified by the Registration of Births, Deaths and Marriages and Registration of Civil Partnerships (Fees) (Amendment) Order 2015 (S.I. 2015/117), except where otherwise shown*

= S.10, Savings Bank Act 1887, as amended; S.178(1), Factories Act 1961; S.124(3), Social Security Administration Act 1992, as amended; S.564(1), Education Act 1996

†Fee payable under Marriage (Registrar General's Licence) Act 1970 by the Registrar General; to be retained by registration officer and not paid to Council

*** Fee specified by the Marriage of Same Sex Couples (Registration of Buildings and Appointment of Authorised Persons) Regulations 2014 (S.I. 2014/106), as amended by the Marriage of Same Sex Couples (Registration of Buildings and Appointment of Authorised Persons) (Amendment) Regulations 2014 (S.I. 2014/1791)*

PART 2 – FEES PAYABLE TO REGISTRATION AUTHORITIES

Statutory power	Service	Fee
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1. Certificates		
<i>Civil Partnership Act 2004</i> c.33, <i>Pt 2 c.1s. 34(1) & 36(4)</i>	For a certified copy issued by a registration authority: <ul style="list-style-type: none"> at the time of registration after the time of the registration 	£4.00 £10.00
	For a certified extract issued by a registration authority: <ul style="list-style-type: none"> at the time of registration after the time of the registration 	£4.00 £10.00
	For a certified copy or certified extract issued by the Registrar General	£9.25
2. Notices		
<i>Civil Partnership Act 2004</i> c.33, <i>Pt 2 c.1s. 34(1) & 36(4)</i>	Attestation by an authorised person of the necessary declaration at a place provided by the registration authority: <ul style="list-style-type: none"> a) where both parties to the proposed marriage are exempt persons within the meaning of Section 49 Immigration Act 2014 b) in any other case 	£35.00 £47.00* (from 2 March 2015)
	Attendance of an authorised person at a place other than one provided by the registration authority, for the purpose of attesting the necessary declaration in accordance with the procedures for house-bound and detained persons	£47.00 (Housebound) £68.00 (Detained)
	Attestation by an authorised person of the necessary declaration under the special procedure	£3.00[†]
	Application to shorten the waiting period	£28.00
	Issue of Registrar General's licence	£15.00
	On giving notice to a registration authority under the Civil partnership (Registration Abroad and Certificates) Order 2005, article 17(2) (certificate of no impediment)	£35.00
3. Registration		
<i>Civil Partnership Act 2004</i> c.33, <i>Pt 2 c.1s. 34(1) & 36(4)</i>	Signing by the civil partnership registrar of the civil partnership schedule	£46.00
	Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for house-bound or detained person	£81.00 (Housebound) £88.00 (Detained)
	Attendance of the civil partnership registrar in whose presence the Registrar General's licence is issued.	£2.00[†]

* Fee specified by the Registration of Births, Deaths and Marriages and Registration of Civil Partnerships (Fees) (Amendment) Order 2015 (S.I. 2015/117), except where otherwise shown

† Fee payable by the Registrar General; to be retained by registration officer and not paid to Council

Item No: 2.2	Classification: Open	Date: 21 February 2018	Meeting Name: Council Assembly
Report title:		Treasury Management Strategy 2018-19 Including: Annual Investment Strategy, Prudential Indicators, and Minimum Revenue Provision Statement	
Wards or Groups affected:		All	
From:		Strategic Director of Finance and Governance	

RECOMMENDATIONS

That council assembly:

1. Notes that the proposed 2018-19 treasury management strategy is to be managed by the strategic director of finance and governance under financial delegation.
2. Agrees the proposed annual investment strategy 2018-19 as referred to in paragraph 18 to 24 of this report and set out at Appendix A.
3. Note the council has borrowed £30m to finance capital expenditure previously funded by internal borrowing as set out in paragraphs 25 to 43 in this report.
4. Agrees the prudential indicators covering capital finance and treasury management for the years 2018-19 to 2020-21 set out at Appendix B.
5. Agrees the minimum revenue provision statement, as unchanged from 2017-18, for setting aside prudent sums to reduce debt and long term liabilities set out at Appendix C.

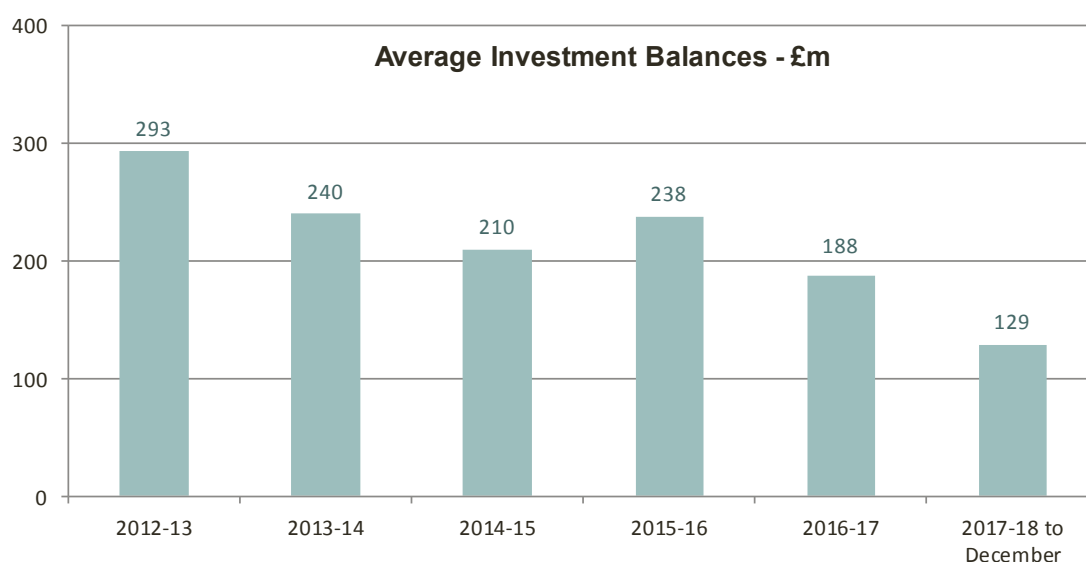
BACKGROUND INFORMATION

6. Each year council assembly agrees an annual treasury management strategy, covering the management of council debt and cash investments. The strategy also includes a series of prudential indicators as specified by the CIPFA Prudential Code for Capital Finance in Local Authorities in addition to the council policy on the minimum revenue provision (MRP) to repay debt arising from capital expenditure. This requirement arises from the Local Government Act 2003.
7. Under financial delegation, the strategic director of finance and governance is responsible for all executive and operational decisions on treasury management. This treasury management strategy, together with supporting prudential indicators and policies will ensure that he can carry out his responsibilities effectively.

KEY ISSUES FOR CONSIDERATION

Investment position and activity

8. The council holds sizable investment balances, representing income received in advance of expenditure plus balances and reserves held. Investments as at 31 December 2017 were £93m (£178m at 31 December 2016).
9. Council resources that are not immediately required for current expenditure are invested in money market instruments in accordance with the DCLG Guidance on Local Authority Investments and the approved investment strategy. The DCLG guidance gives priority to security and liquidity and the council's aim is to achieve a yield commensurate with these principles.
10. The overall level of investments held by the council has reduced over the previous five years as shown in the following graph. This is a consequence of the reduction in overall council reserves, continuation of internal borrowing policy, and the scheduled repayment of historical debt.



11. The return for council treasury management assets for the year to December 2017 was 0.43%. The yield on short dated gilts, depressed as a result of additional monetary stimulus following the referendum on EU membership, remained persistently low for the first quarter of 2017-18 acting as a drag on investment returns.
12. UK Gilts sold off during the second quarter of 2017-18 as increasingly hawkish tones from the MPC led to greater speculation that a base rate rise would follow in the last quarter of the calendar year. The negative impact on asset price valuations from an increase in yields further dampened investment performance for the year. During the third quarter of 2017-18 the Bank of England raised base rates to 0.50% but this was broadly priced into the market.
13. By way of a comparison, a composite benchmark of three month LIBID and one to three year gilt index returned 0.07% for the period leading to an outperformance of 0.36%.
14. The 2017-18 treasury strategy stipulates that no investment may be for a duration longer than five years and holdings beyond one year in duration are restricted to; government bonds, supranational bonds, quasi-sovereign bonds or covered bonds issued by major banks.
15. Council investments are managed both in-house and delegated to two fund managers: Alliance Bernstein and Aberdeen Standard (formerly Aberdeen

Asset Management). The focus for in-house investment is to meet variable near term cash liquidity requirements, principally using money market funds and, to a lesser extent, call accounts and term deposits diversified across major banks and building societies.

16. The external fund managers invest over a longer term in UK government gilts, supranational bank bonds, and certificates of deposits issued by major banks/building societies. The use of fund managers has the advantage of diversification of investment risk, coupled with the services of professional fund managers, which over the longer-term, provides enhanced returns within the council's risk appetite. Although investments can be redeemed from the fund managers at short notice, the intention is to hold them for the medium term. Their performance and suitability in meeting the council's investment objectives are regularly monitored.
17. The distribution of investments across counterparties by rating and maturity as at 31 December 2017 is set out in the table below:

Investment Maturity	A		AA		AAA		Total
	£m	%	£m	%	£m	%	£m
Up to 1 Year	24.5	26%	11.7	13%	29.4	32%	65.6
1 - 2 Years	-	0%	0.5	1%	9.8	11%	10.3
2 - 5 Years	-	0%	2.4	3%	15	16%	17.4
Total	24.5	26%	14.6	17%	54.2	59%	93.3

Proposed Investment Strategy

18. The council's investment objectives are to preserve principal, provide liquidity and secure a reasonable return. This is in line with investment guidance produced by the Department of Communities and Local Government (DCLG, now the Ministry of Housing, Communities and Local Government), which also requires that the council assembly approve investment strategy annually.
19. The annual investment management strategy 2018-19 is attached at Appendix A. The strategy allows investment access to high rated sovereigns, banks, quasi-sovereigns, covered bonds whilst limiting excessive exposure to market volatility and maintaining the overarching objective of ensuring appropriate security and liquidity. External fund managers will be utilised to implement the strategy when appropriate.
20. In considering the investment strategy for 2018-19 the council has taken advice from the external treasury advisor Arlingclose, in addition to ongoing engagement with the council's external fund managers, to ensure that any investment limits and restrictions remain appropriate to meet the investment objectives.
21. The investment strategy for the council for 2018-19 is proposed to remain broadly unchanged. The strategy is considered to be sufficiently flexible to allow the council and delegated managers to access suitable investment opportunities without undue risk to the security of assets or the preservation of liquidity.
22. The changes to the proposed treasury strategy for 2018-19 from the existing strategy for 2017-18 are set out below

23. Limits attributable to certain investment asset categories were solely by way of a percentage of the overall portfolio. These have been amended to include relative and absolute investment limits. The limits for UK government money market funds have been amended to reflect the limits in place for conventional money market funds.

Investment Category/Counterparty	Investment Limit 2017-18 Strategy	Investment Limit 2018-19 Strategy
Short duration low volatility enhanced cash funds	10% per fund	£10m per fund and 20% of the total portfolio
Sterling government money market funds	10% per fund	£50m per fund on portfolios up to £150m and 35% per fund on portfolios above £150m

24. The council does not currently hold investments in the above two investment types.

Debt Management

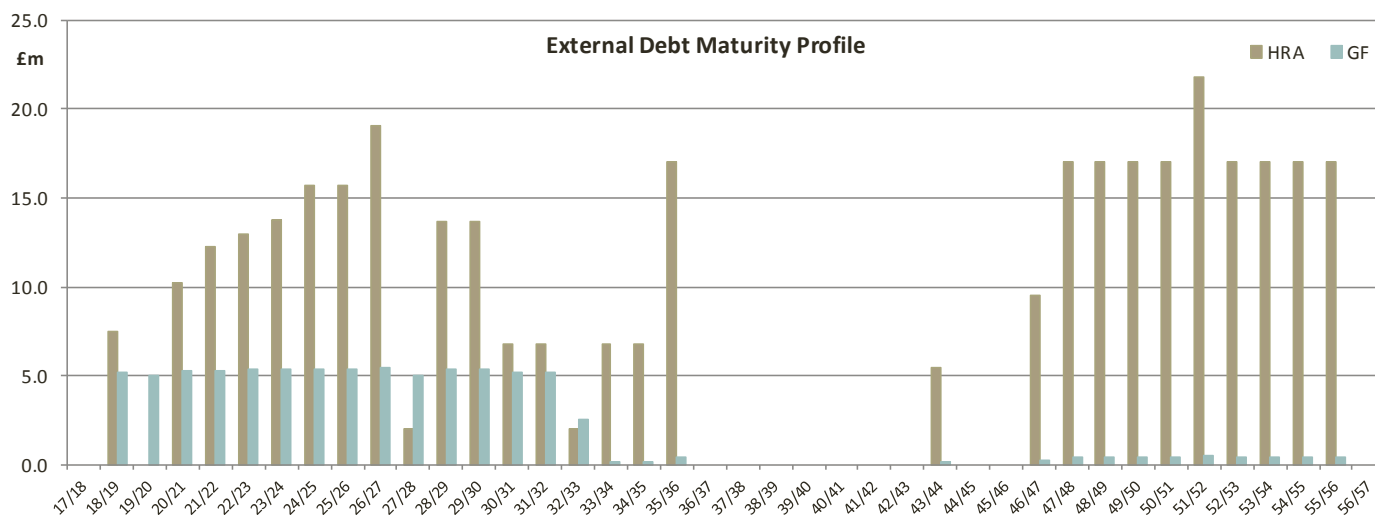
25. Capital expenditure for the council is financed through a variety of sources, typically receipts from the sale of capital assets, capital grants, external contributions, such as S106 or Community Infrastructure Levy (CIL), from reserves or from revenue budget contributions. Any capital expenditure that is not financed by the above will need to be financed by borrowing. Existing council debt is therefore the consequence of historical capital expenditure.
26. The council began to pursue a policy of utilising existing cash and investment resources to meet capital and debt repayment obligations, rather than through external borrowing, during 2012 using existing resources to part fund the purchase of 160 Tooley Street, alongside a significant debt refinancing.
27. The rationale for deferring the drawing of additional debt is that the use of short term cash resources to meet capital demands in lieu of borrowing allowed the authority to minimise external interest payments over the period from 2012-13.
28. Council investment balances are surplus resources that are earmarked for another purpose, typically reserves, provisions, S106 receipts, borrowing in advance of need or revenue expenditure. The use of balances, earmarked for other purposes, to fund capital expenditure is called 'internal borrowing'. This is because the organisation has funded current capital expenditure, which would otherwise have required external debt financing by using resources set aside for other future commitments.
29. The savings for the council from deferring external borrowing for the purchase of 160 Tooley Street equate to £20m for the five year period from 2012-13 to 2017-18 or £4m per annum.
30. The opportunity cost of a reduction in overall investment income, arising from lower cash balances, was more than offset by reduced external interest expenses. Throughout this period there has been a significant variance between income earned from short term investments and the expense incurred from longer duration debt.

31. Efficient use of existing council resources to fund capital expenditure through internal borrowing has also reduced the council's counterparty risk, the risk that a bank or other organisation is unable to repay funds the council has deposited.
32. The level of internal borrowing as at 31 March 2017 was £224m, split between £17m for the HRA and £207m for the GF. This increased by £26m from the previous financial year.
33. As reported to cabinet on 19 September 2017 as part of the monitoring of capital programme budget, the indications were that the council would need to borrow in 2017-18 to finance the capital programme (Policy and Resources Strategy: Capital Monitoring report, including Capital Programme Update 2017-18 Month 4).
34. On 22 November 2017 the council elected to borrow £30m in short term loans from other local authorities. The decision to borrow was taken in consideration of short and medium term cashflow forecasts for the council in conjunction with consideration as to current and future interest rate expectations as well as the council's current financial position.
35. The three loans are set out in the table below.

Counterparty	Principal £m	Duration	Rate
Leicestershire County Council	10.0	1 year	0.75%
London Borough of Wandsworth	10.0	1 year	0.75%
City of Edinburgh Council	10.0	6 months	0.57%

36. The weighted average duration is 303 days with an average interest rate of 0.69%. This rate is significantly below that of the existing debt held by the council (5.5%).
37. All historical debt for the council has been drawn from the Public Works Loans Board an executive agency of HM Treasury. The use of short term borrowing from other local authorities can offer a spread of between 0.15% – 0.55% versus similar duration PWLB debt. As such this offers the council an advantageous alternative to borrowing directly from the PWLB.
38. Officers regularly monitor current and forecast interest rates to determine the appropriateness of the current borrowing strategy, such that the reduction in current borrowing costs from use of internal balances or short term debt, is not offset by higher borrowing costs in the future. Decisions with regard to external borrowing will be made with the advice of the council's external treasury advisor, Arlingclose.
39. The council will continue to review the availability and suitability of borrowing from other organisations, including the Municipal Bond Agency, local authorities and from banks or financial institutions.
40. The total debt balance outstanding as at 31 December 2017 was £485m (£460m as at December 2016) with £371m attributable to the HRA and £114m as attributable to the general fund.

41. The majority of existing debt is structured on a maturity basis such that the principal is repaid in full at the end of a fixed loan period. The exception is £100m debt drawn in 2012 on an equal instalment of principal basis. A fixed amount of principal (£5m) is repaid per year over the lifetime of these loans and forms the majority of the debt attributable to the General Fund, of which £75m remains as at 31 December 2017.
42. The maturity profile for all long term council debt, excluding newly drawn short term borrowing, is set out in the below chart split between the HRA and the GF.



43. The council is able to repay existing loans due to the PWLB in advance of scheduled maturity, but that this is accompanied by an additional premium on repayment. The additional cost for this repayment when assessed alongside the interest cost for drawing replacement debt has traditionally meant that this option is not financially beneficial to the council. Officers regularly monitor the prospective costs and benefits of early repayment and this opportunity will be further reviewed during 2018-19.

Prudential Indicators

44. Local authority borrowing, investment and capital finance activity is supported by the Prudential Code for Capital Finance and the Treasury Management in the Public Services Code of Practice and Guidance published by the Chartered Institute of Public Finance and Accountancy, backed by the Local Government Act 2003. The codes introduced a series of indicators and limits, which the council assembly should agree annually. The indicators needing approval relate to 2018-19 to 2020-21 and are set out at appendix B. The indicators are of a technical nature and include a self imposed authorised limit on debt which the council assembly must determine each year. Approval will ensure that the council meets its obligations under the 2003 Act and that the strategic director of finance and governance can carry out his financial responsibilities in this area.

Minimum Revenue Provision (MRP)

45. Each year, the General Fund sets aside sums known as the minimum revenue provision (MRP) to reduce its borrowing liabilities. The HRA may also set aside sums to reduce its own borrowing liabilities. The policy for MRP is set out in Appendix C.

46. Government guidance on the MRP requires that the general fund set aside prudent sums to reduce debt and long term liabilities (such as PFI schemes) arising from capital spend and that the council produces a statement on its MRP policy. MRP costs falls on revenue budgets and runs on for many years into the future, usually over the period to which the capital item provides an economic benefit or the duration of the revenue grant supporting the expenditure.
47. Under the Local Authorities (Capital Finance and Accounting) (England) Regulations 2003, a local authority is required to charge a minimum revenue provision annually to its revenue account in respect of capital financing obligations that arise in that year or arose in any prior year. Capital financing obligations represent debt or long term liabilities taken to fund capital expenditure.
48. A council may not change the total MRP it is liable for but may prudently modify the timing of payments to improve affordability and take account of individual spend and financing characteristics.
49. Southwark updated its MRP statement for 2015-16. Amendments to section 21(1(A)) of the Local Government Act 2003 and the statutory guidance on the minimum revenue provision made thereunder, recommend that councils produce a policy on making prudent MRP each year.

SUPPLEMENTAL ADVICE FROM OTHER OFFICERS

Director of Law and Democracy

50. The constitution determines that agreeing the treasury management strategy is a function of the council assembly and that review and scrutiny of strategies and policies is the responsibility of the audit and governance committee.
51. Financial standing orders require the strategic director of finance and governance to set out the treasury management strategy for consideration and decision by council assembly, and report on activity on a quarterly basis to cabinet and at mid and year-end to council assembly. Furthermore all executive and operational decisions are delegated to the strategic director of finance and governance.
52. The Local Government Act 2003 and supporting regulations require local authorities to determine annual borrowing limits and have regard to the Prudential Code for Capital Finance, and the Treasury Management in the Public Services Code of Practice and Guidance, published by the Chartered Institute of Public Finance and Accountancy, when considering borrowing and investment strategies, determining or changing borrowing limits or prudential indicators.
53. Section 15(1) of the 2003 Act requires a local authority "to have regard (a) to such guidance as the Secretary of State may issue". This guidance is found in the Department of Communities and Local Government Guidance on Local Authority Investments updated March 2010 and there is statutory guidance on the Minimum Revenue Provision (MRP) produced under amendments made to section 21(1A) of the 2003 Act by section 238(2) of the Local Government and the Public Involvement in Health Act 2007.
54. Members are advised to give approval to the recommendations, ensuring continuing compliance with Government guidance and CIPFA's codes.

BACKGROUND DOCUMENTS

Background Papers	Held at	Contact
None		

APPENDICES

No.	Title
Appendix A	Annual Investment Management Strategy 2018-19
Appendix B	Prudential Indicators - Recommended for Approval
Appendix C	Annual Minimum Revenue Provision Statement

AUDIT TRAIL

Lead Officer	Duncan Whitfield, Strategic Director of Finance and Governance		
Report Author	Alex Moylan, Senior Finance Manager		
Version	Final		
Version Date	8 February 2018		
Key Decision	Yes		
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER			
Officer Title	Comments Sought	Comments Included	
Director of Law and Democracy	Yes	Yes	
Strategic Director of Finance and Governance	Not applicable	Not applicable	
Cabinet Member	Yes	Yes	
Date sent to constitutional team		8 February 2018	

THE ANNUAL INVESTMENT MANAGEMENT STRATEGY 2018-19**BACKGROUND**

1. The guidance on local government investments produced by the Department of Communities and Local Government, updated in March 2010, requires that local authorities produce an annual investment strategy. The guidance promotes prudent management of investments with security and liquidity as priorities, while also considering yield.
2. Investments held as part of the council's pension fund are managed under a separate regulatory framework and are outside the scope of this strategy.
3. The strategy is to be published on the council's website.

INVESTMENT OBJECTIVES

4. The council's investment objectives are to preserve principal, provide liquidity and secure a reasonable return.
5. The council holds cash in the normal course of its business and any cash not immediately used in spend should be invested until needed. Investments should be managed prudently and fall within two categories: specified investments and non-specified investments, as set out in government guidance. Specified investments are investments up to one year, as detailed below, with high liquidity and credit quality. Non-specified investments, as set out below, are investments that exceed one year and are potentially more responsive to liquidity, credit and market factors.
6. Prudent exposure to non-specified investments can help raise the level and diversification of investment returns over the long term and so should be considered as part of an investment strategy, having regard to prevailing credit and market conditions. Investment exposure shall be diversified and managed with due care and attention.
7. All investments will be denominated in GBP sterling, comply with credit standards and investment limits. Exposure to share capital that is treated as capital expenditure is outside the scope of this strategy.
8. The strategic director of finance and governance is responsible for this strategy and its management. Fund managers may be appointed to assist in advising or executing elements of the strategy.

SPECIFIED INVESTMENTS

9. Specified investments shall consist of investments with a remaining term of up to one year in the following categories. Actual exposure shall be subject to investment limits, be managed prudently and have regard to prevailing credit and market conditions.

Specified investments - in sterling, meeting credit standards and with remaining life not longer than 1 year	
A	Term deposits, notice accounts, certificates of deposits, commercial paper, senior unsubordinated notes, collateral backed lending, bills, bonds (including covered bonds) issued or guaranteed by: the UK government, supranational banks, foreign governments, quasi-sovereigns, UK local authorities, banks or UK building societies.
B	Money market funds and short duration low volatility enhanced cash funds rated AAA/Aaa/AAA (Fitch/Moody's/S&P) with stable or variable net asset values.

NON-SPECIFIED INVESTMENTS

10. Non-specified investments shall consist of investments with a remaining term exceeding one year in the following categories of investments. Actual exposure shall be subject to investment limits, be managed prudently and have regard to prevailing credit and market conditions.

Non-specified Investments - in sterling, meeting credit standards and with remaining life longer than 1 year	
A	Term deposits, notice accounts, certificates of deposits commercial paper, senior unsubordinated notes, collateral backed lending, bills, bonds (including covered bonds) issued or guaranteed by: the UK government, supranational banks, foreign governments, quasi-sovereigns, UK local authorities, banks or UK building societies.

CREDIT STANDARDS

11. Credit risk, the risk that an entity with whom investments are held fails to meet its obligations to investors, shall be contained and credit ratings consulted.
12. The minimum credit ratings are set out in the tables and paragraphs below. While these ratings indicate a low risk of default and are well above the minimum regarded as investment grade, they may not always keep up with developments in turbulent markets. Therefore, in managing exposure, attention should also be paid to developments in the financial and credit markets. Rating definitions are set out below.

A) Sovereign rating

Minimum long term sovereign rating from one of the three rating agencies		
Fitch Ratings	Moody's Investor Services	Standard & Poor's
AA-	Aa3	AA-

B) Short and long term rating
- in addition to sovereign rating

Issuer or issue rating, minimum from one of the three rating agencies		
Rating Agency	Minimum short term rating	Minimum long term rating
Fitch Ratings	F2	A-
Moody's Investor Services	P-2	A3
Standard & Poor's	A-2	A-

C) Supranational banks, foreign sovereigns, quasi-sovereigns and covered bonds

Issuer or issue rating, minimum from one of the three rating agencies	
Rating Agency	Minimum long term rating
Fitch Ratings	AA-
Moody's Investor Services	Aa3
Standard & Poor's	AA-

13. Credit requirements shall not apply to investments issued or guaranteed by the UK Government, nationalised entities, UK local authorities, the council's clearing bank (RBS) or the cash manager custodian bank (BNY Mellon). Local authorities are not usually rated, but the Local Government Act 2003 provides sanctions in the event that an authority fails to meet its liabilities to lenders.
14. Ratings shall be reviewed frequently and at least monthly. In the event of significant adverse rating changes, investments may be recalled prior to maturity where it would be prudent to do so.
15. The strategic director of finance and governance shall have discretion to vary minimum rating and limits in response to market developments, cash flow volatility or operational requirements where prudent to protect the council's interests.

INVESTMENT LIMITS

16. Investment exposure shall be subject to the following limits.

Investment limits, subject to overall constraints and minimum ratings		
	Issuer/Institution	Upper limits (percent or amount of council investment portfolio)
A	UK government	100% of all investments up to 1 year; 50% of all investments between 1 and 5.5 years
B	Foreign sovereign and supranational banks, minimum long term rating AAA/Aaa/AAA	Up to 5.5 years; £30m per issuer on portfolios up to £150m and 20% on portfolios above £150m
C	Foreign sovereigns, supranational banks and quasi-sovereigns, minimum long term rating AA-/Aa3/AA-	Up to 5.5 years; £15m per issuer on portfolios up to £150m and 10% on portfolios above £150m
D	Banks: long term rating A-/A3/A- and short term rating F2/P-2/A-2, subject to minimum long term sovereign rating AA-/Aa3/AA-	Total £30m per issuer including: £30m up to 1 year, of which up to £20m may be in covered bonds no longer than 5.5 years
E	UK local authorities	£10m per issuer, up to 1 year.
F	Money market funds above £3,000m in holdings	£50m per fund on portfolios up to £150m and 35% per fund on portfolios above £150m
G	Short duration low volatility enhanced cash funds above £500m in holdings	£10m per fund and 20% of the total portfolio.
H	Sterling government money market funds above £200m in holdings	£50m per fund on portfolios up to £150m and 35% per fund on portfolios above £150m
I	Royal Bank of Scotland (NatWest) and Bank of New York Mellon (custodian)	£75m per issuer and up to three months
J	Overall portfolio: maximum above 1 year maturity 50% maximum weighted average maturity 2 years (the maturity of floating rate instruments is treated as the next interest re-set date)	

DEBT LIMITS

17. There are three debt related treasury activity limits. The purpose of these is to manage the overall risk for the authority and limit the exposure to any adverse movement in interest rates. Debt shall be subject to the following limits:

Debt limits	
Upper limits on fixed interest rates	100%
Upper limits on variable interest rates	20%

Debt maturity profile limits	Lower Limit	Upper Limit
Under 12 months	0%	25%
12 months and within 24 months	0%	25%
24 months and within 5 years	0%	50%
5 years and within 10 years	0%	75%
10 years and above	25%	100%

RATING DEFINITIONS

18. Ratings are research based opinions of rating companies (Fitch Ratings, Moody's and Standard & Poor's) on the ability of an entity or security to meet financial commitments such as interest, preferred dividends and repayment of principal in accordance with their terms. Ratings do not constitute recommendations to buy, sell or hold any security, nor do they comment on the adequacy of market price, or the suitability of any security for a particular investor.
19. Fitch Long Term Ratings are shown below

AAA	Highest credit quality. AAA ratings denote the lowest expectation of default risk. They are assigned only in cases of exceptionally strong capacity for payment of financial commitments. This capacity is highly unlikely to be adversely affected by foreseeable events
AA	Very high credit quality. AA ratings denote expectations of very low default risk. They indicate very strong capacity for payment of financial commitments. This capacity is not significantly vulnerable to foreseeable events.
A	High credit quality. A ratings denote expectations of low default risk. The capacity for payment of financial commitments is considered strong. This capacity may, nevertheless, be more vulnerable to adverse business or economic conditions than is the case for higher ratings.

20. The modifiers "+" or "-" may be appended to a rating to denote relative status within major rating categories.

21. The Fitch Short Term Ratings are shown below

F1	Highest short-term credit quality. Indicates the strongest intrinsic capacity for timely payment of financial commitments; may have an added "+" to denote any exceptionally strong credit feature.
F2	Good short-term credit quality. Good intrinsic capacity for timely payment of financial commitments
F3	Fair short-term credit quality.

22. Moody's Long Term Ratings are shown below

Aaa	Obligations rated Aaa are judged to be of the highest quality, with minimal credit risk.
Aa	Obligations rated Aa are judged to be of high quality and are subject to very low credit risk.
A	Obligations rated A are considered upper-medium grade and are subject to low credit risk.

23. Moody's appends numerical modifiers 1, 2, and 3 to each generic rating classification from Aa through Caa.

24. Moody's short-term ratings are opinions of the ability of issuers to honour short-term financial obligations and are shown below.

P-1	Issuers (or supporting institutions) rated Prime-1 have a superior ability to repay short-term debt obligations.
P-2	Issuers (or supporting institutions) rated Prime-2 have a strong ability to repay short-term debt obligations.

25. Standard and Poor's (S&P) Long Term Rating

AAA	An obligation rated AAA has the highest rating assigned by S&P. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.
AA	An obligation rated AA differs from the highest-rated obligations only to a small degree. The obligor's capacity to meet its financial commitment on the obligation is very strong.
A	An obligation rated A is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher-rated categories. However, the obligor's capacity to meet its financial commitment on the obligation is still strong.

26. The ratings from AA to CCC may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

27. Standard and Poor's (S&P) Short Term Ratings are shown below

A-1	A short-term obligation rated A-1 is rated in the highest category by S&P. The obligor's capacity to meet its financial commitment on the obligation is strong. Within this category, certain obligations are designated with a plus sign (+). This indicates that the obligor's capacity to meet its financial commitment on these obligations is extremely strong.
A-2	A short-term obligation rated A-2 is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher rating categories. However, the obligor's capacity to meet its financial commitment on the obligation is satisfactory.

Prudential Indicators 2018-19

1. The Local Government Act 2003 requires the Authority to have regard to the Chartered Institute of Public Finance and Accountancy's *Prudential Code for Capital Finance in Local Authorities* (the Prudential Code) when determining how much money it can afford to borrow. The objectives of the Prudential Code are to ensure, within a clear framework, that the capital investment plans of local authorities are affordable, prudent and sustainable, and that treasury management decisions are taken in accordance with good professional practice. To demonstrate that the Authority has fulfilled these objectives, the Prudential Code sets out the following indicators that must be set and monitored each year.

Estimates of Capital Expenditure

2. The Authority's planned capital expenditure and financing may be summarised as follows. Further detail is provided in Month 8 Capital Monitoring for 2017-18 as reported at Cabinet on 06 February 2018.

Capital Expenditure and Financing	2017-18 Estimate £m	2018-19 Estimate £m	2019-20 Estimate £m	2020-21 Estimate £m
General Fund	273	210	112	100
HRA	186	234	206	175
Total Expenditure	459	444	318	275
Capital Receipts	-78	-85	-73	-41
Capital Grants	-42	-21	-19	-16
Revenue and Reserves	-77	-72	-74	-73
External Contributions	-52	-72	-55	-20
Borrowing Required	-210	-194	-97	-125
Total Financing	-459	-444	-318	-275

Estimates of Capital Financing Requirement

3. The Capital Financing Requirement (CFR) measures the Authority's underlying need to borrow for a capital purpose.
4. The CFR is forecast to rise over the next three years as capital expenditure financed by debt is outweighed by resources put aside for debt repayment.

Capital Financing Requirement	2017-18 Estimate £m	2018-19 Estimate £m	2019-20 Estimate £m	2020-21 Estimate £m
General Fund	569	706	755	796
HRA	425	467	499	566
Total CFR	994	1,173	1,254	1,362

Gross Debt and the Capital Financing Requirement

5. In order to ensure that over the medium term debt will only be for a capital purpose, the Authority should ensure that debt does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years. This is a key indicator of prudence. Actual external borrowing is expected to remain well under this value.

Debt	31-03-18 Estimate £m	31-03-19 Estimate £m	31-03-20 Estimate £m	31-03-21 Estimate £m
External Borrowing	575	710	729	805
Other Long Term Liabilities	105	100	96	91
Total Debt	680	810	825	896

6. Total debt is expected to remain below the CFR during the forecast period.

Operational Boundary for External Debt

7. The operational boundary is based on the Authority's estimate of most likely (i.e. significantly prudent but not worst case) scenario for external debt. It links directly to the Authority's estimates of capital expenditure, the capital financing requirement and cash flow requirements, and is a key management tool for in-year monitoring. Other long-term liabilities comprise finance lease, Private Finance Initiative and other liabilities that are not borrowing but form part of the Authority's debt.

Operational Boundary	2017-18 £m	2018-19 £m	2019-20 £m	2020-21 £m
Borrowing	1019	791	827	871
Other Long-Term Liabilities	110	110	105	100
Total Debt	1,129	901	932	971

Authorised Limit for External Debt:

8. The authorised limit is the affordable borrowing limit determined in compliance with the [Local Government Act 2003 / Local Government Finance Act (Northern Ireland) 2011]. It

is the maximum amount of debt that the Authority can legally owe. The authorised limit provides headroom over and above the operational boundary for unusual cash movements.

Authorised Limit	2017-18 £m	2018-19 £m	2019-20 £m	2020-21 £m
Borrowing	1085	1,207	1,305	1,360
Other Long-Term Liabilities	120	130	130	130
Total Debt	1205	1,337	1,435	1,490

Ratio of Financing Costs to Net Revenue Stream

9. This is an indicator of affordability and highlights the revenue implications of existing and proposed capital expenditure by identifying the proportion of the revenue budget required to meet financing costs, net of investment income.

Ratio of Financing Costs to Net Revenue Stream	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	2020-21 Estimate
General Fund	4%	4%	6%	7%
HRA	9%	9%	9%	10%

Adoption of the CIPFA Treasury Management Code

10. The Authority has adopted the Chartered Institute of Public Finance and Accountancy's *Treasury Management in the Public Services: Code of Practice 2011 Edition*. It fully complies with the Code's recommendations.

ANNUAL MINIMUM REVENUE PROVISION STATEMENT 2018-19

Background

1. Minimum Revenue Provision (MRP) is statutory requirement to make a charge to the Council's General Fund to make provision for the repayment of the Council's past capital debt and other credit liabilities.
2. The scheme of MRP was set out in former regulations 27, 28 and 29 of the Local Authorities (Capital Finance and Accounting) (England) Regulations 2003. This system was radically revised by the Local Authorities (Capital Finance and Accounting) (England) (Amendment) Regulations 2008. New regulation 28 replaces a requirement that local authorities calculate the MRP pursuant to detailed calculations with a duty to make prudent MRP.
3. The Council is under a statutory duty "to determine for the current financial year an amount of MRP which it considers to be prudent". Local authorities are asked by the Secretary of State "to prepare an annual statement of their policy on making MRP for submission to their full Council". This forms part of the Treasury Management Strategy considered by full council annually.
4. In determining a prudent level of MRP the Council is under a statutory duty to have regard to statutory guidance on MRP issued by the Secretary of State. The Guidance provides four options which can be used by the Council when determining its MRP policy and a prudent amount of MRP. The Council however is entitled to depart from the Guidance if it has good reason to do so. This policy is consistent with the Guidance. The options do not change the total MRP the council must pay over the remaining life of the capital expenditure; however, they do vary the timing of the MRP payment.
5. MRP adjustments and policies are subject to annual review by external audit.
6. The strategic director of finance and governance has delegated responsibility for implementing the Annual Minimum Revenue Provision Statement and executive, managerial, operational and financial discretion to determine MRP and any practical interpretation issues.
7. A prudent level of MRP on any significant asset or expenditure may be assessed on its own merits or in relation to its financing characteristics in the interest of affordability or financial flexibility.
8. The strategic director of finance and governance may make additional revenue provisions, over and above those set out, and set aside capital receipts, balances or reserves to discharge financing liabilities for the proper management of the financial affairs of the HRA or the general fund. The strategic director of finance and governance may make a capital provision in place of any revenue MRP provision.

General Fund Supported Capital Expenditure or Capital Expenditure incurred before 1 April 2008

9. In relation to capital expenditure for which support forms part of the calculation of revenue grant by the government or any capital expenditure incurred before 1 April 2008, the MRP shall be calculated in accordance with the Local Authorities

(Capital Finance and Accounting) Regulations 2003 as if it had not been revoked. In arriving at that calculation, the capital financing requirement shall be adjusted as described in the guidance.

10. In addition, the calculation method and the rate or the period of amortisation referred to in the guidance may be varied by the strategic director of finance and governance in the interest of affordability.
11. The methodology applied to pre-2008 debt, is an annuity basis, calculated over 41 years remaining as at 31 March 2017 (within the pre-2008 debt portfolio the final loan is due for repayment in 2057-58, i.e. in 41 years).

General Fund Self- Financed Capital Expenditure from 1 April 2008.

12. Where capital expenditure incurred from 1 April 2008 is on an asset financed wholly or partly by self-funded borrowing, the MRP is to be made in instalments over the life of the asset. The calculation method and the rate or the period of amortisation shall be determined by the strategic director of finance and governance.
13. The strategic director of finance and governance shall determine how much and which capital expenditure is funded from borrowing and which from other sources. Where expenditure is only temporarily funded from borrowing in any one financial year and it is intended that its funding be replaced with other sources by the following year, no MRP shall apply. Nor shall any annual MRP apply where spend is anticipated to be funded from capital receipts or grants due in the future but is in the meantime funded from borrowing, subject to a maximum of three years or the year the receipt or grant is actually received, if sooner.
14. The asset life method shall also be applied to borrowing to meet expenditure from 1 April 2008 which is treated as capital expenditure by virtue of either a direction under section 16(2) of the 2003 Act or regulation 25(1) of the 2003 Regulations. The strategic director of finance and governance shall determine the asset life. When borrowing to construct an asset, the asset life may be treated as commencing in the year the asset first becomes operational and postpone MRP until that year.
15. Where capital expenditure involves repayable loans or grants to third parties no MRP is required where the loan or grant is repayable. By exception, on the basis of a business case and risk assessment, this approach may be amended at the discretion of the strategic director of finance and governance.
16. Where capital expenditure involves a variety of different types of works and assets, the period over which the overall expenditure is judged to have benefit over shall be considered as the life for MRP purposes. Expenditure arising from or related or incidental to major elements of a capital project may be treated as having the same asset life for MRP purposes as the major element itself. An estimate of the life of capital expenditure may also be made by reference to a collection or grouping of expenditure type or types.
17. As at 31 March 2017, the current debt incurred post 2008 is for the purchase of Tooley Street offices. The MRP policy applied is on an annuity basis over the useful economic life of the asset and land of 50 years (46 years remaining as at 31 March 2017).

PFI, leases

18. In the case of finance leases, on balance sheet private finance initiative contracts or other credit arrangements, MRP shall be the sum that writes down the balance sheet liability. These are being written down over the PFI contract term.

The Annuity Method

19. The annuity method makes provision for an annual charge to the General Fund which takes account of the time value of money (whereby paying £100 in 10 years' time is less of a burden than paying £100 now). The annuity method also matches the repayment profile to how the benefits of the asset financed by borrowing are consumed over its useful life (i.e. the method reflects the fact that asset deterioration is slower in the early years of an asset and accelerates towards the latter years). This re-profiling of MRP therefore conforms to the DCLG "Meaning of Prudent Provision" which provide that *"debt [should be] repaid over a period that is reasonably commensurate with that which the capital expenditure provides benefits"*.

Useful links:

The Prudential Code for Capital Finance in Local Authorities: Guidance Notes for Practitioners (2013 Edition)

<http://www.cipfa.org/policy-and-guidance/publications/t/the-prudential-code-for-capital-finance-in-local-authorities-fully-revised-guidance-notes-book>

DCLG guidance on Minimum Revenue Provision 2012

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/319926/2089512.pdf

Item No: 2.3	Classification: Open	Date: 21 February 2018	Meeting Name: Council Assembly
Report title:		Setting the Council Tax 2018-19	
Wards or Groups affected:		All	
From:		Strategic Director of Finance and Governance	

RECOMMENDATIONS

1. That the 2018-19 Southwark element of the council tax for band D properties in Southwark, including an increase of 2.99% and the adult social care precept of 3%, be set at **£1,035.31**.
2. That the formal resolution for Southwark council taxes in 2018-19 (shown in Appendix B) be approved.
3. That no discount be applied to properties in the former parish of St Mary Newington for 2018-19.
4. That no discount be applied to properties in the former parish of St Saviours for 2018-19.
5. That council assembly notes the Greater London Authority (GLA) proposal to set a precept level of **£294.23** at Band D, which the GLA will consider on 22 February 2018.
6. That the existing local war disability and war widow/ers' schemes for housing benefit be continued in 2018-19.
7. That council assembly establishes a council tax setting committee, to set the council tax for the year 2018-19, in accordance with section 67(3) of the Local Government Finance Act 1992, and agrees the role and functions, matters reserved and political composition as set out in Appendix A.
8. That council assembly appoints councillors to serve on the council tax setting committee.
9. That council assembly appoints a chair and vice-chair of the council tax setting committee.
10. The special council tax setting committee will meet on Friday 23 February 2018. This will allow council tax notices to be issued in line with the normal statutory timetable.

BACKGROUND INFORMATION

11. Under the Local Government Finance Act 1992, the council is required to determine the level of council taxes in the borough for 2018-19. This must be completed before 11 March 2018.
12. The 2011 Localism Act requires a "council tax requirement" to be reported.

13. The Greater London Authority intends to agree its precept on 22 February 2018. This report is based on the GLA draft budget proposals. After the GLA agrees its precept, there will be a requirement for a meeting of the council tax setting committee to confirm the new total council tax (Southwark plus GLA).
14. Due to the timing of the Greater London Authority's consideration of its precept this report recommends the establishment of a committee to be meet to formally approve the council tax and formal resolution for council taxes in 2018-19.
15. This report reflects the recommendations of the Policy and Resources Strategy 2018-19 Revenue Budget considered elsewhere on the agenda for this meeting. This reflects increasing the Southwark element of council tax by a total of **5.99%** being the **2.99%** allowed for without a referendum and the acceptance by the council of the offer by government of a **3%** precept for adult social care.

KEY ISSUES FOR CONSIDERATION

Adult social care precept

16. The council can add an adult social care (ASC) precept of up to 3% above the council's existing level of council tax.
17. A 3% increase to band D council tax is £29.30 in 2018-19 (£27.91 in 2017-18, £18.24 in 2016-17, total £75.45) and this has been included separately in the table below and Appendix C.
18. In 2017-18, S151 officers had to communicate with the Secretary of State confirming that the amount raised through the ASC precept will be spent entirely on adult social care functions with details of the precept being reported separately on the face of the council tax bill. This practice is expected to continue for 2018-19.

Council tax for London borough of Southwark

19. The budget requirement for Southwark council is **£294,270,030** as shown in the Policy and Resources 2018-19 report elsewhere on this agenda. This reflects the final local government finance settlement.
20. Southwark's council tax requirement for 2018-19 is calculated as follows:

	2017-18	2018-19
	£	£
Budget requirement	274,325,844	294,270,030
Less retained business rates	(74,306,685)	(164,617,060)
Plus business rates tariff (less top-up)	(33,899,736)	6,176,689
Less revenue support grant	(57,789,764)	0
Less estimated growth in business rates and collection fund business rates surplus	(12,587,799)	(25,720,000)
Less estimated council tax collection fund surplus	(2,026,691)	(5,663,445)
Council tax requirement (inc. ASC precept)	93,715,169	104,446,214

21. The council tax requirement of **£104,446,214** when divided by the 2018-19 council dwellings taxbase for Southwark of **100,884** (97.2% 103,790 dwellings) agreed by cabinet on 12 December 2017, gives a band D council tax requirement for Southwark services only, of **£1,035.31** for 2018-19 (Appendix C).
22. The council tax for a band D property is shown in the table below. Full details of council tax levels for all property bands are shown in Appendices B and C.

	Band D		
	2017-18	2018-19	Change
	£	£	%
Southwark Council Tax	976.80	1,035.31	5.99%
<i>of which;</i>			
<i>ASC Precept</i>	46.15	75.45	
<i>Local Increase</i>	18.51	29.21	
GLA Precept (see paragraphs 23 to 25)	280.02	294.23	5.07%
Total Band D Council Tax	1,256.82	1,329.54	5.79%

Greater London Authority (GLA) precept

23. The total council tax has to include the amount required by the GLA as a preceptor, with Southwark Council having no control over the level of the GLA precept.
24. The Greater London Authority (GLA) intends to confirm its precept on 22 February 2018. The draft GLA budget proposes an increase of **£14.21** to give a demand on the band D council tax of **£294.23** for 2018-19, which is a **5.07%** increase on the 2017-18 precept.
25. It is proposed that this will be considered by the Council Tax Setting Committee.

Differential council taxes

26. Under the council tax legislation, surpluses on special funds can be used to reduce the level of council taxes. There are special funds in two areas of the borough.

The Former Parish of St. Mary Newington - Walworth Common Estate

27. A council tax reduction was applied in 2009-10 and 2015-16 and an assessment of the Trust Fund's position undertaken for 2018-19. Due to continuing low interest rates, there will be insufficient balance available on this account at 31 March 2018 to reduce the level of council tax for this area.

The Former Parish of St. Saviours - Borough Market

28. There has been no surplus declared by Borough Market, consequently there will be no balance available on this account at 31 March 2018 to reduce the level of council tax for this area.

Housing benefit - local scheme

29. For the purpose of calculating housing benefits, local authorities are allowed discretion in disregarding war disability pension and war widow/ers' pensions above the fixed disregard required by law (currently £10.00).
30. The council's local schemes, like most schemes in London, currently disregard the whole of these pensions for the calculation of benefits. Benefit expenditure under the local schemes does not qualify for subsidy. At the time of writing there are 11 people receiving the disregard at an estimated cost of £24,514. Benefit expenditure under the local scheme for 2018-19 attracts subsidy at 75% capped at 0.2% of the total benefit cost to the authority.
31. It is considered that the withdrawal of the local scheme focused on this small number of people would cause undue hardship. It is however for council assembly to decide the level of pension that should be disregarded. This could range from the statutory relief of £10.00 to the total amount of a pension.
32. Each year the council has to decide formally whether to continue with the existing scheme or to make changes to it. Council assembly is recommended to agree the continuation of the local scheme. The full disregard has been included in the budget proposals.

Community impact statement

33. The community impact implications of both the budget requirement and the increase in council tax levels are addressed in the Policy and Resources Strategy 2018-19 – Revenue Budget – elsewhere on this agenda.

Consultation

34. The council consults with relevant stakeholders with regards to the wider Policy and Resources Strategy process. The council has complied with the requirements of Section 65 of the Local Government Finance Act 1992 by consulting with business rate payers on spending plans for the forthcoming year.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Democracy

35. Council assembly is being asked to agree the formal resolution setting the Southwark element of the council tax for 2018-19, approve the local war disability and war widow/ers' schemes for housing benefit in 2018-19, and to establish a council tax setting committee and delegate to that committee the decision to agree the total amount of the council tax once the GLA precept has been confirmed on 22 February 2018.
36. Section 30 of the Local Government Finance Act 1992 ("the 1992 Act") requires that the council assembly sets an amount of council tax for each financial year and for each category of dwellings in its area.
37. The amount is calculated by taking the aggregate of the calculations made by the authority under sections 31A, 31B and 34 to 36 of the 1992 Act together with the precept issued to the authority by the GLA. Preceptors must issue their precepts before 1 March preceding the financial year to which they relate.

38. Once the authority has set the amount of council tax relating to the different geographical areas of the borough (under Section 30 of the 1992 Act), the amounts for each valuation band are then calculated according to the ratios set out in section 5 of the 1992 Act. That council tax requirement (required by sections 31A, 31B and 34 to 36 of the 1992 Act) is also to be agreed by council assembly.
39. Section 25 of the Local Government Act 2003 requires the chief finance officer (strategic director of finance and governance) to report to the authority when it is making the calculations required by sections 31A, 31B and 34 to 36 of the LGFA 1992 on (a) the robustness of the estimates made for the purposes of the calculations, and (b) the adequacy of the proposed financial reserves. That information is set out in the Policy and Resources Strategy 2018-19 – Revenue Budget included elsewhere on this agenda. The authority is required to have regard to the chief financial officer's report when making the calculations.

Adult social care precept

40. As part of his autumn statement the Chancellor of the Exchequer announced that local authorities responsible for social care would be given the powers to raise an adult social care precept of up to 3% above the council's existing level of council tax.
41. Should local authorities decide to take up the offer to charge the adult social care precept they are required to provide certain information to the government and undertake a number of actions.
42. Tax payers must be informed on the face of the council tax bill and in the information supplied with it the part of the increase that is being used to fund adult social care.
43. Additionally, S151 officers must write to the Secretary of State in respect of 2018-19 confirming that the amount raised through the precept will be spent entirely on adult social care functions.
44. The Secretary of State will keep under review how the precept is being applied to adult social care budgets and how it meets the public expectation. However, at this stage no indication has been given as to how this will be done.

Decision-making requirements

45. Section 67 of the 1992 Act specifies that certain functions under the 1992 Act, including the setting of the council tax, are only to be discharged by the authority.
46. Section 67(3) nonetheless contains a power enabling an authority to appoint a committee of members to carry out the function of determining the amount of council tax (the number of members to be appointed to the committee and their term of office being a matter for the authority). Part VA of the Local Government Act 1972 (containing the provisions regarding meetings and documents of committees and sub-committees) will apply to the committee. The recommendation that council assembly appoint a committee to determine the amount of council (paragraphs 7 to 9) is considered to be consistent with the power in section 67(3).

47. Decisions on setting the council tax for a particular financial year are required by section 30 of the 1992 Act to be made by 11 March in the preceding year (but a decision will not be invalid merely because it is set on or after that date). A decision by the council tax setting committee should therefore be made within this timeframe.

Restrictions on Voting Under Section 106 of the Local Government Finance Act 1992

48. Section 106 of the 1992 Act applies at any time to a member of an authority, if at that time the member is due to pay council tax payments which have remained unpaid for at least two months.
49. The payments to which the section applies are any type of either sole or joint and several liability for council tax, and any failure to pay any agreed sum of council tax. Therefore members are advised that this section is likely to apply to them if they are currently two months in arrears of any amounts of council tax, even if they have made any special contractual arrangement with the council to pay off the arrears.
50. If this section applies to any member, he/she at the relevant meeting and as soon as practicable after its commencement, must disclose the fact that the section applies and not vote on any question with respect to this matter.
51. The relevant meetings are those at which any of the following are the subject of consideration, namely:

- (a) Any calculation required by chapter III, IV, V of Part 1 of the 1992 Act.

The only calculations likely to be made by this authority are those under Chapter III of Part 1 of the 1992 Act, (Chapter IV relates to precepting and Chapter V limitations on council tax (i.e. capping).

The Chapter III calculations include the calculation of the budget requirement, basic amount of tax, the additional requirements because of the special trust funds, the calculation of the tax for the different valuation bands and the basic amount of council tax to be set under Section 30.

- (b) Any recommendation, resolution or other decision which might affect the making of any such calculation.

This is an extremely wide wording and would extend well beyond merely setting the budget. It applies to virtually any matter where the financial implications directly or indirectly might affect the calculations concerning the council tax. It would therefore apply to decisions concerning the level or extent of services as well as the expenditure, receipt or forgoing of any money.

- (c) The exercise of any function under Schedules 2-4 of the Local Government Finance Act 1988 ("the 1988 Act") and 1992 Act.

The functions under either the 1988 or 1992 Acts concern the administration and the enforcement of community charge and council tax respectively.

52. Section 106 of the 1992 Act makes it a criminal offence for a member to vote when prohibited from doing so or to fail to make the necessary disclosure. There is a statutory defence, with the onus of proof on the member, to prove that he/she did not know that the section applied to him or her at the time of the meeting or that the matter in question was the subject of consideration at the meeting. Prosecutions shall not be instituted except by or on behalf of the Director of Public Prosecutions.

Housing Benefits - Local Schemes

53. Council assembly is also being asked to agree the continuation of the disregard of war disablement pensions and war widow/ers' pensions for benefit purposes.
54. The council is required to make this decision annually.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Council Tax Base for 2018-19	160 Tooley Street London SE1P 5LX	Norman Lockie 020 7525 0928
http://moderngov.southwark.gov.uk/documents/s72841/Report%20Council%20Tax%20Base%20for%202018-19.pdf		
Policy and Resources Strategy 2018-19 – revenue budget	160 Tooley Street London SE1P 5LX	Jennifer Seeley 020 7525 0695
6 February 2018 cabinet report http://moderngov.southwark.gov.uk/ieListDocuments.aspx?CId=302&MId=5755		
The Mayor's budget for 2018-19	Greater London Authority City Hall The Queen's Walk More London London SE1 2AA	enquiries 020 7983 4100 minicom 020 7983 4458
https://www.london.gov.uk/about-us/governance-and-spending/spending-money-wisely/mayors-budget?source=vanityurl		

APPENDICES

No.	Title
Appendix A	Council Tax setting committee
Appendix B	2018-19 Formal Resolution for Southwark Council Tax
Appendix C	Southwark council tax changes 2017-18 to 2018-19
Appendix D	Provisional 2018-19 total Council Tax - changes from 2017-18

AUDIT TRAIL

Lead Officer	Duncan Whitfield, Strategic Director of Finance and Governance		
Report Author	Jennifer Seeley, Director of Finance		
Version	Final		
Dated	9 February 2018		
Key Decision?	Not applicable		
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER			
Officer Title	Comments Sought	Comments included	
Director of Law and Democracy	Yes	Yes	
Strategic Director of Finance and Governance	Yes	Yes	
Cabinet Member	Not applicable	Not applicable	
Date final report sent to Constitutional Team		9 February 2018	

APPENDIX A

COUNCIL TAX SETTING COMMITTEE

Role and functions

This committee is established under section 67 of the Local Government Finance Act 1992 with the following role and functions:

1. To note the annual budget 2018-19 for Southwark services agreed by council assembly.
2. To note the formal resolution for Southwark council tax in 2018-19
3. To note the Greater London Authority precept level for 2018-19.
4. As a consequence, to set an amount of council tax for the financial year 2018-19.
5. To agree the formal resolution for council taxes in 2018-19.

Matters reserved for decision

The matters reserved for decision to this committee are as set out in the roles and functions.

Notes:

1. The term of office for the committee shall be fixed at no later than 11 March 2018.
2. This committee is proposed to be established by council assembly on 21 February 2018 with a membership of seven councillors. The political composition of the committee is:
 - Labour 5 places;
 - Liberal Democrat 2 places

Each political group is entitled to nominate a number of reserve/substitute members in accordance with council assembly procedure rule 4.5(1)¹.

¹ In establishing this committee, council assembly on 21 February 2018 is invited to agree the membership of the committee to enable the committee to meet in accordance with the proposed timetable. Otherwise wherever an appointment of a member of a committee falls to be made in accordance with the wishes of a political group to whom the seat has been allocated, council assembly procedure rule 4.6(2) states that all appointments to the membership of committees must be submitted in writing to the monitoring officer. A minimum of five clear working days notice normally must elapse from the date of receipt of such notices before any appointments become effective.

APPENDIX B

2018-19 FORMAL RESOLUTION

- 1 That it be noted that at its meeting on 12 December 2017 the Cabinet calculated the following amounts for the year (2018-19) in accordance with regulations made under Section 33(5) of the Local Government Finance Act 1992.
- (a) **100,884.00** being the amount calculated by the Council in accordance with regulation 3 of the Local Authorities (Calculation of the Council Tax Base) Regulations 1992, as its Council Tax Base for the year.
- (b) Part of the Council's Area
- Former Parish of St. Mary Newington **11,936.00**
(special expense area)
- Former Parish of St. Saviours **1,267.00**
(special expense area)
- Being the amounts calculated by the council, in accordance with Regulation 6 of the Regulations, as the amount of its Council Tax Base for the year for dwellings in that parts of the area to which one or more special items relate.
- 2 To calculate that the Council Tax requirement for the council's own purposes for 2018-19 is:
- £104,446,214**
- 3 That, the following amounts now be calculated by the council for the year 2018-19 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992.
- (a) **£997,369,778**
being the aggregate of the amounts which the council estimates for the items set out in Section 31A(2) (a) to (f) of the Act;
- (b) **-£892,923,564**
being the aggregate of the amounts, which the council estimates for the items set out in Section 31A(3) (a) to (d) of the Act;
- (c) **£104,446,214**
being the amount by which the aggregate of 2(a) above exceeds the aggregate at 2(b) above, calculated by the council in accordance with Section 31A(4) of the Act, as its council tax requirement for the year;
- (d) **£0** credit - Parish of St Mary Newington
£0 credit - Parish of St. Saviours
- being the amount of net income which the council estimates for these special expense areas (item (g) below).
- (e) **£104,446,214**
being the amount by which the budget requirement at 2(c) above is now replaced (after adding the items 2(d) above);
- (f) **£1,035.31**

being the amount at 2(e) divided by the amount at 1(a) above calculated by the council, in accordance with Section 33(1) of the Act as the basic amount of its council tax for the year;

(g) **£0**

being the aggregate amount of all special items referred to in Section 34(1) of the Act;

(h) **£1,035.31**

being the amount at 2(f) above less the result given by dividing the amount at 2(g) above by the amount at 1(a) above, calculated in accordance with Section 34(2) of the Act, as the basic amount of its council tax for the year for the dwellings in those parts of its area to which no special item relates;

(i) Part of the Council's area

St. Mary Newington

£1,035.31

St. Saviours

£1,035.31

(Special Expense Areas)

being the amounts given by adding to the amount at 2(h) above the amounts of the special items or items relating to dwellings in those parts of the council's area mentioned above divided by the amounts at 1(b) above, calculated by the council in accordance with section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate;

(j) Parts of the Council's Area

Council Tax Band	Parish of St. Mary Newington	Parish of St Saviours	All Other Parts of the Council's Area
	£	£	£
A	690.21	690.21	690.21
B	805.24	805.24	805.24
C	920.28	920.28	920.28
D	1,035.31	1,035.31	1,035.31
E	1,265.38	1,265.38	1,265.38
F	1,495.45	1,495.45	1,495.45
G	1,725.52	1,725.52	1,725.52
H	2,070.62	2,070.62	2,070.62

being the amounts given by multiplying the amounts at 2(h) and 2(i) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation B and D, calculated by the council in accordance with section 36(1) of the Act as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

APPENDIX C

2018-19 COUNCIL TAX CHANGES FROM 2017-18 (SOUTHWARK COUNCIL EXCLUDING PRECEPTORS)

BAND	VALUATION £	DWELLINGS BAND No.	DWELLINGS BAND %	2017-18 CONSTITUENT ELEMENTS OF SOUTHWARK COUNCIL TAX			2018-19 CONSTITUENT ELEMENTS OF SOUTHWARK COUNCIL TAX			CHANGE	
				ADULT SOCIAL CARE 2017-18 £	SOUTHWARK (excluding ASC) 2017-18 £	TOTAL SOUTHWARK 2017-18 £	ADULT SOCIAL CARE 2018-19 £	SOUTHWARK (excluding ASC) 2018-19 £	TOTAL SOUTHWARK 2018-19 £	CHANGE £	CHANGE %
A- ²	Under 40,000	4	0.004								
A	Under 40,000	4,997	4.8	30.77	620.43	651.20	50.30	639.91	690.21	39.01	5.99%
B	40,001 to 52,000	19,989	19.3	35.90	723.83	759.73	58.69	746.55	805.24	45.51	5.99%
C	52,001 to 68,000	23,416	22.6	41.02	827.24	868.26	67.06	853.22	920.28	52.02	5.99%
D	68,001 to 88,000	20,474	19.7	46.15	930.65	976.80	75.45	959.86	1,035.31	58.51	5.99%
E	88,001 to 120,000	18,293	17.6	56.40	1,137.47	1,193.87	92.21	1,173.17	1,265.38	71.51	5.99%
F	120,001 to 160,000	8,585	8.3	66.66	1,344.27	1,410.93	108.98	1,386.47	1,495.45	84.52	5.99%
G	160,001 to 320,000	6,743	6.5	76.92	1,551.08	1,628.00	125.75	1,599.77	1,725.52	97.52	5.99%
H	Over 320,000	1,289	1.2	92.30	1,861.30	1,953.60	150.90	1,919.72	2,070.62	117.02	5.99%
TOTAL		103,790	100.00								

² The A- band is a notional band used to enable qualifying properties already in band A to receive a disabled band reduction. The reduction equates to an additional 1/9th of the Council Tax at Band

APPENDIX D

PROVISIONAL 2018-19 COUNCIL TAX CHANGES FROM 2017-18 (SOUTHWARK COUNCIL INCLUDING PRECEPTORS)

BAND	VALUATION £	DWELLINGS IN BAND NO.	DWELLINGS IN BAND %	2017-18 CONSTITUENT ELEMENTS OF COUNCIL TAX			2018-19 CONSTITUENT ELEMENTS OF COUNCIL TAX			CHANGE	
				SOUTHWARK (including ASC) 2017-18 £	GLA PRECEPT 2017-18 £	TOTAL SOUTHWARK 2017-18 £	SOUTHWARK (including ASC) 2018-19 £	GLA PRECEPT ³ 2018-19 £	TOTAL SOUTHWARK 2018-19 £	CHANGE £	CHANGE %
A-	Under 40,000	4	0.004								
A	Under 40,000	4,997	4.8	651.20	186.68	837.88	690.21	196.15	886.36	48.48	5.79%
B	40,001 to 52,000	19,989	19.3	759.73	217.79	977.52	805.24	228.85	1,034.09	56.57	5.79%
C	52,001 to 68,000	23,416	22.6	868.26	248.91	1,117.17	920.28	261.54	1,181.82	64.65	5.79%
D	68,001 to 88,000	20,474	19.7	976.80	280.02	1,256.82	1,035.31	294.23	1,329.54	72.72	5.79%
E	88,001 to 120,000	18,293	17.6	1,193.87	342.25	1,536.12	1,265.38	359.61	1,624.99	88.87	5.79%
F	120,001 to 160,000	8,585	8.3	1,410.93	404.47	1,815.40	1,495.45	425.00	1,920.45	105.05	5.79%
G	160,001 to 320,000	6,743	6.5	1,628.00	466.70	2,094.70	1,725.52	490.38	2,215.90	121.20	5.79%
H	Over 320,000	1,289	1.2	1,953.60	560.04	2,513.64	2,070.62	588.46	2,659.08	145.44	5.79%
TOTAL		103,790	100.00								

³ This is the provisional GLA precept to be agreed by the GLA on 22 February 2018

Item No. 3.1	Classification: Open	Date: 21 February 2018	Meeting Name: Council Assembly
Report title:		Adoption of new library byelaws under Section 19 of the Public Libraries and Museums Act 1964	
Ward(s) or groups affected:		All	
From:		Strategic Director of Environment and Social Regeneration	

RECOMMENDATIONS

1. That council assembly agrees to the adoption of new library byelaws under Section 19 of the Public Libraries and Museums Act 1964.

BACKGROUND INFORMATION

2. The current library byelaws were made by the London Borough of Southwark on 1 April 1998 and were confirmed by the Secretary of State for Culture, Media and Sport on 18 June 1998.
3. On 24 August 2017 the Department for Digital, Culture, Media and Sport (DCMS) published new model byelaws that authorities were encouraged to adopt.

KEY ISSUES FOR CONSIDERATION

4. The Society of Chief Librarians revised the existing model library byelaws for England to reflect changes in how people use libraries whilst maintaining suitable protections. The Secretary of State for Digital, Culture, Media and Sport has approved this new set of model library byelaws. There is no requirement from DCMS for local authorities to amend their existing library byelaws. However, it is recommended that any local authority wishing to do so should adopt the DCMS model. The byelaws in appendix 1 follow the DCMS model with no changes made.
5. DCMS has authorised the proposed new byelaws and returned them for confirmation by council assembly. This initial authorisation from DCMS is required because authorities are welcome to make any amendments that they feel necessary to the model byelaws. The byelaws will be fully confirmed by DCMS only after being approved by council assembly and after a period of public inspection has taken place.
6. The table below sets out the full process:

1	Authority informs DCMS they would like to adopt new model byelaws and provides a copy of the byelaws to DCMS
2	DCMS provides initial authorisation for the authority to proceed with the adoption of the new byelaws
3	Period of consultation with residents and library users (including joint equality and health analysis)

4	Report to council assembly
5	Byelaws approved and sealed
6	Period of public inspection launched by advertisement in local newspaper
7	DCMS provided with a certified copy of the sealed byelaws and a copy of the newspaper advertisement
8	DCMS confirms byelaws

Policy implications

7. The library byelaws are intended to help libraries in England deliver their service within a safe and comfortable environment, to safeguard library property and to make libraries pleasant places for everyone. They assist the library workforce in their daily role, they can be used when necessary to deal with the more extreme cases of behaviour experienced, and they allow for flexibility in dealing with local concerns. They only apply to statutory libraries operated by or on behalf of local authorities, of which the council has 12.
8. The existing byelaws were last reviewed in 1998 and are in need of updating primarily to reflect the increased and changing use of technology and the different ways in which people interact in and use libraries. For example the existing byelaws prohibit use of mobile phones and audible conversation in libraries. Clearly these regulations are no longer relevant or practical in a modern public library setting.
9. The library byelaws provide the basis for the library service to deliver the fairer future principles and promises:
 - treating residents as if they were a valued member of our own family
 - being open, honest and accountable
 - spending money as if it were from our own pocket
 - working for everyone to realise their own potential
 - making Southwark a place to be proud of.

Community impact statement

10. The revised byelaws will benefit all areas of the community by ensuring library services can be delivered safely and efficiently. With over two million visitors annually, and over one and a half million item loans, the council's libraries are popular and valued by residents. Libraries provide a welcoming space, and free at the point of use services which are available to all in the community. An equality and health and analysis had indicated there will be no negative impact to any community groups as a result of the new byelaws.

Resource implications

11. There are no additional resource requirements other than additional legal advice if these byelaws are approved for implementation.

Legal and financial implications

12. Comments by the director of law and democracy are set out below. There are no financial implications.

Consultation

13. Consultation was undertaken with residents and library users, with the proposed new byelaws advertised in all libraries and on the council website. No comments were received from residents, and a joint equality and health analysis indicated no negative impacts on any specific community groups.
14. A further period of public inspection will take place once the byelaws have been sealed. This will be announced in local newspapers with a sealed copy of the byelaws deposited for public inspection at the offices of the council for one month from the date of the newspaper announcement. After this period has passed the byelaws will be passed to the DCMS to be confirmed.
15. All local authorities must display copies of all their public library byelaws in any library building maintained by them and used by the public

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Democracy

16. Section 19 of the Public Libraries and Museums Act 1964 permits a local authority to make byelaws regulating the use of facilities provided by the authority under this Act and the conduct of persons in premises where those facilities are provided.
17. The decision to approve the making of byelaws is reserved to the full Council assembly in accordance with the council constitution.
18. The Council has carried out a period of consultation in relation to the new byelaws but no comments have been received in relation to them.
19. The public sector equality duty applies to this decision. This is set out in section 149 of the Equality Act 2010. In accordance with this duty the council has to give due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations between different people when carrying out their functions, including their decision-making function. An equalities analysis has been carried out and has not found any negative impact on people with protected characteristics as a result of the proposed changes.
20. If approved by the council the new byelaws will then be published for further consultation and then go to the DCMS for confirmation.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Current byelaws	160 Tooley Street London SE1 2QH	Brian Cape 0207 525 1575
Draft proposal for new byelaws		
Equality and health analysis		

APPENDICES

No.	Title
Appendix 1	Draft Byelaws

AUDIT TRAIL

Lead Officer	Deborah Collins, Strategic Director Environment and Social Regeneration		
Report Author	Praveen Manghani, Libraries and Heritage Manager		
Version	Draft		
Dated	30 November 2017		
Key Decision?	Yes		
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER			
Officer Title		Comments Sought	Comments included
Strategic Director of Finance and Governance		Yes	Yes
Director of Law and Democracy		Yes	Yes
Date final report sent to Constitutional Team			10 December 2017

Draft byelaws**London Borough of Southwark Public Library Byelaws****Made under Section 19 of the Public Libraries and Museums Act 1964**

1. In these byelaws, unless the context otherwise requires:
 - a. "the Act" means the *Public Libraries and Museums Act 1964*;
 - b. "charge" means any charge imposed in accordance with the Regulations;
 - c. "child" means a person under the age of 8 years;
 - d. "emergency situation" includes situations where a library or part of a library is required to be evacuated for security reasons or because of threat from fire or other hazard and practices and false alarms in relation thereto;
 - e. "last known address" means the last address held on the library authority's records;
 - f. "the library authority" means the London Borough of Southwark;
 - g. "library" means:
 - i) any premises which are occupied by a library authority and are premises where library facilities are made available by the authority, in the course of their provision of a public library service, to members of the public;
 - ii) any vehicle which is used by the library authority for the purpose of providing a public library service to members of the public and is a vehicle in which facilities are made available; and includes any part of such premises or vehicle;
 - h. "the library officer" means any officer employed by the library authority in connection with its functions under the Act;
 - i. "library property" includes property owned by or provided for the use of the library authority whether or not it is made available by the library authority for use by the public and property obtained by the library authority for the loan to or use of the public;
 - j. "the Regulations" means *The Library Charges (England and Wales) Regulations 1991* S.I.1991/2712;
 - k. words importing the masculine gender include the feminine, words in the singular include the plural and words in the plural include the singular;

- l. expressions used, unless the contrary intention appears, have the meaning which they bear in the Act and Regulations.
2. An act necessary for the proper execution of his duty by a library officer shall not be a contravention of these byelaws.
3. A person shall not supply an age, name, address or other means of identification which is false or misleading for the purpose of entering any part of the library premises or for the purpose of using any library facility.
4. No person who in the reasonable opinion of a library officer is offensively unclean in person or clothing or both shall remain in the library, after having been asked by a library officer to leave the library.
5. Except with the consent of a library officer, no person shall:
 - a. cause or allow any dog (other than an assistance dog) or other animal belonging to him or under his control to enter or remain in the library;
 - b. bring into any part of the library a wheeled vehicle or conveyance [other than those necessary for the assistance of people with limited mobility];
 - c. enter or remain in any part of the library which a reasonable person would or should know is prohibited to the public; or
 - d. access or remain in the library outside of the times fixed for its opening.
6. No person shall remain in the library after an emergency situation has been made known to him.
7. No person shall, unless specifically permitted by a library officer, take or attempt to take any library property from the library or past a check out or security point.
8. No person shall, without lawful excuse, destroy or damage any library property intending to destroy or damage such property or being reckless as to whether such property should be destroyed or damaged or act with intent or recklessness that such property should be destroyed or damaged.
9. No person shall behave in a violent, disorderly or indecent manner in the library, use violent, abusive, offensive, insulting or obscene language therein, or intentionally or recklessly cause or do anything likely to cause injury to any other person.
10. No person shall remain in a library without making proper use of the library's facilities after having been advised or requested, by a library officer, to make such proper use of the facilities.
11. No person shall intentionally or recklessly obstruct any library officer in the execution of his duty or intentionally or recklessly disturb, obstruct, interrupt, abuse or annoy any other person properly using the library.
12. No person shall, without the consent of a library officer, intentionally display, distribute, or leave any bill, placard, notice or other document on library premises.

13. No person shall, without the consent of a library officer, offer anything for sale or seek donations on library premises or canvass or seek signatures for petitions.
14. No person having charge of a child shall without the consent of a library officer leave him unsupervised in the library.
15. No person shall bring into or light any flame on library premises.
16. No person in any part of the library shall supply, take or be under the influence of alcohol or any toxic substance for the purpose of causing intoxication; or supply, take or be under the influence of any controlled drug as defined by Schedule 2 of the *Misuse of Drugs Act 1971* other than drugs dispensed for and pursuant to prescription issued for him by a doctor under and in accordance with the aforesaid Act.
17. No person shall, except with the consent of a library officer, partake of refreshment in the library.
18. No person who
 - a. borrows library property which is returned late or if returned would be returned late, or
 - b. fails to pay any charge
 shall, unless with the specific consent of a library officer, borrow any other library property.
19. Any person who has borrowed library property which if returned would be returned late and who has been served with a notice by the library authority demanding return of the library property shall return the library property or pay the appropriate replacement cost and charges to a library provided by the London Borough of Southwark within 14 days from the date the notice was served.
20. Any library user whose personal details change must notify a library officer as soon as reasonably possible or take responsibility for updating their own customer account.
21. A person shall use online resources in a way consistent with any Conditions of Use Policy or similar rules of the library, as advertised or notified by the authority. Breach of any such policy shall, without prejudice to any other legal sanction or remedy available to the library authority, lead to the barring of the use of such online resources.
22. Any person who contravenes any of these byelaws shall, without prejudice to any other legal sanction or remedy, be liable to prosecution by the library authority for contravention of the byelaws, and shall be liable on summary conviction to a fine not exceeding level 2 on the standard scale in respect of each offence.
23. A library officer may exclude any person who contravenes any of the foregoing byelaws from any library maintained by the library authority under the Act.

24. On the coming into operation of these byelaws, the byelaws relating to libraries which were made by the London Borough of Southwark on the 1 April 1998 and were confirmed by the Secretary of State for Culture, Media and Sport on the 18 June 1998 shall be revoked.

[Official seal of local authority]

The Common Seal of [] was hereunto affixed in the presence of [].

The foregoing Byelaws are confirmed on behalf of the Secretary of State for Digital, Culture, Media and Sport by the Deputy Director, Culture Directorate, Department for Digital, Culture, Media and Sport and shall come into force on [].

[Signature]

[Print Name]

[Date]

Deputy Director, Culture Directorate
Department for Digital, Culture, Media and Sport

The date of coming into force is one month after date of signature.

The following is an optional note at the end of the Byelaws.

This note is not part of the byelaws.

Users of the library and library facilities are reminded that the provisions of the general law apply at all times. In particular as regards the activities referred to in byelaws 8 and 18 the library authority draws attention to the existence of the *Criminal Damage Act 1971* and the *Misuse of Drugs Act 1971*.

Something to this effect should also be displayed on or in the vicinity of the photocopy machines.

People who intend to make copies of works are advised that they may only do so in accordance with the provisions of the *Copyright Designs and Patents Act 1988* and are liable to prosecution under that Act if they fail to observe its provisions.

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MUNICIPAL YEAR 2017/18**

NOTE: Original held by Constitutional Team; all amendments/queries to
Virginia Wynn-Jones Tel: 020 7525 7055

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